# Courses Offered by the College

## **UG Courses**

B.Sc.

Mathematics Stream : M.P.C. (E.M & T.M), MCPC, MCCS, MCAC, MP Elec., MPCS, MECS, MSAS, MSCS

Biology Stream: BZC (E.M & T.M),

Microbilogy, Botany, Chemistry Biotech, Zoology, Chemistry

Bio-Chemistry, Food Science, Chemistry Aquaculture Tech, Zoology, Chemistry,

Horticulture, Botany, Chemistry

**B.Voc.** : Commercial Aquaculture,

Horticulture, Pharma Chemistry

and Journalism & Mass Communication

B.Com (E.M & T.M), CA, CECS

**B.A.** : HEP (E.M & T.M), HE Phil., THP, EEP

**PG Courses:** M.A. Telugu, M.A. Hindi, M.A. English,

M.A Economics, M.Com.,

M.Sc. Chemistry, M.Sc. Physics, M.Sc. Zoology,



## PITHAPUR RAJAH'S GOVT. COLLEGE

An Autonomous Institution & NAAC Accredited with "A" Grade (CGPA 3.17)

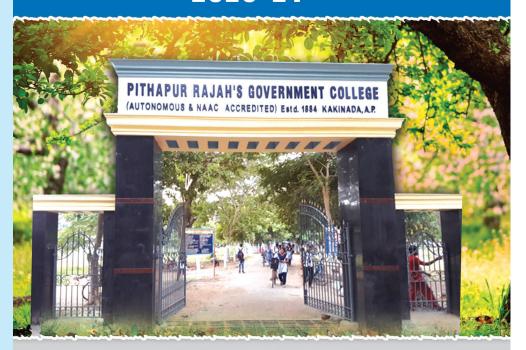
(Affiliated to Adikavi Nannayya University)

KAKINADA - 533 001. 2 0884-2387888

e-mail: kakinada.jkc@gmail.com, website: www.prgc.ac.in



# CALENDAR & HAND BOOK 2020-21



## PITHAPUR RAJAH'S GOVT. COLLEGE

An Autonomous Institution & NAAC Accredited with "A" Grade (CGPA 3.17)

(Affiliated to Adikavi Nannayya University)

KAKINADA - 533 001. 2 : 0884-2387888

e-mail: kakinada.jkc@gmail.com, website: www.prgc.ac.in

## PITHAPUR RAJAH'S GOVERNMENT COLLEGE

An Autonomous & NAAC Accredited "A" Grade Institution (CGPA-3.17)

(Affiliated to Adikavi Nannaya University, Rajahmahendravaram)

Raja Ram Mohan Roy Road, **KAKINADA** - 533 001.

Tel: 0884-2387888, Email: kakinada.jkc@gmail.com, Website:www.prgc.ac.in



## CALENDAR & HAND BOOK 2020 - 21



Affiliated to ADIKAVI NANNAYA UNIVERSITY

RAJAMAHENDRAVARAM, E.G. DIST, A.P.

#### Motto: Enter... Endeavour... Excel...

## Goals and Objectives

- To create a peaceful academic ambience reflecting the hoary past and the present needs.
- To serve all sections of the society with special focus on the dis-advantaged.
- To broaden the mental horizon of the students by providing the latest learning resources.
- To cater to the academic & employment needs of the learners.
- To produce educated persons who will be useful to the industry and the society through skill development and emotional / spiritual quotient.
- To inculcate human values and positive thoughts by imparting human values and professional ethics as part of the curriculum.
- To provide good infrastructure, research facilities, project based learning, communicative language teaching.
- To provide career training and placements through Jawahar Knowledge Centre.

#### **QUALITY POLICY**

We, at P.R.Govt, College (A) Shall strive to imbibe in the Customer knowledge, spirit of love and service through

- Consistent delivery of Quality education by upgradation of curriculum, commitment and team work.
- Continual enhancement of intellectual, cultural and social inputs.
- Value, career oriented and need-based education.

## PITHAPUR RAJAH'S

GOVERNMENT COLLEGE (AUTONOMOUS)

KAKINADA - 533 001, A.P.



SRI R.V.K.M. SURYA RAO BAHADUR MAHARAJ (1885 - 1964)







## राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद

विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान

NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL

An Autonomous Institution of the University Grants Commission

## Gertificate of Accreditation

The Executive Committee of the

National Assessment and Accreditation Council

on the recommendation of the duly appointed

Peer Jeam is pleased to declare the

Pithapur Rajah's Government College (Autonomous)

Kakinada, Dist. East Sodavari, e Viated to Adikavi Xannaya University,
Andhra Pradesh as

Accredited

with CSPA of 3.17 on seven point scale at A grade

at H grade valid up to October 29, 2022

Date: October 30, 2017











C(SC)/28/A&A/3.3



## కణాశాల ప్రార్థనా గీతం

జయ జయ జయ ప్రియుభారత జనయిత్రీ బివ్మధాత్రి జయ జయ జయ శత సహాస్ర నరనాలీ హృదయ నేత్రి!

జయ జయ సశ్యామల సుశ్యామ చలచ్చేలాంచల జయ వసంత కుసుమలతా చలిత లలిత చూర్ణ కుంతల జయ మబీయ హృదయాశయ లాక్షారుణ పదయుగతా ॥జయు

జయు బశాంత గత శకుంత బివ్మగాన పరితోషణ జయు గాయక వైతాళిక గళ విశాల పదవిహరణ జయు మబీయు మధుర గోయ చుంబత సుందర చరణా! ॥జయ

జయ జయ జయ ప్రియుభారత జనయిత్రీ బివ్మధాత్రి జయ జయ జయ శత సహస్త నరనాలీ హృదయ నేత్రి ॥జయు॥

> దేవులపల్లి వేంకట కృష్ణ, శాస్త్రి పి.అర్. కళాశాల పూర్వవిద్యార్థి & అధ్యాపకులు

## కళాశాల ప్రార్థనా గీతానికి తెలుగు అనువాదం

ప్రియమైన భారతమాతా ! ఓ పవిత్ర భూమీ వందలవేల స్త్రీ పురుషుల హృదయనాయికా నీకు జయమగు గాక !

చక్కని పంటలతో పచ్చగా కళకళలాడే పంట పైరే పైట చెరగుగా కలదానా నీకు జయమగు గాక!

వసంతమాసంలో కదులుతున్న అందమైన పూలతీగలే శిరోజాలుగా కలిగిన భారతమాతా నీకు జయం నా హృదయంలో ఉండే కోలకలనే లత్తుక పూసిన పాదముల జంట కలదానా నీకు జయమగు గాక!

బిక్కులిస్నింటిలోకి ఎగిరే పక్షులు చేసే కీల్తగానంతో సంతోషం పాందేదానా నీకు జయమగు గాక!

గాయకులు వైతాశకుల గొంతు అనే విశాలమైన మార్గంలో విహలించేదానా నా మధురమైన గేయములచే ముద్దాడబడిన మనోహరమైన పాదములు గలదానా ఓ భారతమాతా నీకు జయం జయం జయమగు గాక !

## PERSONAL MEMORANDA

1. Name	:			
2. Father's/Guardian's Name				
3. Date of Birth	:			
4. Blood Group	:			
5. Class	:			
6. Adm.No.	:			
7. Reg. No.	:			
8. Roll No	:			
9. Hostler / Day Scholar	:			
10. Teacher Counsellor	:			
11. Perment Address	:			
	:			
	Ph:Mobile:			
12. Aadhar Number	:			
13. OAMDC No.	:			
14. e-mail ID	:			

		Tim	e Tabl	e 2020	)-21		
	1	2	3	4	5	6	7
MON							
TUE							
WED							
THU							
FRI							
SAT							



1	Goals and Objectives
2	A Brief History of the College
4	Succession List of Principals
5	List of Teaching Staff
6	List of Non – Teaching Staff
7	Autonomous System - Statutory Bodies
	(G.B., F.C., A.C., B.O.S.)
8	CPDC., Examinations Cell & Academic Coordinator
9	Support Services
10	Counseling System
11	Choice Based Credit System
12	B.Voc. Courses
13	Departmental Clubs
14	General Rules of Examination Cell and Library
15	Academic Plan, Semester System, & Regulations of
	College Campus
16	IQAC, Student Placement Cell & RTI
17	College Assembly, Student Helpline Centre
18	Salient Features of Anti Ragging Act
19	Endowment Prizes
20	Important Dates & Events
21	Fee Structure
22	Student Charter
23	Academic Schedule

8

#### A BRIEF HISTORY OF THE COLLEGE

Pithapur Rajah's College, Kakinada ranks among the earliest institutions of Higher Education in South India. It is located in East Godavri District of Andhra Pradesh. P.R.College was established in August, 1884 by Sri Rajah Rao Venkata Mahipathi, Gangadhara Rama Rao, Bahadur. First it was started as a middle school, and became a full fledged College. The present District Central Library, Super Bazar and DEO's Office were part of P.R College campus once.

P.R College has two campuses, Science College campus is near main road and Arts College Campus with sprawling grounds of nearly 28 acres is situated near Government General Hospital. McLaren High School is on the eastern side, District Collectors Office, Zillaparishad and C B M School are on the western side of P.R College. P.R College is the first college to encourage women's education with total exemption of fee for girl students. Girl students were given many incentives to pursue their higher education.

In 1952, when the college was taken over by the Government, it became P.R Govt. college. This century old college had its centenary celebrations in March, 1984. Considering the development of P.R Govt. College, UGC conferred autonomous status, with the concurrence of Andhra University and the approval of the Government of Andhra Pradesh. The college became autonomous with effect form the academic year 2000 –2001. Citizens of Kakinada town regard P.R.Govt. College as their precious possession. The College has been Identified for the status of CPE (College with Potential for Excellence) by the UGC during October 2010 and supported financially to fulfill the objectives of the scheme. NAAC Accredited with 'A' Grade in 2017.

#### The Autonomous Status

The National Policy on Education in 1986 and 1992 have strongly underlined the need for conferring the status of autonomy on affiliated colleges. The University Grants Commission has since decided to confer Autonomous status on certain reputed colleges which have an excellent record of academic distinction and strong infrastructural facilities, Considering the alround growth and the infrastructural facilities in P.R.Govt. College the autonomous status was conferred on this College by the UGC, with the concurrence of Andhra University and approval of the Government of Andhra Pradesh. Thus the College has become autonomous, with effect from the academic year 2000-2001 and henceforth this premier institution has come to be known as P.R. Government College (Autonomous), Kakinada, [G.O.M.S. No.85, Edn (C.E-1-2) Dept, Dt. 16-5-2000.] The autonomous status of the college has been extended by the UGC till 2021.

## **■** Succession List of Principals

	Buccession Dist of	Timerp	
	Name	From	То
1.	Mr. William Henry D'Sowza, B.A.	1884	- 1886
2.	Mr. Albert Emmanuel Adolphus, B.A.	1886	- 1888
3.	Mr. Rajendra Lal Maitra, M.A.	1890	- 1895
4.	Mr. V.R. Venkateswara Ayyar, M.A., L.T	1896	- 1904
5.	Mr. S. Sankar Ayyar, B.A.	OCt 1904	- Jn 1905
6.	Dewan Bahadur, Dr. Sri R. Venkata Ratnam, K.T., M.A., L.T., D.Lit, L.L.D.	Feb 1906	- Oct 1917
7.	Rao Sahib Dr. V. Ramakrishna Rao, M.A., L.T., Ph.D.	Nov 1917	- June 1918
8.	Dewan Bahadur, Dr. Sri R. Venkata Ratnam, K.T., M.A., L.T., D.Lit, L.L.D.	July 1918	- June 1919
9.	Rao Sahib Dr. V. Ramakrishna Rao, M.A., L.T., Ph.D.	July 1919	- Sept 1932
10.	Mr. P. Rama Swamy, M.A.	Oct 1932	- July 1941
11.	Mr. A.R. Ponnu Swamy Ayyar, M.A.	Aug 1941	- June 1948
12.	Mr. G.V. Mahalingam Ayyar, M.A., L.T.	July 1948	- Sept 1949
13.	Mr. P. Bhadriah, M.A., L.T.	Sept 1949	- Sept 1952
14.	Mr. T.U. Chacko, B.A., M.Sc.	Sept 1952	- June 1953
15.	Dr. C.B. Rao, M.Sc., L.T., Ph.D (London)	June 1953	- Aug 1953
16.	Sri T.U. Chacko, B.A., M.Sc.	June 1953	- July 1955
17.	Sri T.U. Chacko, B.A., M.Sc.	July 1955	- July 1955
18.	Sri S. Gopala Krishna Murty, D.Sc.	August 1955	- June 1956
19.	Sri T.U. Chacko, B.A., M.Sc.	July 1956	- April 1959
20.	Sri B.L. Rao, M.A., B.Ed.,	April 1959	- Sept 1959
21.	Sri N. Ramarao, M.A., (Hons), B.Ed.,	Sept 1959	- May 1960
22.	Sri P. Sri Ramam, M.A., B.Ed.,	May 1960	- Dec 1963
23.	Sri C. Satyanarayana Rao M.A.,	Feb 1964	-March 1966
24.	Sri K. Raja Mannar, M.A., B.Ed.	March 1966	<ul> <li>July 1969</li> </ul>
25.	Sri I.V. Chalapathi Rao, M.A.,	July 1969	-March 1971
26.	Prof. Abdual Khuddus, M.A., M.Ed., D.E. & V.G	. April 1971	- Sept 1974
27.	Sri C. Satyanarayana Rao, M.A.,	Sept 1974	- Aug 1975
28.	Sri S. Venkata Swamy, M.A. i/c	Aug 1975	- Nov. 1975
29.	Dr. N.V.R. Krishnamacharyulu, M.A., Ph.D.	Nov 1975	- April 1975
30.	Sri R.V. Hanuma Reddy, M.A.,	Aug 1976	- Dec 1976

