

Dt: 6/8/2022

## **BEST PRACTICES OF PRGC(A) FOR THE YEAR 2020-21**

### **BEST PRACTICE NO.1**

#### **A] Title of the Practice:**

#### **RESPONSIVE ALUMNI DURING PANDEMICS AND NATURAL CALAMITIES**

#### **B] Objectives of the Practice:**

To extend a helping hand to the downtrodden in the society especially during Pandemics and Natural calamities

#### **C] The Context:**

During the academic year 20-21, when the COVID-19 pandemic broke out, many people in the society have become jobless. This institute recognized its social responsibility and immediately extended helping hand through its strong alumni to the poor and deserving people of its neighborhood.

#### **D] The Practice:**

This institute distributed 25 kg rice bags to the families which became jobless during the COVID-19 pandemic, through its strong alumni. During COVID 19 pandemic masks and sanitizers were distributed to public free of cost and awareness programmes on vaccinations for COVID-19 were also conducted. PRGC(A) has always been in the fore-front whenever societal problems arise. It always works in unison with AP state government during natural calamities and other societal problems

#### **E] Evidence of success:**

People who got benefitted through rice bags, sanitizers and masks later thanked the Alumni, staff and students of PRGC(A) for their commendable work. It has become a success as the basic requirement of food is provided by the college during their most tough times.

## F] Problems encountered and resources required:

Except for transportation during COVID-19 lockdown, no other problem has been encountered. This College highly-motivated Alumni voluntarily came forward for distribution of 25 Kg Rice-packs during the pandemic, which is one of the three basic requirements of a human being

## G] Notes (Optional):



The Principal Dr C.Krishna, along with senior faculty and alumni distributing vegetables to the poor and the needy during COVID-19 pandemic



The President and members of PRGC Alumni Association distributing 25 Kg rice bags to the people in the neighbourhood

## **BEST PRACTICE NO.2**

**A] Title of the Practice:STUDENT MANAGED NIGHT LIBRARY**

**B]. Objectives of the Practice:**

- To facilitate learning ambience and space for students for knowledge gain even during out of college hours.
- To help students manage their own resource facilities, their by fine tune their leadership qualities and team spirit.
- To help students prepare for academic and competitive examinations from the existing learning resources
- To promote hard-working nature among students
- To inculcate the habit of reading books to gain vast knowledge in the subject
- To ignite the minds of students towards excellence through promoting reading biographies of prominent personalities and shaping their career.
- Encourage peer-learning

**C] The Context:**

In a world with cut-throat competition to secure decent jobs or attempt competitive exams like CSAT or to go through research journals, students and research scholars must develop the habit of reading extensively. To enter into premier national research institutes or Central Universities or high-ranking state universities one should prepare at least 18 hours per day. Some students hailing from nearby hamlets may not have conducive environment at home for extensive preparation. Hence, this institute provides an opportunity to learn and study extensively by having library timings from 8AM to midnight 12 o Clock (8AM to 5 AM under the supervision of Library staff and from 5 AM to Midnight 12 o Clock managed by students).

#### **D] The Practice:**

The library is kept open from morning 8AM to midnight 12 o'clock (8AM to 5 PM under the supervision of library staff and from 5PM to midnight 12 o'clock managed by students) on all days, even on Sundays and public holidays. Access is also given for public on the condition that they register their names in the Library, with necessary contact details and enter the library with ID cards. Some students who stay in the nearby hostels study in the library up to midnight 12 o'clock and sleep in the Library on their own mats. They go back to their resident rooms only in the wee hours of the next day. The students themselves maintain the keys of the library reading room and hand over them to the College Librarian the next day. Special arrangement is also made for drinking water. Well-constructed and cleanly maintained washrooms present adjacent to the College Library, are kept open for the student-use during their night study as well.

#### **E] Evidence of success:**

The Principal himself pays surprise visits to the night library and always finds at least 25 students studying in the library till 12 o'clock midnight.

One student, Mr. Lova Sai Babu of III B.Sc ( Maths, Physics, Chemistry ) cracked JAM and secured a seat in IIT Madras. Some students have got qualified in entrance examinations through this night library. Some are trying hard to taste success in CSAT and other competitive examinations.

#### **F] Problems encountered and resources required:**

Since the college is well-guarded by private security personnel, no specific problems have been encountered insofar as security. However, specific library staff won't be at hand to monitor the student's continuous progress during the late-night hours. Students who attend need to be self-motivated. Recently published books and journals are the only resources required for this best practice. Electricity and Water supply are always at hand for the students of Night Library.

