

# P.R.GOVERNMENT COLLEGE (A), KAKINADA

## INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 22-09-2017 with Dr. C. Krishna, Principal, P.R.Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

### AGENDA:

1. International Seminar in Hindi
2. National Seminars/Conferences by various departments
3. Faculty Development Programmes
4. Feed back from Teaching and Non teaching staff , alumni and other stake holders
5. Post NAAC activities: Arranging guest lectures, applying for MRPs etc.
6. Updation of Website.
7. Utilization of Virtual class rooms.
8. Applying for NIRF
9. Assigning projects to final year students.
10. State level workshop/seminar on clusters by IQAC.

### RESOLUTIONS:

1. To encourage the staff to present papers in the International Conference on "Ramacharitha Manas" organized by Hindi department.
2. To provide the financial assistance of Rs. 75,000/- to each National Seminar\ Conference proposed by the following departments.  
Commerce – December, 2017  
Zoology & Botany – January, 2018  
Humanities – February, 2018
3. It is resolved to encourage the other departments also to organize faculty development programme or conferences.

4. It is resolved to take feed back from the teaching staff members, supporting staff, alumni, retired teachers and parents in the prescribed format which is placed in our website in the month of March, 2018. It is resolved to take online feed back from the students through website.
5. It is resolved to organize guest lectures by all departments to enrich the knowledge of students and to encourage the staff to apply for minor research projects, major research projects and to present papers in conferences.
6. Resolved to take steps for updating the website.
7. Resolved to request the staff to utilize the four virtual class rooms available in Room No. 13 for Mathematics stream, Room No. 45 for Biology stream, Room No. 64 for commerce and Room No. 62 for humanities.
8. As per the instructions of the Principal Dr. V. Anantha Lakshmi and Dr. K. Jyothi are taken the work of applying for NIRF.
9. It is resolved to assign the study projects to final year students in November, 2017. So that they can complete the projects on or before March, 2018. It is resolved to submit the consolidated list of study projects taken by the final year students to IQAC.
10. It is resolved to organize a State level work shop on Clusters by IQAC.

  
Chairperson



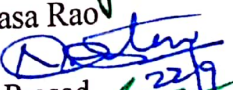

**PRINCIPAL**  
**P.R.Govt. College (A)**  
**KAKINADA**

Member from administration:

Smt. A.V. Anantha Lakshmi

Members from Teachers :

- a. Sri T. Vara Prasad
- b. Dr. Ch. Lalitha
- c. Dr. K. Jyothi
- d. Dr. T.K.V. Srinivasa Rao
- e. Dr. N. Srinivas
- f. Dr. P. Hari Rama Prasad
- g. Sri PVV Satyanarayana
- h. Dr. K. Subhashini

  
22/9/17  
  
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i. J. Panduranga Rao

Nominees from local society, students and Alumni:

Dr. M.V. Bharatha Lakshmi, Retired Principal

Sri K. Bhami Reddi, President, Alumni association

Nominees from Employers/Industrialists/stakeholders

Sri Y.S.N. Murthy, Electrical Engineer

1. Nominees from the students

a. Ch. Kala II B.A. (TM)

b. P. Kishore II MPC (EM)

c. P. Roshni Devi II BZC (EM)

d. Ch. Syamala II B.Com (TM)

Ch. Kala

P. Kishore

P. Roshni Devi

Ch. Syamala

2. Co ordinator of the IQAC : Dr. V. Anantha Lakshmi, Lecturer in charge ,  
Dept. of Mathematics

V. Anantha Lakshmi

22/9/17

**P.R. GOVERNMENT COLLEGE (AUTONOMOUS): KAKINADA**

(Affiliated to Adikavi Nannaya University)

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT OF IQAC MEETING CONDUCTED ON 22/09/2017 FOR  
THE ACADEMIC YEAR 17-18**

Date: 2/10/2017

S.No	Resolution	Action Taken
1	Encourage staff to present papers in the International Conference "Ramacharitha Manas" organized by Hindi Dept	All the members of Humanities Depts are requested to present papers in the International Conference "Ramacharitha Manas" organized by Hindi Dept and give wide publicity among the faculty of other colleges for this International Conference
2	Providing financial assistance of Rs 75,000/- to each National seminar proposed by Depts-Commerce, Zoology & Botany and Humanities	The Depts-Commerce, Zoology & Botany and Humanities are asked to submit the tentative schedule and the resource persons of the proposed National seminar in 15 days
3	Encouraging other depts to organize FDP	A separate meeting was convened by the Principal with other depts and motivated the faculty to organize at least one FDP in the semester
4	Feedback from the teaching staff members, parents & Alumni in the prescribed format	All the members of IQAC and Lecturer incharges were informed to collect the feedback on curriculum from all the stake holders preferably in online mode, in the prescribed format
5	Organizing guest lectures and applying for MRPs	All the Dept incharges were asked to conduct at least one guest lecture per semester. Various schemes of DST, DBT, DAR-BRNS were circulated among staff members and asked them to apply for the MRPs
6	Updating of College Website	All the lecturer incharges were asked to update their department data through their individual

		logins. They were instructed to keep the activities up-to-date in the College website.
7	Making optimum utilization of Virtual classrooms	Instructed all the lecturer incharges to make optimum utilization of virtual classrooms available in Room Nos. 13, 45, 62 and 64. Also instructed the incharges of virtual classrooms to maintain log registers for the virtual classrooms
8	NIRF work	To speed up the NIRF work, Dr.V.Anantha Lakshmi, IQAC Coordinator and Dr K.Jyothi, Lecturer incharge-Physics were asked to be the Convenor and Co-convenors respectively for NIRF work.
9	Submission of consolidated list of study projects of Final year students to IQAC	All the lecturer incharges were instructed to submit the consolidated list of study projects with in a week to IQAC, for suggestions on improvement in the quality of student study projects.
10	State level workshop on Cluster electives by IQAC	Planned to organize a state level workshop on cluster electives in the third week of October, 2017

V. Anantha Lakshmi  
 IQAC Coordinator  
 P.R. Govt. College (Aut)  
 KAKINADA

  
 PRINCIPAL  
 P. R. Govt. College (Aut) of  
 Higher Education,  
 RAJAMAHENDRAVARAM.