P.R.GOVERNMENT COLLEGE (A), KAKINADA 9 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 10 CALENDAR & HAND BOOK - 2020-21

31. Sri C.V. Gurraju, M.Sc.,	Jan 1977	-	June 1979
32. Sri K. Purushotham, M.A.,	19-6-1979	-	3-3-1983
33. Sri Md. Ismail, B.A. (Hons) F.A.C.)	4-3-1983	-	30-6-1983
34. Sri Y. Chakradhara Rao, M.A.	1-7-1983	-	18-8-1985
35. Sri K. Ramachandra Reddy, M.A., (F.A.C)	19-8-1985	-	8-7-1986
36. Dr. R. Ananda Rao, M.A., Ph.D.	9-7-1986	-	19-9-1986
37. Maj. B. Dharma Rao, M.A., D.P.A.	6-10-1986	-	16-6-1991
38. Maj. D.S. Ramakrishna, M.A., (F.A.C.)	17-6-1991	-	18-8-1991
39. Sri D.I.V. Mohana Rao, M.A., L.L.B.	19-8-1991	-	7-6-1997
40. Lt. Cdr. Ch. Sambasiva Rao, M.A.	23-6-1997	-	17-10-1997
41. Dr. K.N. Viswanatham,	18-10-1997	-	31-1-1998
M.Sc., M.Phil, Ph.D. (F.A.C)			
42. Lt. Cdr. Ch. Sambasiva Rao, M.A.	1-2-1988	-	30-4-1998
43. Dr. K.N. Viswanatham,	1-5-1998	-	26-5-1998
M.Sc., M.Phil, Ph.D. (F.A.C)			
44. Sri D. Seshavataram, M.Sc., M.Phil	29-5-1998	-	31-3-1999
45. Sri M. Varahalayya,	1-4-1999	-	27-5-2000
B.Sc., (Hons)., M.Sc., (F.A.C.)			
46. Dr. K.N. Viswanatham,	28-5-2000	-	3-2-2002
M.Sc., M.Phil, Ph.D.			
47. Sri N. Ramam, M.Sc., M.Phil (F.A.C)	4-2-2002	-	31-3-2002
48. Dr. K.N. Viswanatham,	1-4-2002	-	30-6-2002
M.Sc., M.Phil, Ph.D.			
49. Sri N. Ramam, M.Sc., M.Phil (F.A.C)	1-7-2002	-	3-8-2002
50. Dr. M.V. Bharatha Lakshmi			
M.A., P.G.D.T.E., M.A. (Edn) UK., Ph.D.,	4-8-2002	-	31-8-2006
51. Sri S.S. Murthy, (F.A.C) M.Sc., M.Phil,	1-9-2006		
52. Sri N. Sathi Raju, (F.A.C) M.Com., B.L., M.P	hil,1-10-2006	-	22-4-2007
53. Sri K. Balaiah, M.A.,	23-4-2007	-	31-3-2008
54. Sri Shaik M. Mohiddin (F.A.C) M.Com., MBA.,	MPhil,1-4-2008	-	11-6-2008
55. Lt. Dr. M. Satyanarayana	12-6-2008	-	10-7-2012
M.Sc., M.Phil., M.Ed., PGDES, Ph.D.	,		
56. Dr. K.V. Ramana Rao, M.Sc., Ph. D.	11-7-2012	-	22-7-2012
57. Sri. P. Prabhakara Rao, M.A., (FAC)	23-8-2012	-	5-10-2012
58. Lt. Dr. M. Satyanarayana, M. Sc., M. Phil., M. Ed., PGDES., Ph.D.			20-6-2016
59. Dr. C. Krishna, M.Sc. Tech., N.E.T., P.G.D.C.A., Ph.D	,		24-09-2021
60. Dr. B.V.Tirupanyam, M.Sc. Ph.D.,	24-09-2021	- '	To till date

11

CALENDAR & HAND BOOK - 2020-21

P.R.GOVERNMENT COLLEGE (A), KAKINADA

#### **TEACHING STAFF**

		LIST OF TEACHING STAFF ACADEMIC YEAR 2020-21	
S.No	Name	Oualification	Designation
3,140	Tunic	M.Sc. Tech., Ph.D.,	Designation
1	Dr C.Krishna	PGDCA	Principal & Professor of Geology
DEPA	RTMENT OF ENGLISH		
2	Dr TKV Srinivasa Rao	M.A., B.Ed	Lecturer in English
3	Sri PV Krishna Rao	M.A., M.Phil	Lecturer in English
4	Ms BN Prathyusha	M.A	Lecturer in English
5	Sri S.Krupa Rakshana Raju	M.A	Lecturer in English
6	Ms. R.S.Roja	M.A.	Lecturer in English
7	Sri N.Gurumurthy	M.A.	Lecturer in English
	RTMENT OF HINDI		Becure in English
		M.A., Ph.D., PGDH.,	
8	Dr P.Hariram Prasad	SLET	Lecturer in Hindi
9	Dr T.Rajasekhar	M.A., Ph.D	Lecturer in Hindi
10	Dr Gowtham Kamble	M.A., Ph.D	Lecturer in Hindi
11	Ms.R,Rajeswari	M.A., M.Phil	Lecturer in Hindi
DEPA	RTMENT OF TELUGU		
12	Dr S.Gopalayya	M.A,	Lecturer in Telugu
13	Dr N.Sujatha	M.A., M.Phil., Ph.D	Lecturer in Telugu
14	Ms P.Ganga bhavani	M.A.	Lecturer in Telugu
15	Sri S.Madhu	M.A.	Lecturer in Telugu
16	Sri D.Nagendra	M.A., M.A., T.P.T	Lecturer in Telugu
DEPA	RTMENT OF SANSKRIT		
17	Ms I.Lakshmi Nagamani	M.A.	Lecturer in Sanskrit
DEPA	RTMENT OF COMMERCE		
18	Dr J.Pandu Ranga Rao	M.Com., MBA., M.Phi	l., Lecturer in Commerce
19		Ph.D., NET., APSET	
	Sri M.Srinivasa Rao	M.Com., MBA., APSE	Γ Lecturer in Commerce
20	Ssri VNAV Prasad	M.Com., MBA.,APSET	Lecturer in Commerce
21	MsK.Rajeswari	M.Com., MBA.,	Lecturer in Commerce
22			

P.R.GOVERNMENT COLLEGE (A), KAKINADA 12 CALENDAR & HAND BOOK - 2020-21

PRINCIPAPEN P.R. Govt. College (A) KAKINADA

	Ms Ch.Uma Devi	M.Com	Lecturer in Commerce
24	Sri M.G.K.Krishna Yadav	M.Com., MBA.,	Lecturer in Commerce
25	Dr D.Venkateswara Rao	M.Com., M.Phil., Ph.D	Lecturer in Commerce
26	Dr J.Vijay Kumar	M.Com., M.Phil., Ph.D	Lecturer in Commerce
DEPA	RTMENT OF ECONOMICS		
27	Dr K.Subhashini	M.A., Ph.D.	Lecturer in Economics
28	Dr. K.Jayananda Kumar	M.A., Ph.D.	Lecturer in Economics
29	Ms K.Maha Lakshmi	M.A.,	Lecturer in Economics
DEPA	RTMENT OF HISTORY		
30	Dr V.Narasimhaswamy	M.A.,	Lecturer in History
31	Ms.K.Malleswaramma	M.A., NET	Lecturer in History
DEPA	RTMENT OF POLITICAL SCIE	NCE	
32	Sri PVV Satyanarayana	M.A., M.Phil., NET	Lecturer in Political Science
33	Sri K.N.Suresh	M.A., NET	Lecturer in Political Science
34	Sri G.Nageswara Rao	M.A., B.Ed.,	Lecturer in Political Science
DEPA	RTMENT OF Philosophy		
35	Sri M.Pardhasaradhi	M.A., M.A.,	Lecturer in Philosophy
DEPA	RTMENT OF COMPUTER APP	LICATIONS	
36	Dr K.V.Sobha Rani	MCA., Ph.D	Lecturer in Computer Applications
37	Sri R.V.Phani Kumar	MCA., NET	Lecturer in Computer Applications
38	Sri P.Chakradhara Rao	MCA	Lecturer in Computer Applications
39	Ms G.Anitha	MCA	Lecturer in Computer Applications
40	Ms G.Subba Lakshmi	MCA., M.Tech., NET	Lecturer in Computer Application
41	Sri GVN Kishore	M.Tech	Lecturer in Computer Applications
DEPA	RTMENT OF COMPUTER SCI	ENCE	
42	GBV Padmanath	M.Tech., NET	Lecturer in Computer Science
43	R.N.Raghuram	M.Sc.,	Lecturer in Computer Science
DEPA	RTMENT OF MATHEMATICS		
	Dr Shaik Sajana	MS. NET	Lecturer in Mathematics

5	Ms V.Haripriya	M.Sc.	Lecturer in Mathematics
16	Ms G.Subha	M.Sc.	Lecturer in Mathematics
17	Ms. P.V.Maha Lakshmi	M.Sc	Lecturer in Mathematics
18	Ms B.Ratnam	M.Sc	Lecturer in Mathematics
PA	RTMENT OF STATISTICS		
19	Sri K.Ashok	M.Sc., NET	Lecturer in Statistics
50	Sri S.Rajakumar	M.Sc	Lecturer in Statistics
51	Ms B.Chinnamamba	M.Sc	Lecturer in Statistics
52	Ms.S.Annapurna	M.Sc.,	Lecturer in Statistics
PA	RTMENT OF PHYSICS & ELECT	TRONICS	
53	Dr K.Jyothi	M.Sc., Ph.D	Lecturer in Physics
54	Dr MVK Meher	M.Sc., Ph.D	Lecturer in Physics
55	Sri UVBB Krishna Prasad	M.Sc., M.Phil., SET	Lecturer in Physics
56	Sri K.Jayadev	M.Sc., M.Phil., APSET	Lecturer in Physics
57	Sri LMS Ganesh	M.Sc., NET	Lecturer in Physics
58	Sri B.Srikanth	M.Sc.,	Lecturer in Physics
59	Ms Shaik Shafiya Begum	M.Sc.,	Lecturer in Physics
60	Sri P.Veerendra	M.Sc.,	Lecturer in Physics
61	Sri B.Johny	M.Tech Electronics	Lecturer in Electronics
62	Ms P.Divya	M.Sc., Electronics	Lecturer in Electronics
53	Ms Durga Bhavani	M.Sc.,	
PA	RTMENT OF CHEMISTRY		
64	Sri T.Vara Prasad	M.Sc., M.Ed., M.Phil.,	Lecturer in Chemistry
65	Sri N.V.Sudhakar	M.Sc., B.Ed., (on deputation from GDC,	Lecturer in Chemistry
66	Sri D.Rama Rao	M.Sc., M.Phil., B.Ed.,	Lecturer in Chemistry
67	Sri V.Mallikharjuna Sharma	M.Sc., M.Phil., NET	Lecturer in Chemistry
68	Dr. V.Narayana Rao	M.Sc., Ph.D., NET	Lecturer in Chemistry
69	Sri U.Sai Krishna	M.Sc., NET	Lecturer in Chemistry
70	Sri K.Babu Rao	OM SC SUPINI.	Lecturer in Chemistry
			PRINCIPAL Govt. College (A) KAKINADA

P.R.GOVERNMENT COLLEGE (A), KAKINADA 13 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 14 CALENDAR & HAND BOOK - 2020-21

KAKINADA

98	Ms G.Vara Lakshmi	M.Sc.,	Lecturer in Botany
99	Ms Ch. Abhinay	M.Sc.,	Lecturer in Botany
100	Ms Y.Anitha	M.Sc.,	Lecturer in Botany
DEPA	RTMENT OF BIOTECHNOLOGY		
101	Ms K.Anusha	M.Sc., NET	Lecturer in Biotechnology
102	Sri GNV Satish	M.Sc.,	
B.VO	C Horticulture		
103	Sri B.Ashok Rama Raju	M.Sc., NET	Lecturer in Horticulture
104	Ms P.Nicee	M.Sc., NET	Lecturer in Horticulture
105	Ms.R.Rajeswari	M.Sc., NET	Lecturer in Horticulture
B.Voc	Pharmachemistry		production of the production of the second
106	Sri KNSV Swamy	M.Sc	Lecturer in Chemistry
107	Ms K.Sruthi	M.Sc.,	Lecturer in Chemistry
B.VO	C Journalism		
108	Sri Ch.Advaitha	M.A., MBA	Lecturer in Journalism
Librai	rian		
109	Sri Ch.VV. Satyanarayana Reddy	M.A., M.Lisc	Lecturer in Library Science
Physic	cal Education		
110	Ms V.Sivani	M.A., M.P.Ed., APSET	Physical Director
111	Sri B.Pavan	MA., M.P.Ed.	Physical Director

### **NON TEACHING STAFF**

1. Smt. Ch.S.S.R.A.V. Ramanamma	A.O.	
2. Superintendent	Vacant	Office
3. Sri Bh.V.V.N. Murthy	Senior Asst.,	Office
4. Smt. A.V. Anantha Lakshmi	Senior Asst.,	Office
5. Smt. G.P.V. Suneela	Junior Asst.,	Office
6. Sri. S.V.S. Narasimha Rao	Junior Asst.,	Office
7. Ch. Rudrachari	Junior Asst.,	Office
8. Y. Balamani	Junior Asst.,	Office
9. Sri P.V. Ramana Murthy	Typist	Office
10. Anuradha	Store Keeper	Chemistry
11. Vacant	Store Keeper	Physics
12. Sri K.V.V.S. Murthy (from Deputation)	Mechanic	Physics
13. Vacant	Museum Keeper	Zoology
14. Sri P. Ganga Raju	Junior Asst.	
15. Vacant	Record Asst.,	
16. Sri K.V. Gangadhar	Record Asst.,	
17. Sri D.V. Ramana	Record Asst.,	