#### **G] Notes (Optional):**



**The Principal interacting with the students studying at 8PM in the Library**

## **BEST PRACTICE NO.3**

### **A] Title of the Practice: Vehicle Free Day**

### **B] Objectives of the Practice:**

- To reduce the usage of fossil fuel, thereby reducing environmental Pollution
- To bring environment consciousness among the students, faculty and the public
- To inculcate the habit of economical spending among the students and staff.

### **C]. The Context:**

In a world where atmospheric air is highly polluted due to the emissions from automobiles this college felt that there is a need to “Think globally and Act Locally”. Hence this initiative of “VEHICLE FREE DAY” is taken up as a Best Practice

### **D]. The Practice:**

Second Friday of every month is observed as “VEHICLE FREE DAY”. On this day, no vehicle, either of staff or those of students’ or public is allowed into the college campus. As far as possible, those who stay near to college come on bicycles on that day and those who come on vehicles are asked to park their vehicles outside the college.

### **E]. Evidence of success:**

Students and all faculty members remember this day very specifically and prefer to come on bicycles. Just as a routine procedure, students and some faculty come on bicycles that day. Almost 25% of the faculty come on bicycles that day and the remaining though arrive at the college by automobiles, park their vehicles outside the college.

### **F]. Problems encountered and resources required:**

Only during inclement weather conditions like a rainy day, students and staff found it difficult to come on foot from college main entrance to classrooms. Except this problem, the practice of 'VEHICLE FREE DAY' was conducted with a huge success. That day parking sheds of the college look empty.

### **G] Notes:**

- The sprawling 30-acre campus teems with green canopy providing a visual feast to the environment lovers. The green cover provides shelter for a wide variety of both flora and fauna.
- The fauna make their appear in abundance relatively on the days of vehicle-free day than on the other days.
- No fossil-fueled vehicle is permitted into core area of Teaching-Learning resulting in reduction of not only gaseous pollutants but also sound pollution contributing to the serene ambience for effective teaching-learning process.



**The Principal and other senior faculty monitoring the "VEHICLE FREE DAY" at the college entrance**





**Vehicles parked outside the college on “VEHICLE FREE DAY”**

#### **BEST PRACTICE NO.4**

**A] Title of the Project: ENVIRONMENT CONSCIOUSNESS AMONG FACULTY AND STUDENTS THROUGH USE OF ICT**

#### **2. Objectives of the Practice:**

a) To reduce the usage of paper and create environment consciousness among teaching staff and students

#### **3. The Context:**

In HEIs, usage of paper is indispensable. This can be seen in the form of circulars, notices, Principal proceedings, Semester Curricular Plans, Daily scheduling, teaching notes, maintaining various academic registers etc. This huge consumption of paper for academic purpose lays burden on the environment due to the felling bamboo trees for manufacture of paper. This Institute follows the principle of “REDUCE, REUSE & RECYCLE” insofar as usage of paper. Hence, all circulars, notices, Principal proceedings and even teachers’ Semester Curricular Plans (SCP) and Daily Scheduling (DS) are given as only soft copies.

#### **4. The Practice:**

All circulars, notices, Principal proceedings are circulated through whatsapp groups as PDF files. As all faculty have smart phones, the circulars or notices or Principal proceedings posted through Whatsapp groups are read by the faculty & students in their own smart phones. Semester Curricular Plans (SCP) and Daily Scheduling (DS) of teachers are also sent in the prescribed format as soft copies (Ms Excel) to the Principal. All the teachers fill their SCP before the beginning of each semester and DS for every month in the Excel file and send it to the specific E-mail given by the Principal, before fifth of every month, duly marking a Carbon Copy (CC) to Academic Cell as well. The Principal will then go through the SCP and daily scheduling of all teachers and writes remarks in the SCP and DS before mailing it back to the teachers. The same SCP and DS approved by the Principal online is circulated among all student groups as PDF files and is also hosted in the College Website.

#### **5. Evidence of success:**

There is a decline of Rs 50,000 (Rupees Fifty thousand only) in the college expenditure on printing Teaching diaries and teaching notes. All teachers have also acquired computer skills due to this practice.

#### **6. Problems encountered and resources required:**

Some faculty who are not adept in using ICT tools found it difficult initially. However, after a short-term training, even these faculty became familiar with ICT tools and environment conscious. Most of the faculty acquired their own laptops, thanks to the pandemic COVID-19 and hence SCP and DS are typed by teachers in their personal laptops. Though one or two desktops are available in each and every department, there is a requirement of high-end computers for the whole college to expedite certain department level and office-related works.

#### **7. Notes (Optional)**