18	Sri T.V.V. Ramana	Record Asst.,
	Sri. T. Venkata Raju	Record Asst.,
	Smt. T. Satyavathi	Record Asst.,
	Sri M.V.B.G. Tilak (On Deputation)	Record Asst.,
	Sri. K.S. Rama Chaitanya (On Deputation)	Record Asst.
	Smt. A. Parvathi (From Deputation)	Record Asst.,
	Sri Jonny Mani Kumar (From Deputation)	Record Asst.,
	Sri. P. Srinivasa Rao (From Deputation)	Record Asst.,
	Sri. K. Prasada Rao, (From Deputation)	Record Asst
	Vacant	Record Asst
	Sri S.V.V.S. Murthy	Record Asst.
	Vacant	Record Asst.
	Sri. G. Ch. Apparao (From Deputation)	Office Subordinate Office
	Vacant	Office Subordinate
	Sri Sk. Amir Saheb	Office Subordinate (Part Time)
37.	Sri N. Hanumanthu	Night Watchman (Part Time)
38.	Sri S.K. Harinath	Day Watchman (Part Time)
	Vacant	Office Subordinate
40.	Vacant	Office Subordinate
41.	Vacant	Office Subordinate
42.	Vacant	Sweeper
43.	D. Vijay Kumar	Gardener (Part Time)
44.	R. Janaki	Sweeper / Scavanger
45.	M. Radha	Sweeper (Part Time)
46.	D. Appala Raju	Sweeper (Part Time)
	V. Sarada Devi	Sweeper (Part Time)
48.	M. Bharathi	Sweeper (Part Time)
49.	K. Dharma Raju	Sweeper (Part Time)
50.	M. Chitti	Sweeper (Part Time)
51.	S. Sudheer	Gardener (Part Time)
52.	Sriramulu	Sweeper (Part Time)
53.	Pradeep	Sweeper (Part Time)
54.	Lova Raju	Sweeper (Part Time)

P.R.GOVERNMENT COLLEGE (A), KAKINADA 15 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 16 CALENDAR & HAND BOOK - 2020-21

#### **AUTONOMOUS SYSTEM**

The College was granted autonomous status by the UGC with the approval of University & Govt. of A.P. in May 2000 and extended upto 2014 by the UGC after making review of Autonomous system, Autonomous Committee re-visited the College and extedend Autonomy upto 2021.

#### AIM OF AUTONOMY

- 1. Autonomy is the lifeline of the institution that deals with education, creation of knowledge and learning of all kinds.
- 2. To Pursue truth fearlessly and build up in its teachers and students, habits of independent thinking and a spirit of inquiry unfettered by the limitations and prejudices of the near and the immediate which is so essential for the development of a free society.

## **UGC GUIDELINES FOR COMPLETION OF** A DEGREE PROGRAMME

A student who is not able to complete the programme within the normal period or the minimum duration prescribed for the programme maybe allowed 2 years period beyond the normal period to clear the backlog to be qualified for the degree. The general formula, therefore should be as follows:

- Time Span = N+2 years for the completion of programme. where N stands for the normal or minimum duration prescribed for completion of the programme.
- In exceptional circumstance a further extension of one more year may be granted. The exceptional circumstances be spelt out clearly by the relevant statutory body concerned of the university.
- During the extended period the student shall be considered as a private candidate and also not be eligible for ranking.

Note: Please refer to www.ugc.ac.in. for further information

#### **GOVERNING BODY**

The Government of A.P. has constituted a Governing Body to manage and govern the functioning of this Institution. The Governing Body is the apex body and is all powerful to take decisions in all academic, administrative and other matters concerning the governance of the College. The following dignitaries constitute the Governing Body of P.R. Govt. College (Autonomous), Kakinada. (As per Plan UGC guidelines)

S.No. Category	Name
1. Chairman	<b>Sri M.M. Naik, IAS</b> Special Commissioner of Collegiate Education
2. Industrialist	<b>Sri. Ch. Janaki Ram Prasad,</b> M.D., Rainbow Holographixs, Kakinada
3. Professional	<b>Sri. R. Adinarayana Rao,</b> Consultant Petrochemicals Industries, Kakinada
4. Teachers of the College	1. Dr. V. Anantha Lakshmi, Head, Dept. of Maths
	1. Dr. K. Jyothi, Head, Dept. of Physics
5. UGC Nominee	<b>Dr. S.C. Singh</b> Gharwal University, Himachal Pradesh
6. State Govt.Nominee	Dr. R. David Kumar (FAC) Regional Joint Director of Collegiate Education, Rajahmundry.
7. University Nominee	Prof. P. Suresh Varma Rector, Adi Kavi Nannayya University, Rajahmundry
8. Principal of the College	<b>Dr. C. Krishna</b> Ex.Officio Member & secretary
9. Special Invitees	

#### 1. Joint Director

O/o. Commissioner of Collegiate Education, A.P., Hyderabad

3. Sri. K. Bhami Reddy

Ex. President, Alumni Association & Director, Kakinada Town Bank.

2. Academic Guidance Officer

O/o Commissioner of Collegiate

Education, A.P., Hyderabad

4. Smt. L. Sesha Kumari

Alumna & H.R. Manager (Rtd.) N.F.C.L - Kakinada

The Governing Body meets atleast twice in a year and take decisions regarding all the matters of the Autonomous College. The resolutions of the Academic council have to be finally approved in the G.B. Meeting.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 17 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 18 CALENDAR & HAND BOOK - 2020-21

#### **ACADEMIC COUNCIL**

- 1. Dr. C. Krishna, Chairperson
- Faculty Incharges of all the Departments in the college
- 3. Four Senior Teachers of the College
  - a) Dr. T.K.V. Srinivasa Rao, Incharge, Dept. of English Member
  - b) Sri D. Rama Rao, Lecturer in Chemistry Member
  - c) Sri U.V.B.B. Krishna Prasad, Coordinator, MANA TV Member
  - d) Dr. K. Subhashini, Head, Dept. of Economics
- 4. Four experts representing different fields outside the college
  - a) Education : **Dr. R. David Kumar Swamy,** Principal, GDC (A), Rajamahendravaram.
  - b) Medicine : **Dr. R.V. Ramana Rao,** Kusuma Nursing Home, Kakinada.
  - c) Engineering : Prof. S. Srinivasa Kumar, JNTU, Kakinada
  - d) Industry : **Dr. P. Rammohan Rao,** Retd. Deputy Director of Fisheries
- 5. Nominees of the University
  - a) **Dr. A. Matta Reddy,** Dean of Examinations, ANUR, Rajamahendravaram.
  - b) Dr. K. Ramaneswari, Dept. of Zoology, ANUR, Rajamahendravaram.
  - c) Dr. B. Kezia Rani, Dept. of Comp. Science, ANUR, Rajamahendravaram.
- 6. Faculty Members nominated by the Principal
  - a) Sri V. Mallikarjuna Sarma, Asst. Controller of Examinations
  - b) Sri P.V. Krishna Rao, Coordinator, NSS Unit I
  - c) Sri K. Jayadev, Officer, NCC (Air Wing)
- 7. Member Secretary nominated by the Principal
  - a) Dr. P. Hariram Prasad, Academic Coordinator

#### **BOARD OF STUDIES**

A Board of studies has been constituted for each Department. The Board recommends, the syllabi, pattern of examination, assessment and other items related to curriculam.

#### Functions:

- a) Prepare syllabi for various courses keeping in view of the objectives of the college, interest of stakeholders and national requirement for consideration and approval of the Academic Council.
- b) Suggest panel of names to the Academic Council for appointment of examiners.
- Suggest to introduce new courses of study & recommend the details of internal Assessment.
- d) Coordinate research, teaching, extension and other academic activities of the department/college.

#### Composition:

- 1. Faculty incharge of the Department concerned (Chairman)
- 2. The entire faculty of each specialization. (Permanent only)
- 3. One expert to be nominated by the Vice-Chancellor from a panel of six recommended by the College Principal.
- 4. One representative from Industry/Corporate sector/Allied area relating to placement.
- One post graduate meriotorious alumnious to be nominated by the Principal.
   The Chairman, Board of Studies, may, Co-opt with the approval of the Principal of the College.
  - a) Experts from outside the college whenever special courses of studies are to be formulated.
  - b) Other members of staff of the same faculty (inservice teachers)

#### FINANCE COMMITTEE

**Dr. C. Krishna**, Principal - Chairperson

Members

**Dr. V. Anantha Lakshmi** - Convener

Head of Dept., of Mathematics

Ms. L. Sesha Kumari - Member

Manager, H.R. (Retd.) N.F.C.L., Kakinada.

Smt. A.V. Anantha Lakshmi - Member

Senior Assistant

P.R.GOVERNMENT COLLEGE (A), KAKINADA 19 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 20 CALENDAR & HAND BOOK - 2020-21

#### C.P.D.C.

College planning and Development Council will work for the development of the college. They take active part in offering suggestions regarding college development activities and academic matters. Following is the Constitution of C.P.D.C. members.

No.	Name	Designation in C.P.D.C.
1.	Dr. C. Krishna	Principal - President
2.	Dr. V. Anantha Lakshmi	Senior Lecturer
3.	Dr. K. Jyothi	GCTA Member
4.	Dr. P. Hariram Prasad	GCGTA Member
5.	Sri. K.K. Kameswara Rao	Parent
6.	Sri. V. Venkata Ramana	Parent
7.	Sri. Battina Satti Babu	Parent
9.	Sri. K. Bhami Reddy	Philanthropist
10.	Sri. S. Satyanarayana Murthy	Businessman & Philanthropist
11.	Er. S.V.M. Chandra Sekhar	Technical Expert
12.	Sri K.S. Krishna	Educational Expert
13.	Smt. L. Seshukumari	Alumni
14.	Sri. Vakkalanka Ramakrishna	Secretary

#### **ACADEMIC CELL**

Following are nominated to co-ordinate Academic and other statutory meetings of the college.

- 1. Dr. P. Hariram Prasad, Lecturer Incharge Dept of Hindi, Academic Coordinator
- 2. Dr. J. Pandu Rangarao, Lecturer Incharge Dept of Commerce, Asst. Academic Coordinator

#### **EXAMINATION CELL**

The following teaching staff have been nominated to act as members of the Examinations Cell:

1. Dr. N. Srinivas, M. Sc., Ph.D., NET. : Controller of Examinations Lecuturer in Zoology

Sri D. Rama Rao, M. Sc., M.Phil : Asst. Controller of Examination Lecturer in Chemistry

3. Sri. K. Ashok, M.Sc., A.P. S.E.T., : Asst. Controller of Examination

Lecturer in Statistics

#### PHYSICAL EDUCATION

The college has a Physical Education department for promotion of sports and games in the college. The department imparts training to students to participate and compete in various games and sports at different levels. The Multi Gym, Open Gym, Walking Track, Outdoor & Indoor Stadium are established in this campus. A good number of sports equipment were procured by UGC funds.

#### SUPPORT SERVICES

National Cadet Corps (NCC) - "Unity & Discipline"

The College has two wings (Navy & Airforce) under the charge of Dr. J. Pandurangarao, Lecturer in Commerce, Sri K. Jayadev, Lecturer in Physics are Caretakers. All eligible and willing boy students of this college can enrol themselves for NCC training. Details may be obtained from the officers concerned.

National Service Scheme (NSS) - "Not Me - But You"

The college has four NSS Units, All the Students of Degree Classes are eligible to join the National Service Scheme as volunteers. The faculty incharges of NSS units are: 1. Sri. P.V. Krishna Rao, L/ English, 2. Dr. J. Pandurangarao, L/ Commerce, 3. Dr. K. Subhashini, L/ Economics, 4. Sri U.V.B.B.K. Prasad, L/ in Physics

Youth Red Cross (AP)

Under the charge of Sri L.R.V.K. Prasad, Convener, it will function on fundamental principles of the International Red Cross movement.

JKC - "Creating Opportunities, Developing Skills, Unleashing Potential:

The significant development during the year 2006 - 2007 establishment of Jawahar Knowledge Centre (JKC) in our college. The centre aims at providing suitable training for enhancing employment opportunities for second and final year degree students. Sri P.V. Krishna Rao, Lecture in English is the Coordinator for this programme.

Eco Club: Celebrating and observing green days. Planting trees in the campus with the sponsorship of APPCB under social forestry. putting sign boards in the focal points of the campus about the moral values and the ethics.

Heritage Club: Planning to arrange an exhibituion related to Indian Heritage. visit the Historical places in East Godavari. Arrange a guest lecture on IHC.

Consumers Club: Quiz competitions for the city students (Kakinada). Workshop on consumer's protection Act. Elecution for the students (Citywise).

Cultural Club: Folk dance and Classical Dance, Painting competitions, Instrumentation like "Mrudangam" and "Tabala" recitations, Vocal (Singing)

Film Club: Screening thought provoking short films and documentaries on contemporary socio political issues.

Ladies Club: Administering "Rbella" vaccine for the outgoing students. Celebrating women's day, conducting an awareness in Health and Hygiene.

Health Club: General life Insurance for all the students of 1st year. Eye camp, Dental Camp, Talks on General health.

Nature Club: awareness on value of biodiversity. awareness on conservation of threatened species plants and animals. Developement of a garden with medicinally important species of plants. Conducting exhibition of Biodiversity of east-enghats through photos, etc.

Commerce Club: Top maintain Field visits to various Industrial institutions. To establish Exhibitions for important Documents and reports of Companies and Organizations related to commerce. To organize PARENT TEACHER ASSOCIATION meeting as frequently as possible to inform the progress of students.

 $\it Literary Club$ : celebrating the birthdays of eminent writers such as Shakespeare, Charles Dickens, etc. conducting quiz (Literary) programmes for students. Encouraging the students to write poems, short stories, etc., by conducting contests. Familiarising students with beautiful poems/thoughts by using the wall Journal.

#### **ATTENTION**

The Governing Body of the College with Commissioner of Collegiate Education, A.P., Hyderabad as chairman has resolved the following for attendance of the students for effective functioning & to impart quality education.

Resolution: Resolved to implement condonation for attendance as follows for the students of the college who fall in shortage of attendance.

- 1. 75% to 70% of attendance Rs. 200/- Penalty
- 2.70% to 65% of attendance Rs. 300/- Penalty
- 3. 65% to 60% of attendance Rs. 500/- Penalty
- 4. Below 60% of attendance No candidate is allowed to appear for semester end examinations & No Medical Certificate is allowed.

A Student Shall be permitted to appear for the semester exams only if he/she secures not less than 75% of attendance in theory 90% in practicals of each semester. Condonation for shortage of attendance will be granted for a maximum of 15 days for 2 spells only within the entire programme. A student who is not eligible for such condonation shall repeat the course along with the subsequent batch.

#### **Career Oriented Programmes**

P.R. Govt. College (Autonomous) Kakinada has been identified as centre for offering skill oriented, value added Add-on courses to enable students to pursue the parallel degree while pursuing the conventional B.A./B.Com./B.Sc Degree in the institution. The prime objective of these courses is to equip candidates with career and market orientation enhancing their life skills with utility for job and self employment. Our college is one of the few institutions which has been conferred this rare distinction of offering their prestigious programme which will enable to earn double degree within a span of three years. The programme is divided into three segments - Certificate / Diploma / Advanced diploma courses respectively. However the courses are envisaed to be multidisciplinary and flexible in nature. While a student pursuing the bachelor's Degree in science subject could side by side pursue a course in commerce related subject, a student with Arts background may have the option to pursue a course in science related stream subject by fulfilling eligibility criteria and the requirements laid down by the college. A student of second year or third year are also eligible for the certificate level course subject to the availability of seats.

SI.No.	Code No.	Course Offered
1.	Career Oriented Program.	Environmental Audit
2.	Certificate Course	Dip. Comp. Applications
3.	Certificate Course	Certificate in SPSS
4.	Certificate Course	Solar Power & System integration
5.	Certificate Course	Functional Hindi
6.	Certificate Course	Telugu DTP
7.	Certificate Course	Music
8.	Certificate Course	Water Quality Management
9.	Certificate Course	Human Resource HR Practice
10.	Certificate Course	Agro Farming

## Choice based credit system

Rules and Regulations for Undergraduate Programmes under

Choice Based Credit System w.e.f. 2014 - 2015

#### **Introduction:**

As per the recommendations of National Knowledge Commission and UGC as well as recommendations of High Power Committee constituted for the purpose at the national level, the central and state universities and other institutions of higher education need to carry out academic reforms. The UGC in its 11th Plan proposal and strategies has taken a number of new initiatives for reforms in higher education. Choice Based Credit System (CBCS) is one of the academic reforms and it has several unique features such as enhanced learning opportunities, ability to match students scholastic needs and aspirations, inter institution transferability of students, part completion of an academic programme in the institution of enrollment and part completion in a specialized (and recognized) institution, improvement in educational quality and excellence, flexibility for working students to complete programme over an extended time and standardization of comparability of educational programmes across country. This system enriches the learning ability of students thereby enhances Quality of education in the institution.

#### The challenges of Globalization can be met by:

- 1. Making the curriculum interdisciplinary.
- 2. Bridging the gap between professional and liberal education.
- 3. Promoting students' mobility horizontal as well as vertical.
- 4. Collaboration with industry and research organizations/corporate sector units to foster innovations. It offers a flexible system of learning.
- 5. Learning goals of the course and learning objectives of the units/sub-units enunciated in the curriculum.

#### The system permits student to: (ADVANTAGES)

- 1. Learn at their own pace in some courses of study.
- 2. Choose electives from a wide range of courses Knowledge and Skill based.
- 3. Undergo additional courses and acquire more than required number of credits.
- 4. Adopt an interdisciplinary approach in learning through electives & COP.
- 5. Inter college/University transfers of Credits.
- 6. Complete a part of programme in the parent institute and get enrolled in another institution for specialized courses offering in CBCS.
- 7. Enhance skill/employability by taking up project work, entrepreneurship and vocational training.
- 8. Make best use of the expertise of available faculty/resources of the institution.
- 9. Exposes the learner to community service, research orientation etc.,
- 10. Engages the student in various kinds of activities to enhance "learning opportunities" (group work, individual work, data collection, field work, quizzes, community involvement, project work etc.,).
- 11. Enables integration of concepts, theories, techniques and perspectives from interdisciplinary approach.
- 12. Capacity building of students through industry, academic institutions, research organizations and other private and public sector entrepreneurship, institutional collaborations.
- 13. Course components are delivered through Lecture sessions, Tutorial sessions, Practical/Practice sessions (LTP) of teaching-learning process.
- 14. A student enjoys an extraordinary benefit that his/her evaluation would be in terms of grades, computed through a more scientific and a logical process of normalization which imbibes the advantages of relative weighing of the performances against evaluating in an absolute way.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 25 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 26 CALENDAR & HAND BOOK - 2020-21

15. The great advantage is that the learning process is made continuous and evaluation process is not only made continuous but also made learner-centric and is designed to recognize the capability and talent of a student.

#### **Salient features of Choice Based Credit System:**

- 1. To ensure Quality in Autonomous colleges academic reforms in form of CBCS is operated /implemented to ensure:
  - a. Frequent curricular revisions.
  - b. Introductions of course credit system.
  - c. Enhancing reliance on internal assessment.
  - d. Encouraging research.
  - e. Reforming governance of institutions.
  - f. More emphasis on learner-centric approach.
  - g. To introduce latest knowledge in the curriculum.
- 2. A student will have to get enrolled at an Autonomous College for a Core course depending upon his/her requirement of a degree in the said discipline of study.
- 3. A student will have a choice of selecting General Elective from the other department from a pool of courses offered basing upon his/her interest. He /she will also have a choice of selecting Subject Elective course from the Departments of the respective programme in which the student is admitted. Further the student has to undergo the Compulsory courses offered in the Foundation Course (Compulsory core).
- 4. The departments of college will design and offer courses after the due consideration and approval by the Statutory bodies (BOS, AC & GB).
- 5. Each course shall be assigned with a specific number of Credits.
- 6. A Core course is the course which should compulsorily be studied by a Candidate as a subject Core requirement so as to get degree in a said discipline of study. Three courses each of Subject Core is compulsory and Subject Core Elective in III year shall be offered to each student by the departments.

**Types of Courses:** Courses in a programme will be of four components: (1) Language core (28 Credits), (2) Subject Core (92 Credits), (3) Foundation core (Compulsory – 8 Credits) and (4) Extra credits (1 to 3 Credits for each item offered).

**Language Core Course:** It consists of English as first language with practical component at the end of even semester having total credits of 16. One second language is to be selected among 03 offered and equal to a total of 12 Credits. Study of these two languages both in I and II years is compulsory for every student under CBCS.

#### **Subject Core Course:**

There will be a Core Course in every semester. This is the course which should compulsorily be studied by a candidate as a core requirement to complete the requirement of a degree in a said discipline of study. A course may be a soft core if there is a choice or an option for the candidate to choose from a pool of courses from the sister/allied disciplines which supports the main discipline. It may be called "Core Elective" or "Core Allied" In contrast, a Compulsory Course paper is called "Core compulsory"

**Elective Course:** Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study
- Providing an expended scope
- Enabling an exposure to some other discipline/domain
- Nurturing candidate's proficiency/skill.
- An elective may be "Generic Elective" focusing on those courses which add generic proficiency to the students.
- An elective be "Discipline centric" elective. It may be called "Subject Elective."
- An elective paper may be chosen from an unrelated discipline. It may be called a "General Elective."

#### NOTE:

- (1) Every student has to choose 'one General Elective' from an unrelated Discipline / subject with an intention to seek exposure to inter disciplinary Subject.
- (2) During V and VI semesters he/she has to choose one Subject Elective from each course of subject core along with project.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 27 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 28 CALENDAR & HAND BOOK - 2020-21

#### **Foundation Course (Compulsory):**

The foundation course comprises of courses the based upon the content that leads to knowledge enhancement and the courses that are of value based and the man making education. Hence the courses offered under the foundation course component category are compulsory and spread over from I to IV semesters.

#### **Continuous and Comprehensive Assessment: (CCA)**

Continuous and Comprehensive assessment is an integral part of CBCS. A continuous assessment system in semester system (also known as internal assessment/comprehensive assessment) is spread through the duration of course and is done by the teacher teaching the course. The assessment is done through various means including:

- Attendance
- Written tests
- MCQ based quizzes
- Presentations
- Projects
- Field visits
- Seminars
- Group discussions/activities etc.,
- Assignments, Viva-voce etc.,

#### **Grading:**

Grading constitutes the core of CBCS, as it tries to reduce the subjective element in assessment/evaluation and there by prevents any disadvantage to the student. Grade is an index of the performance of a student in a particular course. It is the transformation of scaled marks secured by a student in a course. Grade point is the weightage allotted to each grade depending on the range of marks awarded in a course.

Letter	Grade	Letter	Grade
Grade	Point	Grade	Point
O (Outstanding)	10	C (Average)	5
A+ (Excellent)	9	P (Pass)	4
A (Very Good)	8	F (Fail)	0
B+ (Good)	7	Ab (Absent)	0
B (Above Average)	6		

**IMPORTANT NOTE:** The above table indicates that the Pass minimum Percentage is 40% the % of marks taken into considerations includes marks of Part I, II and III of each semester i.e., excluding extra credits. Semester Grade Point Average (SGPA) indicates the performance of a student in a given semester. SGPA is based on the total credit points earned by the student in all the courses and the total numbers of credits assigned to the courses in a semester.

**Credit point for the paper** = No. of credits assigned for the course X Grade point secured for the course

**SGPA** = Total credit points earned in a semester / Total credits for that semester

#### **EVALUATION:**

The evaluation scheme for each course shall contain two parts:

- Continuous Evaluation (CE)
- End-Semester Evaluation (ESE)

40% weight shall be given for Continuous Evaluation (CE). The remaining 60% weight shall be given for End-Semester Evaluation (ESE) for 1st Year Students. 40% weight shall be given for Continuous Evaluation (CE). The remaining 60% weight shall be given for End-Semester Evaluation (ESE).

#### **Continuous Evaluation (CE):**

Continuous Evaluation (CE) of a course shall be based on periodic written tests, other academic activities i.e., assignments, Seminars and Attendance.

## I. Components of Continuous Evaluation (Theory) – Common for B.A., B.Com. & B. Sc. from 2017-18 Admitted Batch.

Mid semester examination(written Test):	20 marks
Student seminar/Viva	5 marks
Assignment	5 marks
Group discussion/Quiz	5 marks
Field trip/study/any learning other	
enhancement activity	5 marks
	Total = 40 marks

#### NOTE:

- 1. An average of 02 internal assessment examinations conducted centrally will be counted for 20 Marks.
- II. Components of Continuous Evaluation for Practicals also.

#### **End-Semester Evaluation (ESE):**

The End-Semester Evaluation in theory Courses is to be conducted with question papers set by external examiners. Answer papers will be bar coded to ensure confidentiality. The evaluation of the answer scripts shall be done by external examiners on the basis of a well-defined scheme of evaluation. The evaluation shall be done immediately after the examination by holding valuation camps at the college preferably district-wise. End-semester Evaluation in practical Courses shall be conducted and evaluated by two examiners - one internal and the other external. The duration of both theory and practical examinations shall be decided by the Board of Studies concerned.

Appearance for Continuous Evaluation (CE) and End Semester Evaluation (ESE) are compulsory and no Grade shall be awarded to a candidate if he/she is absent for CE/ESE or both. A student shall be declared to have passed the examination in a Course if he/she obtains minimum D grade for the End Semester Evaluation (ESE).

#### **MONITORING SYSTEM:**

There shall be Department level and College level monitoring committees for the proper implementation of the proposed curriculum. The Department Council and College Council will respectively monitor Department level and College level implementation. College level monitoring will be done by a Committee presided by the Principal and will include the Chairpersons of Boards of Studies and Academic Coordinator and Controller of Examinations. Faculty-wise sub-committees may be constituted for effective implementation. There shall be monthly review at the Department level, quarterly review at the College level and Semesterwise review at the College level with COE. Department level review reports will be submitted for the consideration of College level committee and College level review report will be submitted for the consideration of College level committee with IQAC. The review reports from higher levels will be sent back to lower levels for implementation.

#### REAPEAL:

The Regulations now in force in so far as they are applicable to Programmes offered by the College and to the extent they are inconsistent with these regulations are hereby repealed. In the case of any inconsistency between the existing regulations and these regulations relating to the Choice based Credit Semester System and Grading in their application to any Programme offered in a College, the latter shall prevail.

#### **BACHELOR OF VOCATIONAL PROGRAMME**

The UGC has launched a scheme on Skills development based Higher Education as part of College education during XII plan leading to Bachelor of Vocation (B. Voc.) Degree with multiple exists under the NSQF. This will enable the graduates completing B. Voc to gain employment and before Enterpreneurs. UGC recently sanctioned new B.Voc. Courses i.e. 1) Horticulture 2) Pharma Chemistry 3) B.Voc. Commercial Aqua Culture and 4) Journalism & Mass Communication.

#### **Objectives of the Scheme:**

- 1. To make higher education relevant to the learned and the community.
- 2. To integrate relevant skills in to the higher education system
- 3. To provide skill based education to students currently pursuing higher education but actually interest in entering the work force at the earliest opportunity.
- 4. To provide employable and certificate skills with necessary general education to Senior Secondary School pass-outs not willing to join existing higher education system.
- 5. To provide for up-gradation and certificate of traditional/acquired skills of the learnerrs irrespective of their age.
- 6. To provide opportunity to move into higher education in future.
- 7. To offer bridge course to certificate holders of General/Vocational Education so as to bring them at par with NVEQF.

#### **Eligibility:**

- 1. Intermediate passed out student with Chemistry as one of the 3 subjects.
- 2. NSQF level 3 and 4 pass.

#### ASSESSMENT:

- 1. Partner industries & NSDC will be given clear and well defined role in the assessment of the learners.
- Practical hands on skills will be given comparatively more weightage in the over all assessment of the plan, as per the guidelines given by sector skill council.
- 3. Evaluation of Students will be on par with UGC Credit based Pattern. Scope for higher studies:

On completion of Advanced Diploma (120 credits), a student is eligible for admission to level-7 (third year) leading to B. Voc Degree.

#### DEPARTMENTAL CLUBS

In order to encourage Department activities and support services, each club will be named with a specific name and fascinate students to involve them more and more in the club activities of the Department.

- Clubs will supported with some contingency expenditure for effective organization
- Best club will be selected and in incentivized suitably
- ➤ Display of Club activities on an 'Open Day' (Feb 28th)

Club	Department
Raghupathi Venkata Ratnam Club	English
COFFE Club	Commerce
Spectrum	12 Departments of Science (Botany, Zoology,
	Micro, Biotech, Aqua, Mathematics, Physics,
	Chemistry, Computer Science, Bio-Chemistry&Food Science.
Vrukshamitra	Botany
Sahithi Sourabhalu	Telugu
Arsha Bharathi	Sanskrit
Saraswathi	Hindi
"π"PIE	Mathematics and Statistics
Music Club	Cultural activities Support Service
Andhrakesari	History
KAUTLIYA	Political Science
MOTHER THERISA	Red Ribbon Club
AMARTYASEN	Economics



- Students should carry their Indentity Card into the examination hall (both during Mid Semester and Semester end Examinations).
- Students are expected to be in their respective seats at the stroke of the first bell.
- Students are expected to maintain pin-drop silence in the examination hall.
- Students are strictly prohibited from any sort of malpractice in the Examination hall.
- 5) No students should carry Mobile Phone to the Examination Hall.
- 6) No student will be allowed into exam halls without college uniform (Except on Wednesday)

#### RULES OF ATTENDANCE

#### a) Theory

- Although an attendance of 75% is sufficient for being admitted to the Semester end examinations, the college insists on regular attendance at all classes. Therefore, no student should be absent from classes without valid reasons.
- If a student is absent even for one period either in the morning session or in the afternoon session, he/she will lose half - a day's attendance.
- If a student is absent for one period in the morning and another period in the afternoon of the same day, he/she loses the whole day's attendance.
- 4) Permission for representing the college in extra curricular activities like sports, games, cultural festivals NCC, NSS etc. should be obtained in advance from the principal with a letter of request, duly recommended by the teacher councelor concerned.
- 5) Names of the students falling short of attendance would be displayed on the notice board at the end of each month.

#### b) Practicals

The minimum attendance for practicals is 90% of the total practicals conducted during the academic year.

#### RULES OF THE LIBRARY

- All the students are expected to become registered members of the Library.
- The borrowed books should be returned within 15 days as stamped on the due date slip.
- An over due charge of Rs. 1/- per book per day will be collected from the dafaulter.

- Defaulters will not be allowed to borrow books unless they clear the over dues.
- 5) While borrowing library books, students are expected to check the condition of the books. If any damage is noticed, it must be reported at the issue counter immediately or else the borrower will be held responsible for any damage noticed at the time of return the books.
- 6) Journals will not be issued but can be read only in the reading room.
- Presentation of the Identity Card is compulsory for using library, reference section & Reading room.
- 8) The books in the reference section must be handled with care.
- 9) The reference books are to be used only within the reference section.
- 10) The library will be kept open on all working days from 9.00 a.m. to 6.00 p.m. with a lunch break of one hour from 2.00 p.m. to 3.00 p.m.
- 11) All students must return their library books atleast for 15 days or before the even semester examinations. The student who fail to settle their library dues shall be dealt accordingly.

#### **IDENTITY CARD & UNIFORM**

Every student will be provided with an Identity Card at the time of admission, which he/she must keep as long as he/she is a student of this college. Whenever he/she approaches the Office/Library/Departments on academic and administrative matters, he/she must produce his/her Identity Card. No request will be entertained without the production of the Identity Card. The Indentity Card should also be brought for taking any examination, i.e. Internal Assesment and Theory or Practicals of semester end examinations along with the Hall Ticket.

#### **FEE REGULATIONS**

- Every student shall pay the whole fee each year if her/his name is on the rolls of the institutions.
- Fees will be collected once at the beginning of the year. Tution fee Rs. 500/- per semester is compulsory.
- 3. Absence from the college with or whithout leave forms is no ground for exemption for the operation of this rule.
- 4. Fees once paid can not be refunded.
- 5. Names of the students who have not paid the whole amount due from them after the last day announced for payment are liable to be struck off the rolls. They shall be re-admitted, however after payment of fines and re-admission fee subjected to the availability of seat and other conditions.
- 6. If a student is once adimitted & take T.C. in the middle of the academic year, he/she has to pay the entire fee specified for the year.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 35 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 36 CALENDAR & HAND BOOK - 2020-21

#### **ACADEMIC PLAN**

As the college is Autonomous in nature it has adopted the semester system. The Academic year is divided into two semesters each consists of **90 instructional days.** The **odd semester** is from **June to October** and the **even semester** is from **November to March**. Each semester is a complete unit by itself. The insturctional methods include conventional lecturers, classroom interactions, Mana TV programmes, guest lectures, seminars, field study etc. The syllabi & Model Question Papers will be provided by the respective departments.

#### **SEMESTER SYSTEM**

Semester wise system of instruction and examination has been introduced in this college with effect from 2000-2001. All Students who joined in this autonomous college will be covered under rules & regulations of the systems.

The whole academic year is divided into two semesters. Syllabus has been framed semesterwise and instruction is imparted accordingly. Thus, for all the three years of Degree course put together, there will be six semesters. Final Examination is conducted at the end of each semester and it is called Semester End Examination. The marks obtained by a student in the entire course of study i.e. six semesters, will decide his/her passing class.

#### **REGULATIONS ON COLLEGE CAMPUS**

- 1. ID Card must be worn by the students at all times while on campus.
- 2. The use of Cell Phones is strictly banned inside the classrooms and on the corridors.
- 3. Any kind of unruly behaviour, physical violence, harrassment of women, and damage to college property will be dealt with very severely by the College.
- 4. Students are expected to be dressed neatly in formals or semiformals that is appropirate for an educational institution. Any form of vulgarity, obscenity or dress with offensive wordings are strictly banned on campus.
- 5. Motorised Vehicles of students should be parked only at the alloted space near the main gate.

All examinations are conducted by the autonomous examination cell> Principal is the chief controller of examinations.

#### Mid semester Examinations

- Students have to appear for 2 Mid examinations in each semester.
- Attendance for the mid examination is compulsory
- Mid examination marks considered for the 40% of marks of CCE (continuous comprehensive evaluation)
- Students have to follow the time lines for the better performance in the mid examinations.

#### **End semester Examinations**

- Students have to appear for the external semester end examinations at the end of each semester.
- Semester end examination evaluation is external
- 40% marks in the pass minimum for the semester end examination
- Results of the semester end examinations will be denoted by grades.
- UGC 10 point grading scale is followed

#### QUALIFYING MARKS

A candidate shall be declared to have passed at the end of I/III/III/IV/V and VI semester if he/she obtains not less than 40% marks in each subject in theory & practical separately.

#### AWARD OF GRADE & GRADE POINTS

Grade	0	A+	Α	B+	В	С	Р
Explanation	Outstanding	Excellent	Very Good	Good	Above Average	Average	Pass
Percentage	96% - 100%	90% - 95%	80% - 89%	70% - 79%	60% - 69%	50% - 59%	40% - 49%
Grade Point	10	9	8	7	6	5	4

#### Practical Examinations

Practical study in the respective subject stretches throughout the semester. The practical methods include laboratory work, practical training, record work, filed study, study tour etc., Syllabi, model question papers and practical schedule will be provided by the concerned departments.

- All eligible students have to register themselves for all the practical examinations along with theory examinations.
- Student has to put 90% attendance to appear for the semester end practical examinations.
- Maximum 50 Marks allotted for the semester end practical.
- Student has to submit certified record along with no dues certificate.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 37 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 38 CALENDAR & HAND BOOK - 2020-21

- For the purpose of semester end practical examination students will be divided into batches.
- Each batch has to take the examination on a specified date and time as per the Timetable.

#### Unfair practices in the Examinations punishments

- College takes serious view on the unfair methods in all types of examinations i.e., mid, semester end and practical examinations.
- Cases of malpractices noticed at any stage are punishable.
- Nature of punishment will be decided by the Malpractice committee comprising of Controller of examinations and University nominees.

#### **Examinations Appeals**

#### Revaluation:

- A candidate may apply for the revaluation of any paper in any subject of his interest for the semester end theory examinations.
- Revaluation has to be applied with in the stipulated period after the announcement of the Semester end examinations
- Revaluation fee for each paper Rs. 350/-

#### Re totaling:

- A candidate may apply for re totaling of his marks in any subject of the semester end examinations with in the stipulated period.
- Re total Fee for each paper Rs. 150/-

#### **SCHOLARSHIPS**

A good number of scholarships are awarded through Jnanabhoomi to the students every year.

In order that no brilliant student is prevented on grounds of poverty from pursuing his academic career the following schemes of scholarships for the award of merit scholarships were started by the Govt. of India and State Govt. in 1961-62 and they have been continued eversince.

#### a) Scholarships sanctioned by Social / Tribal Welfare departments.

The students belonging to schedule caste, Scheduled Tribes and listed Backward classes are granted scholarships by Social Welfare and Tribal Welfare Departments. The fees due from these students are reimbursed to the colleges and the students who are staying away from their homes are also sanctioned mess charges.

Income Limit for B.C.S 2,00,000/-PA
Income Limit for S.C./S.Ts 2,00,000/-PA

If income certificate is not produced no scholarship is eligible.

#### b) Scholarships sanctioned by Commissioner of Collegiate Education.

In order to encourage meritorious students and to ensure that poor and desserving students continue their studies despite their poor financial back ground, the Govt. have sanctioned a number of scholarships. The award of these scholarships is based on merit of the students and the financial status of the parents.

Income Limit Rs. 18,000/-P.A. (as on till date)

#### c) Merit Scholarships: There are scholarships based on merit of the students.

They are:

- 1. State Merit Scholarships (Prathibha)
- 2. National Merit Scholarships
- 3. General Merit Scholarships
- 4. Telugu Vignana Parithoshikham
- Income Limit Rs. 12.000/-P.A.

#### d) Other Scholarships:

1. Economically poor persons scholarships

Income Limit Rs. 6,000/-P.A. Hostler - Rs. 185/-P.M. Day Scholar Rs. 120/-P.M.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 39 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 40 CALENDAR & HAND BOOK - 2020-21

- 2. Scholarships for the children of Primary & Secondary grade Teachers
- 3. Scholarships for the children of Govt. Servants who died while in service
- 4. Scholarships for the children and grand children of Political Sufferers.
- 5. Scholarships for the children of Non-Hindi speaking states for post met ric studies in Hindi. Rs.50/- P.M.
- Scholarships for physically handicapped students Rs. 1250/- P.M.
   Note: Scholarships will be disbursed to the students who fulfill 75% attendance through account Payee Cheques.

#### **Internal Quality Assurance Cell (IQAC)**

Based on the recommendations of the NAAC, the Internal Quality Assurance Cell (IQAC) was setup at P.R. Government College (Autonomous), Kakinada during 2004-2005.

The cell monitors the quality parameters in the college and ensures that the standards of excellence reflected in the vision and mission of the college are met and sustained. The IQAC aims to develop a system for conscious, consistent and catalytic action to improve the academic and administrative performance of the institution.

#### **Student Placement Cell**

The placement Cell acts as a platform that bridges the various companies at the national and global level and the students of the College. The Cell aids in organizing campus recruitment drives for part time and full time job offers across various sectors. It liaisons with the industry for internship opportunities for the students. In addition, counselling is offered with regard to placements and higher education abroad. It also offers leadership and training programmes whenever necessary.

#### Right to Information Act, 2005

The Right to Information Act, 2005 (22 of 2005) has overnight turned the entire administration in India from Gram Panchayat to the Chief Secretary in to open-book. Anyone can seek any information from the public for no cost. The applicant need not disclose as to how he is interested in the information nor is he required to state the purpose for which the information is required or the purpose for which information so procured will be used. The information sought for shall be on the affairs of the State and shall not relate to the

matters of common knowledge.

The purpose and intendment of the Right to Information Act is clear. Knowledge being the strength, and a well informed and intelligent public opinion being the foundation for successful functioning of popular democracy. It is hoped that this act will also discipline all the voluntary movements aimed at streamlining the administration to the public good.

I am happy to introduce this well conceived legilation and request the readers to use the benefits under this Act to their best advantage.

### **College Assembly**

As a part of imparting and inculcating values in the students of the college and also implementing the directions of the CCE, as a best practice of the institution, assembly is conducted on every saturday at 09.45 A.M. to 10.00 A.M. NCC cadets report before the assembly begins and starts with sardhan - vishram - savdhan followed by "Vandemataram & College song by girl students of the college. "Best safying or any quotation is read by 1 or 2 students. Important announcements etc will be informed by the staff and students. Assembly closes by National Anthem"

#### **Objectives:**

- 1) To inculcate value system and orientation towards the best practice
- 2. To note a rolll call and turn out of students and staff
- 3. To inform the students & staff about important events, achievements, activities, duties to perform/follow & any other information with the permission of the Principal.

Note: Attending Assembly show the honesty & accountability and commitment towards the institution.

### **Students Helpline Centre**

It is established with the instruction of CCE during 2010 and located in Administrative building. It icarries out the following functions

- 1. The students are issued bus passes on 8th of every month.
- 2. The college term fee and examination fee is collected by Bank Staff in the Helpline Centre.
- 3. Displays about Career Opportunities, information about higher studies, recruitment Drivves, & all other posters related to student welfare etc are displayed.

P.R.GOVERNMENT COLLEGE (A), KAKINADA 41 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 42 CALENDAR & HAND BOOK - 2020-21

- 4. Information about admission's, fee particulars, & other related information regarding examinations etc are given to the students.
- 5. Sale of admission applications, examinations application, distribution of Marks memos etc are carried out the centre

#### SALIENT FEATURES OF RAGGING ACT

The Attention of all the students is invited to the following salient features of Ragging Act notified by Govt. of A.P all the students should invariably furnish the signed undertaking that he is aware of the relevant instructions/regulations against ragging as well as punishments for ragging.

- "Ragging means doing as act which causes or is likely to cause insult or annoyance of fear or apprehension or threat or intimidation or outrage of modesty or injury to a student.
- 2. Ragging is prohibited within or outside of Educational institution in the state.
- 3. Whenever any student complains of ragging to the Head of the Educational instituttion such head or manager shell enquire into the same forthwith and if the complaint is prima facie found true, shall suspend the student or students complained against for such period as may be deemed necessary.
- 4. The decision of the head of the institution or the person responsible for the management of the educational institution is final.
- 5. Penalty for ragging.
  - a) Whoever with the intention of causing ragging or with the knowledge that he is likely by such act to cause ragging commits or abets ragging shall be punishable as per Andhra Pradesh prohibition of Ragging Act 1997 (Act 26 of 1997)
  - b) The students convicted of an offence under section 4 of Andhra Pradesh Prohibition of Ragging Act, 1997 and punished with imprisonment for a term shall be dismissed from the educational institution.
  - c) The student convicted of an offence under section 4 of Andhra Pradesh Prohibition of Ragging Act, 1997 and punished with imprisonment for a term of more than six months shall not be admitted in any other educational institution.

- d) Any student dismissed from a college for ragging should be debarred from seeking admission in any other course of study in any college/ university located in the state.
- e) In case of the students who invloved in ragging, there shall be an embossment on his marks, cards and other academic certificates in bold letters which cannot be obliterated that he had indulged in ragging and had conducted himself in a manner unbecoming of a student.
- Any boy or girl student should keep the indentity card issued by the concerned educational institution in his/her possession and offer the same
  - for verification as and when demanded by any authority of the institution or hostel or any member of the staff of the institution or hostel who is authorised to verify the Identity of the concerned student.
- 7. No person who is not a student of the concerned educational institution shall be allowed to enter the premises of that educational institutions or its hostel without obtaining prior permission of the Principal of that institute, provided that the parents or the guardian of the students shall not be required to take such permission in writing.
- 8. Any student found to be indulging into any ragging activity shall be suspended immediately after communication is sent to him under the signature of the principal of the concerned educational institution stating that he is alleged of indulging into ragging activity. Such student shall be debarred from entering the campus of the educational institution or its hostel, except on any day at any time when he called upon by the authority of the school or by the Parents Committee for tendering explanation or for defending his case.
- 9. Ragging is cognizable offence. The same may be reported to the Police. However, the police should be called in or allowed entry in the campus at the instance of the head of the institution or the person in charge. The police also deal with such incidents when brought to its notice for action by keeping in mind that they are dealing with students, but not as criminals. The action of the Police should never be violent and always be guided by correctional attitude.
- 10. It is mandatory for the institution, where the incident of ragging is reported, to file a First Information Report (F.I.R) before the local Police

P.R.GOVERNMENT COLLEGE (A), KAKINADA 43 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 44 CALENDAR & HAND BOOK - 2020-21

authorities such reports should also be made to the Civil Authorities and Higher Police authorities for taking necessary action in the matter.

**Punishments :-** Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following.

- 1. Suspension from attending classes and academic privileges.
- 2. Withholding/withdrawing scholarship/fellowship and other benefits.
- 3. Debarring from appearing in any test/examination or other evaluation process.
- 4. Withholding results
- 5. Suspension/expulsion from the hostel
- 6. Cancellation of admission
- 7. Expulsion from the institution and consequent debarring from admission to any other institution for a specified period.
- 8. Fine ranging between Rupees 25,000/- and Rupees 1 Lakhs.



Institutions like individuls, develop personalities of their own and they attain maturity and mellowed respectability as they pass through changes of life.

- Prof. 7.V. Chalapathi Rao, Former Student & Former Principal

#### **ENDOWMENT PRIZES**

Si.No	Name of the Endowment prize	Amount deposited Bank details
01	Smt/Sri. Changanti Subbarao Memorial prize endowment fund instituted by highest mark in III B.sc prize shape of memento	6000/- Andhra bank Ramarao peta, kakinada
02	Smt.Duvva Rajagopalamma memorial prize Endowed fund highest marks in III Bsc(BZC) relating to BC student	14490/-I.O.B Kakinada
03	Mosalikanti Tirumalarao Memorial prize Endowment fund instituted by Smt.N.V.Ramanamma Two prizes I year Degree with political science prize in books	2085/-SBI Main branch Kakinada
04	Sri. Ryali venkata rao memorial prize Endowment fund instituted by R.k Meenakshi highest marks in I Bcom including part-1 prize in cash	4402/-Andhra bank Kakinada
05	Sri Y. Srinivasu Memorial prize Endowment fund instituted by YVM Gandhi(Father) Highest marks in I Bcom including part-A prize in cash	3638/-SBI, Kakinada
06	Sri. Y. srinivasu memorial prize Endowment fund instituted by students Iyear Degree part-1 prize in cash	1639/-SBI, Kakinada
07	Smt. Godavari Bai and late pandi venu Madhavarao Prize Endowment fund instituted by sri.V.R. Pandit III BA Highest marks prize in cash	4000/-Bank of Baroda, Kakinada
08	Sri.Vempada Ramarao Memorial Prize Endowment fund instituted by Sri.k.S.Narashimharao final Bcom Highest Marks by cheques or books	1216/-S.B.I, Main Branch, Kakinada
09	Sri.Ch.Satyanarayana Murthy Memorial Endowment fund instituted by Ch.Padamanabha Financial assistance by any poor student any degree prize in cash	2085/-SBI main Branch, Kakinada
10	Sri. Vuppuluri satyanarayana murthy Grand father of Sri. Akella Ramakrishna	70000/- Andhra bank,
	Lec/Chemistry (Retd) Interest prize to History student sri. Akella Markandeya sarma father of A.Rama Krishna Lec/Chemistry Prize to physics student	Ramaraopeta Kakinada 30000/- Andhra Bank, Ramaraopeta Kakinada
11	Sri.Lanka venkata Nagaswara Rao Endowment fund I Year Degree Highest marks	3531/-SBI Main branch Kakinada
12	Sri.Chavali Mahalakshmi Memoril prize instituted by sri.C. Lakshmi Narsayana for highest marks in Sanskrit in degree	10000/- Andhra bank Ramaraopeta Kakinada
13	Sri.Varthakavi Nrayana Rao Memorial prize instituted by J,S Prakash rao Retd.Principal, AVN College, Vishakapatnam III BA History Highest marks	5000/-Andhra bank Ramaraopeta ,Kakinada

P.R.GOVERNMENT COLLEGE (A), KAKINADA 45 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 46 CALENDAR & HAND BOOK - 2020-21

14	P.Papa Memorial Endowment prize instituited by Ms. Papa who secured Highest marks in	
	I,II,III&IV Semesters in physics	15000/-
		Allahabad
		bank,
		Kakinada
15	Sri.Pativada Bhayankaracharya (A well known freedom fighter) Memorial Endowment prize	50000/-
	instituted by Dr.K.Raghavacharya (Retd) Lecturer in chemistry, PRGC(A)KKD who secured	Indian
	highest marks in chemistry Ist year & Ilyear	overseas
		Bank,
		Kakinada(IOB
16	SRI.ponugupati Sambasiva rao & P.Gangamma Endowment Prize instituted by Dr.K.Poduri	
	Srs Rao, Director, Statistics programmer, USA910 BscMaths (II) Bcom students (Economically	50000/-
	weak preferably who have lost one or both supporting parents taking merit in the	Andhra bank,
	consideration	Kakinada
		50000/-
		Andhra bank,
		Kakinada
17	Sri. Badam Madhavarao Endowment prize (The interest amount will be paid to players by	1,00,000/-
	way of prize)	IOB,KKD
18	Bhaskara Someswara Award Memorial Endowment Prize instituted by T.B. Krishna rao,	50,000/-
	Australia (The interest accrued every year will be given on thed basis of the criteria evolved	
	by the college. However,I With to add another criterion i.e for any students of faculty	
	member Who comes with an innovative idea which benfits the society as a whole is also to	
	be considered along with first criteria i.e poor and meritorious student . The innovative	IOB,KKD
	idea should take precedence over the merit criteria	,
19	Manchiganti venkata ramanamma Memorial prize who secured highest Marks in I and II nd	972/- SBH
	yesr Degree with a complete pass with Sanskrit prize	ZP,KKD
20	Balantrapu Nalinikantarao Endowment Prize Donated by B.Kiran sundhar The	1,00,000/-
	interest amount Endowment for support to poor and eligible students	SBH KKD
	education9Fees,Books,Exam fees)	
21	M.Sitamani Memorial prize by M.V.Ratnam poor and meritorious in III B .com	10000/-(SBH,
		ZP, KKD)
22	Bhaskara someswara Award Donate by	50000/-(SBI)
	T.B.Krishna Rao	ZP
	The interest every year will be given for those who have opted for statistics as one of the	
	subjects as a main stream	

23	Dr.S.Bhimasankaram Endowment prize instituted by Dr.S.Bhimasankaram	10000/-SBH KKD
	1.the interest amount paid to a p[oor meritorious Brahmin student (Boy or Girl) who comes first from the student in physics subject in his I Bsc Annual examination	
	2. The interest amount paid to a poor meritorious Brahmin Student (Boy or Girl) who comes	
	first in botany subject in his I Bsc classes Annual examination	10000/-SBH KKD
24	Abhayam Foundation (Pydah's charity organization) The following Awards will be in the name of the under signed	10000/-UCO KKD
	Sri.pydah venkateswararao	
	1.Topper in statistics & computers Degree 2.Topper in politics	10000/-UCO KKD
25	Sri.Bulusu Somasundara Rao instituted by B.Sita Mahalakshmi higher physics Vth semester award can be given to the students	159520/- UCO Bank, KKD
26	Sri.Raghupathi Venkata Ratnam Naidu Memorial Award by Late Dr.Sasi Bhushan and Dr.T. Rajya Lakshmi	100000/- UCO, KKD
	The interest amount paid to one best Girl or Boy student selected on merit in social /science /English literature for an annual award	
27	Angara Sriramarao Endowment prize instituted by A.Savithri	
	The Interest amount can be given cash prize  1.student should be in final year of Bsc with  Mathematics one of the subject  2.students should preferably to Brahmin Community and is economically back ward	
	3.He or She should be in a good rank in maths (preferably first five ranks ) in first second year  year	40000/- UCO, KKD
28	Valuri. Adhi lakshmi pratap rao Endowment prize instituted by Lt.Gen .V.V.S Pratap rao The interest amount the person who stands first in the Annual carnatic muisic competition at the Annual function to be held at your college each year.the award should be as a 22 carat gold medal if the gold prices go up it can be an 18 carat gold medal prices come down a 24 carat gold medal with proportionate increase in weight	200000/- UCO,KKD
29	Sri.P.Raja rao Endowment prize instituted by p.Sitha kameswari The interest amount paid to who has got hghest marks in economics in the final year in any combination of subjects	10000/-UCO Bank KKD
30	Sri.Ryali venkata rao garu Endowment instituted by Ryali.Subha Lakshmi The interest amount paid to highest scoring student(03 years degree) in telugu (special) this year	5000/-UCO Bank KKD
31	Sakunthala Nalini kumar Endowment Prize instituted by Sri.W.M.Mohan best meritorious student from any degree class	50000/-IOB KKD
32	Sri. Dendukuri Narasimha Sastry Memorial gold medal in philosophy instituted by Sri. D.Rama lingeswara Sastry formerly Lecturer in Zoology P.R.GCA. Retd. Best out going student in B.A philosophy	100000/-SBH ZP, KKD
33	Shiak.Mohammad Saheb Endowment prize instituted by Smt.Shiak Khasimbee for I And III Semisters Hindi toppers	25000/-Bank of Baroda KKD

P.R.GOVERNMENT COLLEGE (A), KAKINADA 47 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 48 CALENDAR & HAND BOOK - 2020-21

34	Sri.BV.Pattabhiram Endowment Prize toppers in mathermatics subject in III MPC And II MPC For previous Semisters	100000/-IOB
2.5	· ·	
35	Sri.Balivada Manmadha Krishna to Awarded to Meritorious economically Back ward students in degree standard in discipline of chemistry	100000/- IOB,KKD
36	Sri.Palagummi Rama Murthy and Smt. Subha lakshmi (Alumnus of his college) instituted by	
50	Dr.P.V.S.Machi Raju department of chemistry .	
37	Sri.Chavali Reddi Dikshitulu and Lakshmi Sodamma trust, Kakinada award for higjest marks	
	in mathematics for 1st year degree instituted by chavali family members	
38	Sri Nutalapati Rama Rao and Prameela Endowment Prize By N.Srinivas.Lect.in.Zoology First	20,000/-
	in Zoology in All Semester	IOB,KKD
39	Sri Chamarti Kanakayya Endowment Prize institute By Dr.Ch.AnnapurnagARU Awarded to	15,000/-
	Highest marks in Spl.Telugu for Three years students	IOB,KKD
40	S.Sreerama Krishana Endowment prize institute By	1,00,000/-
	Satyanarayanamurthy., Awarded to Highest marks in Commerce for Three years students.	IOB,KKD
41	Sri Sama subhadra sundhra endowment prize instituted By	1,00,000/-
	Sri Satyanarayanamurthy., Awarded to Highest marks in science for third year students.	IOB,KKD
42	Late Sri N.Haribabu Garu endowment prize instituted by Sri. Satynarayana murthy awarded	10,000 /-
	to highest marks in science for third year students	IOB,KKD
43	Sri. P. Anantha lakshmi Narasamamba to be Awarded to highest marks in II year Telugu	50,000/-
	students (BA.B.COM.B.SC)	IOB.KKD
44	Late Prof.YSRK. Sarma Endowment Prize instituted by Dr.Y.Jaya Rama Krishna Awarded to	15000/-
	Highest marks in Botany in IIIYr B.Sc annual Examinations.	IOB.KKD
		CPDC A/C
45	Sri Sadhu Subrahmanya saram and Sadhu Hymavathi Memorial Prize instituted by	4000/-
	Dr.A.Srinivasa rao Awarded in cash Four poor Girls Students.	(CPDC A/C)
46	G.L.Prabhakar Rao Memorial Silver Medal Worth Rs 1000 Instituted by his student	(Cash prize)
	.V.Srinivasa Rao Faculty in English	1000
47	Madineedi Rama Krishna and Madineedi Subhadra Memorial Endowment prize instituted	1,00,000
	by M.Adhi narayana old student to the student to one poor student in First year B.Com EM	Interest
	and one student in First year B.Com TM	IOB Bank
48	Kanankagiri venkata raju memorial endowment prize instituted by Sri K.srinivads to the	40,000
	student who secured the first and second highest marks in all the eight papers in maths	Intrest
		IOB Bank
49	Sri Nellipudi Rama Mohan Rao memorial endowment prize instituted by Smt N Radha	1,00,000
	Mohan to the toppers of final year zoology students in the disciplines zoology TM AQUA A	Intrest
	culture and M.SC Zoology	IOB Bank
50	1977-80 B.COM student Welfare fund instituted by 1977-80 B.Com students to the student	2,20,000
	who do not have any parents poor student who do not have any one of the parents	Intrest
	M.Adinarayana & M.Ravi Varma B.Com Old students	IOB Bank
51	Indraganti Subba Rao Memorial endowment prize certified by has son Sri H Rao to the	1,00,000
	belong student	IOB Bank
	1. Topper of IIBSc (maths) III&II Semister of all class	1,00,000
	2. Topper of II BSC (MPC TM &EM) III & IV Semester	
52	Poduri Gopala viswanatham and Annapurna Memorial prize instituted by Prof. of Statistics	1,00,000
	Rocher University, USA to a Second year student who got highest marks in Statistics (I to III	IOB Bank
	Semester) and a third year student who got highest marks in Statistics (I to V Semester)	
53	Yarlagadda Lakshmi Prasad Andhra University Visakhapatnam	1,00,000
	I year topper in MA.Telugu & MA. Hindi	IOB Bank
		1,00,000

34	Sri.BV.Pattabhiram Endowment Prize toppers in mathermatics subject in III MPC And II MPC	100000/-IOB,
	For previous Semisters	KKD
35	Sri. Balivada Manmadha Krishna to Awarded to Meritorious economically Back ward students in degree standard in discipline of chemistry	100000/- IOB,KKD
36	Sri. Palagummi Rama Murthy and Smt. Subha lakshmi (Alumnus of his college) instituted by	IOD,KKD
30	Dr.P.V.S.Machi Raju department of chemistry .	
37	Sri.Chavali Reddi Dikshitulu and Lakshmi Sodamma trust, Kakinada award for higjest marks	
	in mathematics for Ist year degree instituted by chavali family members	
38	Sri Nutalapati Rama Rao and Prameela Endowment Prize By N.Srinivas.Lect.in.Zoology First	20,000/-
	in Zoology in All Semester	IOB,KKD
39	Sri Chamarti Kanakayya Endowment Prize institute By Dr.Ch.AnnapurnagARU Awarded to	15,000/-
	Highest marks in Spl.Telugu for Three years students	IOB,KKD
40	S.Sreerama Krishana Endowment prize institute By	1,00,000/-
	Satyanarayanamurthy., Awarded to Highest marks in Commerce for Three years students.	IOB,KKD
41	Sri Sama subhadra sundhra endowment prize instituted By	1,00,000/-
	Sri Satyanarayanamurthy., Awarded to Highest marks in science for third year students.	IOB,KKD
42	Late Sri N.Haribabu Garu endowment prize instituted by Sri. Satynarayana murthy awarded	10,000 /-
	to highest marks in science for third year students	IOB,KKD
43	Sri. P. Anantha lakshmi Narasamamba to be Awarded to highest marks in II year Telugu	50,000/-
	students (BA.B.COM.B.SC)	IOB.KKD
44	Late Prof.YSRK. Sarma Endowment Prize instituted by Dr.Y.Jaya Rama Krishna Awarded to	15000/-
	Highest marks in Botany in IIIYr B.Sc annual Examinations.	IOB.KKD
		CPDC A/C
45	Sri Sadhu Subrahmanya saram and Sadhu Hymavathi Memorial Prize instituted by	4000/-
	Dr.A.Srinivasa rao Awarded in cash Four poor Girls Students.	(CPDC A/C)
46	G.L.Prabhakar Rao Memorial Silver Medal Worth Rs 1000 Instituted by his student	(Cash prize)
47	.V.Srinivasa Rao Faculty in English	1000
47	Madineedi Rama Krishna and Madineedi Subhadra Memorial Endowment prize instituted	1,00,000 Interest
	by M.Adhi narayana old student to the student to one poor student in First year B.Com EM and one student in First year B.Com TM	IOB Bank
48	Kanankagiri venkata raju memorial endowment prize instituted by Sri K.srinivads to the	40.000
40	student who secured the first and second highest marks in all the eight papers in maths	Intrest
	stauent who secured the first and second highest mans in all the eight papers in maths	IOB Bank
49	Sri Nellipudi Rama Mohan Rao memorial endowment prize instituted by Smt N Radha	1,00,000
73	Mohan to the toppers of final year zoology students in the disciplines zoology TM AQUA A	Intrest
	culture and M.SC Zoology	IOB Bank
50	1977-80 B.COM student Welfare fund instituted by 1977-80 B.Com students to the student	2,20,000
50	who do not have any parents poor student who do not have any one of the parents	Intrest
	M.Adinarayana & M.Ravi Varma B.Com Old students	IOB Bank
51	Indraganti Subba Rao Memorial endowment prize certified by has son Sri H Rao to the	1,00,000
	belong student	IOB Bank
	Topper of IIBSc (maths) III&II Semister of all class	1,00,000
	2. Topper of II BSC (MPC TM &EM) III & IV Semester	
52	Poduri Gopala viswanatham and Annapurna Memorial prize instituted by Prof. of Statistics	1,00,000
	Rocher University, USA to a Second year student who got highest marks in Statistics (I to III	IOB Bank
	Semester) and a third year student who got highest marks in Statistics (I to V Semester)	
53	Yarlagadda Lakshmi Prasad Andhra University Visakhapatnam	1,00,000
	I year topper in MA.Telugu & MA. Hindi	IOB Bank
		1,00,000

54	Gollapalli Venkata rao Reader in Economics(retired)	50,000
	Prize Announced endowment prize name Smt.Gollapalli Appayamma & Gollapalli Subbarao	IOB Bank
	BA III year Economics First sem & V Sem	
55	Tata Venkata Thirumalamba memorial trust 5000/- worth Gold medal to III EEP Topper in	
	spl.English	
56	Tata Venkata Thirumalamba memorial trust 3500/- worth silver medal to II EEP Topper in	
	spl.English	
57	Tata Venkata Thirumalamba memorial trust 2500/- cash prize I EEP Topper in English	
58	Shri.M.MEERASAHEB memorial cash prize for 1 <sup>st</sup> year and 2 <sup>nd</sup> M.Sc physics toppers, Rs	
	6000/-	

P.R.GOVERNMENT COLLEGE (A), KAKINADA 49 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 50 CALENDAR & HAND BOOK - 2020-21

#### TO ANY POOR STUDENT

- 01. Sri G.L. Prabhakar Rao (memorial Silver Medal) worth of Rs. 500/-Sponsored by his student V. Srinivasa Rao, Lec/Eng.
- 02. Sri Ganji Rama Rao Memorial Gold Medal (One Sovenin each)Maths
  Topper Sponsored by his family member College Topper
- 03. Sri Vuppuluri Satyanarayana Murthy Memorial Prize Interest accrued on Rs. 50,000/- Sri Akella Markandeya Sarma Memorial Prize Interest accrued on Sponsored by Akella Ramakrishna, Lect, in Chemistry (Rtd.) Rs.50,000/-
- 04. Sri Prativad Bhayankara Charya Memorial Prize Interest accruedon Rs.20,000/- Sponsored by Sri K. Raghavachary & Smt. K. Jagannayaki

#### STUDENT AID FUND

Economically poor Students of this college are provided assistance from accumulation of Students Aid Fund, Irrespective of caste or other considerations. But such applicant should not be in receipt of any other scholarship mentation above.

#### **Certain Important Days and Events**

_	
G.G. Mendel Birthday	22-07-2019
Quit India Day	09-08-2019
Independence Day	15-08-2019
Inaugural Function (Freshers days)	30-08-2019
Teachers Day	05-09-2019
International Literacy Day	08-09-2019
Graduation Day	10-09-2019
NSS Day	24-09-2019
Gandhijis Birth Day	02-10-2019
Pithapur Maharaja's Birth Day	05-10-2019
Education Day	11-11-2019
Human Rights Day	10-12-2019
National Youth Day	12-01-2020
Repubic Day	26-01-2020
Science Day	28-02-2020
International Mother Language Day	21-02-2020
Women's Day	08-03-2020
NCC Day	Last Sunday of November

#### ECO CLUB ACTIVITY (GREEN FESTIVALS)

World Wetlands Day	2nd February
World Forestry Day	21st March
World Water Resource Day	22nd March
Meteorological Day	23rd March
World Earth Day	22nd April
World Environment Day	5th June
Wildlife Week	1st Week of July
Population Day	11th July
Ozone Day	16th September
Vanamahotsava	1st Week of October
Pollution Day	23rd December
Biodiversity Day	28th December

P.R.GOVERNMENT COLLEGE (A), KAKINADA 51 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 52 CALENDAR & HAND BOOK - 2020-21

## FEE STRUCTURE

#### **Admission Fees**

As per rules and regulations of Adikavi Nannaya University and resolutions of the Governing body, the fee will be collected for each semester end examination. As details as follows :

	Revised admission fee details					
Courses	Admission	Special	Additional	Tuition Fee		Total
	Fee	Fee	Special Fee		University fee	
B.A., (Conventional)	Rs. 150	Rs, 1531		Rs. 500	Rs. 905	Rs. 3086
BA Voc. (Re-structured) B Voc Journalism & Mass Communication	Rs.150	Rs. 1531	Rs.3394	Rs. 500	Rs. 905	Rs. 6480
B.Com., (RCCS) (Conventional Groups)	Rs.150	Rs. 1531	Rs.1100	Rs. 500	Rs. 905	Rs. 4186
B Com (Restructured )	Rs.150	Rs.1830	Rs.4095	Rs. 500	Rs. 905	Rs. 7480
B.Sc., (Conventional)	Rs.150	Rs. 1731		Rs.500	Rs. 905	Rs. 3286
BSc/B.Voc (Re-structured) B.Voc., Commercial Aqua Culture B Voc., Horticulture B.Voc Pharmaceuticals	Rs.150	Rs.1980	Rs.5945	Rs. 500	Rs. 905	Rs. 9480

Examinations Fee: (UG Courses)			
Supplementary Examination fee	150 Stationery fee +100 per Each Paper = Rs. 250/- Per Paper Subjected to a maximum of 750/- For B.A, B.Com., & Rs. 850/- B.Sc., Students		
Supplementary only Practical examination	250/-		
Adv. Supplementary (Instant Examination fee) Revaluation of Answer scripts	1000/- per paper 650/-		
Recounting of Answer Scripts	400/-		
Photo Copy of Answer Script	1000/-		
Fees for certificates (UG Courses)			
Marks statement Duplicate	200/-		
Provisional certificate Duplicate	400/-		
Original Degree	1000/-		
Consolidated marks list duplicate	400/-		
Rank certificate	200/-		
Duplicate Hall Ticket	50/-		
Transcripts	50/- per copy		

## P.R. GOVERNMENT COLLEGE (AUTONOMOUS), KAKINADA.

### **STUDENTS CHARTER**

S. No.	Name of the Service	Service Delivery in the Stipulated Time Limit	Contact Person
1	Admissions:- a) Admission Procedure and time frame for admission b) Grievance Redressal	As per the guidelines of Adi Kavi Nannayya University 03 Days	In-charge Name a) Dr. V. Anantha Lakshmi Lecturer in Mathematics b) Dr. C. Krishna, Principal
2	Facilities and Fee:- a) The courses infrastructural facilities, faculty position counseling & Fee Structure b) Grievance Redressal	As given in the Prospectus 07 Days	In-charge Name a) Dr. P. Hari Ram Prasad Lecturer in Hindi & Academic Co-ordinator b) Dr. C. Krishna, Principal
3	Academic Programs:- a) No. of Working Days and No. of Teaching Hours (Theory & Practical taken by for each subject) b) Grievance Redressal	As given in the Prospectus 03 Days	In-charge Name a) Dr. J. Pandu Ranga Rao Lecturer in Commerce & Assistant Academic Co-or. b) Dr. C. Krishna, Principal
4	Extra Curricular Activities:- a) Games and Sports b) 1. NCC 2. NSS c) Literary and Cultural Activities d) Career Guidance Programme e) JKC f) Grievance Redressal	As given in the Prospectus 02 Days	In-charge Name a) Sri K. Ammanna Choudary, Lecturer in Physical Edn. b) 1. Sri. P.V.V. Satyanarayana, Lecturer in Politics & Sri. K. Jaya Dev, Lecturer in Physics 2. Sri. P.V. Krishna Rao, Lecturer in English & Dr. J. Pandu Ranga Rao, Lecturer in Commerce c) Sri. D. Rama Rao, Lecturer in Chemistry d) Dr. P. Hari Ram Prasad, Lecturer in Hindi e) Sri. P.V. Krishna Rao, Lecturer in English f) Dr. C. Krishna, Principal
5	Issue of Certificates for regular students (as rules on submission of application in proper form):-  1) Transfer Certificate 2) Bonafied and Conduct Certificate 3) Grievance Redressal	03 Days 2-3 Days 02 Days	1) Sri. R. Siva Kumar, Junior Assistant 2) Sri. R. Siva Kumar, Junior Assistant 3) Dr. C. Krishna, Principal
6	Scholarships:- a) Issue of Cheques b) Grievance Redressal	Within Seven Days after the receipt of the amount from the treasury 03 Days	a) Sri. S.V.S. Narasimha Rao, Junior Assistant b) Dr. C. Krishna, Principal

P.R.GOVERNMENT COLLEGE (A), KAKINADA 53 CALENDAR & HAND BOOK - 2020-21 P.R.GOVERNMENT COLLEGE (A), KAKINADA 54 CALENDAR & HAND BOOK - 2020-21

#### RULES OF CONDUCT & DISCIPLINE - CAMPUS & CLASSROOM

- Students are expected to conduct themselves decently and in a
  - manner so as to win the regard of their fellow students and affection of their teachers.
- Students are required to help in keeping the classroom and the 2) premises neat and tidy.
- No student shall leave the classroom without the permission of the teacher or until the class is over.
- Calling students out of their classroom while the lecture is in 4) progress is prohibited.
- 5) In case of cancellation of a class, students shall go to the reading room, but are not to be found any where else in the campus.
- Students should keep their vehicles only at the place alloted for the 6) purpose. Vehicle riding on the campus is strictly prohibited.
- Ragging in any form is treated as an offence and is severely dealt with.
- Students are forbidden from writing, scribbling, painting on the walls, desks etc.
- Students should bring their I.D. cards every day, I.D. Cards should be produced when demanded.
- Students are prohibited from using cell phones in the campus. If 10) found talking to someone or hearing songs/music cell phones will be ceased and necessary punishment will be initiated.
- 11) The Principal has the power to award punishments like imposing fine, suspension and even expulsion of a student, depending upon the nature of misconduct or indiscipline indulged by the student.

### A Tree is known by its fruit

Some of our

illustrious alumni

#### 1) Indian Administrative Services

- ★ Sri S.K. Rao. IAS
- ★ Sri V.P. Ramarao, IAS
- ★ Sri K.S.R. Murthy, IAS ★ Sri R.K. Ragala, IPS

#### 2) Academicians & Administrators

- ★ Dr. B.V.R. Mohan Reddy, Chairman, NASSCOM
- ★ Dr. Nagalatha Rani, AGM, NABARD
- ★ Sri. V.B.S. Murthy, NABARD
- ★ Dr. Borra Venkatappavva, RBI Deputy Governor.
- ★ Prof. I.V. Chalapathi Rao, Former Principal PRGC & Former Registrar, CIEFL
- ★ Dr. J.S. Rao, Pro-Chancellor, KL University
- ★ Dr. Ch. Surva Prakash Rao, Former Director, SWIMS
- ★ Prof. M.V. Rao, Scientist & Former Vice-Chancellor, Acharya N.G.Ranga Agriculture University
- ★ Prof. R. Madhavi, Former Vice-Chancellor, Padmavathi Mahila University, Tirupathi

- ★ Prof. Rolla Seshagiri Rao, Former Director, BSI, Calcutta
- ★ Dr. Tadi Venkata Swami, Former Principal, Sr. Scientist, FAO, Agriculture College, Baptla.
- ★ Prof. V. Ravindra, Registrar, JNTU-K Kakinada
- ★ Prof. K. Padma Raiu, Principal, JNTU-K Kakinada
- ★ Prof. T.V.K. Rao, Statistics, Australia

#### 3) Scientists

- ★ Dr. J.S. Rao, Scientist, ISRO
- ★ Dr. Tata Subba Rao, Scientist
- ★ Dr. P.V.A. Rama Rao. Scientist NGRI
- ★ Dr. Rallapalli Sri Krishna, Rallapalli Foundation, USA

#### 4) Writers

- ★ Sri Yendamuri Veerendranadh, Writer
- ★ Prof. B.V. Pattabhiram, Personality Development Trainer
- ★ Dr. Boyi Bhimanna, Writer
- ★ Dr. Devulapalli Krishna Sastry, Writer
- ★ Sri Palagummi Padmaraju, Writer
- ★ Sri Gudupati Venkatachalam, Writer
- ★ Sri Goparaju Ramachandra Rao (Gora), Social Activist

#### 5) Film Artists & Producers & Directors

- ★ Sri S.V. Rangarao, Telugu Film Artist
- ★ Sri Rao Gopala Rao, Telugu Film Artist
- ★ Sri Viiav Chandar, Telugu Film Artist

#### 6) Music & Film Writers & Playback Singers

- ★ Sri Emani Sankara Sastry, Veena Maestro
- ★ Sri Chitti Babu, Veena Maestro
- ★ Sri Balantrapu Rajanikanth, Music
- ★ Vinjamuri Sisters
- ★ Sri Konakella Venkata Ratnam, Film Lyricist
- ★ Sri P.B. Srinivas, Playback Singer
- ★ Sri Pithapuram Nageswara Rao, Playback Singer
- ★ Sri Harnadh, Telugu Film Artist
- ★ Sri Gowtham Raj, Telugu Film Artist
- ★ Sri C. Pullayya, Film Director
- ★ Sri V.B. Rajendra Prasad, Telugu Film Producer
- ★ Sri Yedida Nageswara Rao, Telugu Film Producer

#### 7) Politics

- ★ Dr. M.S. Sanjeeva Rao, Former Union Minister, India
- ★ Sri G.M.C. Balayogi, Former Speaker Locksabha, India
- ★ Sri Mootha Gopala Kirshna, Ex. MLA, Kakinada
- ★ Sri Boddu Bhasakra Rama Rao, MLC
- ★ Sri Dunna Janardhana Rao, Ex. Chairman, Zilla Parishath, E.G.Dist.,

#### 8) Sports & Social Activities

- ★ Sri Madireddy Subbarao, Advocate & Philanthropist
- ★ Sri K. Baskara Rammurthy, Sports
- ★ Sri Bojja Tarakam, Social Activist
- ★ Sri Bhami Reddy, Philanthrophist & Social Worker

P.R.GOVERNMENT COLLEGE (A), KAKINADA P.R.GOVERNMENT COLLEGE (A), KAKINADA 55 CALENDAR & HAND BOOK - 2020-21 56 CALENDAR & HAND BOOK - 2020-21

#### **COUNSELLING SYSTEM**

The Counselling system has been adopted since 2002 in this college to assist the students in their day to day affairs and personality development. The Counsellor meets her/his wards/students and parents periodically and carries out the following tasks.

- Exhorts the students on the traditions, rules and regulations of the college from time to time.
- Encourages the wards/students to participate in various extra curricular activites, certificate courses and competitions.
- Nominates one boy and girl as the representatives of that batch on the basis of merit or leadership qualities.
- Consolidates and check the attendance of the wards/students every month, warms those who are not regular, brings to the notice of the principal and parents for taking necessary action.
- Tries to offer the best possible help after listening to their grievances.
- Directs the wards to keep their class rooms and college campus clean and tidy. Also extend career guidance, opportunities to higher studies to their respective wards.
- Each teacher counsellor undertakes the following services in the counselling system.
  - a) Attendance of wards
- b) Academic progress
- c) Payment of fees, Dues etc.,
- d) Preparation of student profiles
- e) Campus cleaning
- f) Psychological counselling
- g) Carrier guidance
- h) Participation in Co/extra curricular activities
- i) General discipline
- i) Conducting parents meeting once in a semester

#### Academic Schedule (Tentative) for the Academic Year 2020-2021

S.No.	Item	UG Classes	
1.	Commencement of class work - III , V Semesters	02-11-2020	
2.	Completion of Syllabus for the 1st internal exams	02-01-2021	
3.	1st internal Exams	04-01-2021 To 09-01-2021	
4.	Pongal holidays	11-01-2021 to 16-01-2021	
5. 2nd internal Exams		22-02-2021 To 27-02-2021	
6.	I and III, V semester practical's	28-02-2021 onwards	
7.	Semester end exams for I, III and V Semesters	08-03-2021 onward	
8.	Commencement of class work (II, IV and VI Semesters)	30-03-2021	
9   Summer Holidays		15-05-2021 To 31-05-2021	
10.	10. 1st internal Exams 04-06-20		
11.	2 <sup>nd</sup> internal Exams	12-07-2021 onwards	
12.	I,II & III year Practical Exams	19-07-2020 onwards	
13.	Semester end <u>Theory</u> exams for II, IV and VI Semesters	13-08-2021	
4 1	Last working day for the academic year 2020-21 17-08-		
5. Date of re – opening for the academic year 2021-22		01-09-2021	

58

PRINCIPAL

PITHAPUR RAJAH'S GOVT. COLLEGE (AUTONOMOUS) - KAKINADA - 533 001

East Godavari Dist., A.P.

CALENDAR & HAND BOOK - 2020-21

#### Details of working days/Holidays (2020-21 Academic Year)

Month	Holidays Description	No of Holidays	No.Of Working Days	Total
Nov.2020	8,15,22,29 Sundays 14 Sec. Saturday 14 Divali	6	19	25
Dec.2020	6,13,20,27 Sundays 12 Sec. Saturday 24,25,26 Christmas Holidays	8	23	31
Jan.2021	3,10,17,24,31 Sundays 9 Sec.Saturday 11,12,13,14,15.16 Pongal Holidays	12	19	31
Feb.2021	7,14,21,28 Sundays 13 Sec.Saturday	5	23	28
March2021	7,14,21,28 Sundays 13 Sec. Saturday	5	26	31
	Sem -I Total	36	110	146
April 2021	4,11,18,25 Sundays 2 Good Friday 5 Babu Jagdjeevanram Janathi 10 Sec.Saturday 21 Sriramanavami	8	22	30
May 2021	2,9, Sundays 8 Sec.Saturday 13 Ramzan 15 to 31(17 days Summer holidays)	21	10	31
June 2021	6,13,20,27 Sundays 12 Sec.Saturday	5	25	30
July 2021	4,11,18,25 Sundays 10 Sec.Saturday 20 Bakrid	6	25	31
Aug.2021	1,8,15,22,29 Sundays 7 Sec. Saturday 15 Independence day 19 Muhrum 30 Janmastami	9	22	31
	Sem – II Total	49	104	150
	Grand Total	85	214	153 299

Dr. KRISHNA CHAPPIDI

man

M.Sc.Tech., N.E.T., P.G.D.C.A., Ph.D.,

PRINCIPAL

PITHAPUR RAJAH'S GOVT. COLLEGE (AUTONOMOUS) - KAKINADA - 533 001 East Godavari Dist., A.P.

## పేద విద్యార్థులకు ఉచిత భోజన సదుపాయాన్ని కల్పిస్తున్న ధాల్త్మక సంస్థలు

- 1. కొకనాడ అన్నదాన సమాజం సినిమారోడ్, కాకినాడ.
- పైండా వారి సత్రం
   దేవాలయం వీధి, కాకినాడ.
- 3. ముత్తా వారి సత్రం మసీదు సెంటర్, మెయిన్*రోడ్,* కాకినాడ.

విద్యార్ధులకు అతి తక్కువ ధరకు భోజన సదుపాయం కర్పించే హూటల్ – బాబాయ్ హూటల్, పట్నాల చిట్టెయ్య సెంటర్ దగ్గర, మెయిన్రోడ్, కాకినాడ.

## 

- 1. జిల్లా కేంద్ర గ్రంథాలయం సూపర్బజార్ (పక్మన, మెయిన్రోడ్, కాకినాడ.
- 2. శ్రీ మాదిరెడ్డి సుబ్బారావు గ్రంథాలయం (ప్రవేశం ఉచితం) సాలిపేట, కాకినాడ.