

P.R.GOVERNMENT COLLEGE (A), KAKINADA
INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on **24-4-2019 at 10.00 am** with Dr. C. Krishna, Principal, P.R.Government College (A), Kakinada in the chair, discussed the following agenda

AGENDA:

1. Evaluation of Annual Self Appraisal Reports of faculty members.
2. Approval of committees constituted for criterion wise self evaluation.
3. Discussion on the qualitative and quantitative metrics prepared by criterion wise committees.
4. Discussion on strengths and weakness of the institution.
5. Preparation of IQAC Action Plan for the academic year 2019-20.
6. Any other points with the permission of chair.

RESOLUTIONS:

1. As per the instructions of the Commissioner of Collegiate Education, it is resolved to validate the self evaluated grade submitted by lecturers based on the documentary evidences and by strictly following the conditions given in ASAR format.
2. As per the instructions of CCE, to evaluate key indicator wise and criterion wise NAAC self assessment of our college and to work on the criterion VII
3. Criterion wise committees were constituted by the Principal on 3-4-19. It is resolved to approve these committees.
3. Discussed on the reports submitted by criterion wise committees. As per the reports it is resolved to concentrate on the following points.

Criterion I:

- To offer at least one certificate course by each department and to ensure that each student joins in any one of the courses.
- To organize one field trip by each department and to insist the students to submit a project on their field trip.

Criterion II:

- To prepare PO, PSO, and CO and to map them for evaluation.
- To put more efforts for engaging highly qualified lecturers as well as to encourage the staff presently working, in improving their qualification.

Criterion III:

- To start a college research bulletin.
- To provide seed money to more number of staff members for presenting papers in National/International seminars/conferences from autonomous funds.
- To request Alumni association to support partially towards the establishment of central instrumentation lab in order to encourage staff to continue their research work.

Criterion IV:

- To improve the Facilities for e-content development such as establishment of Media centre, Recording facility, Lecture Capturing System (LCS).
- To encourage the staff and students to visit the library frequently and to utilize the facility of n-list for improving their knowledge.

Criterion V:

- To improve free ships /scholarships by the institution.
- To take steps for improvement of admissions in B.Voc courses.
- To collect the data of students selected for State Government, Central Government Jobs and Civil Services. Further it is resolved to motivate and guide post graduate students to apply and qualify NET/SET, GATE and other competitive examinations.

Criterion VI:

- To organize more number of professional development / administrative training programs to both teaching and non teaching staff.
- To encourage the staff to attend Orientation, Refresher and Training programmes to enrich their knowledge.
- To tap the funds from Alumni, Philanthropists, and Non Government Organizations for further development of the college.

Criterion VII:

- To conduct more number of gender equity programs & maintain records.
- To put more efforts on environmental consciousness & sustainability. i.e., To use more LED bulbs, Solar power and to conduct green audit.
- To improve facilities for differently abled students. i.e., To construct some more ramps and railing to the already available ramps, to provide wheel chairs, hand sticks etc.
- To provide skill development training to visually challenged persons of Kakinada city.

4. Discussed on the strengths and weakness of the institution relating to NAAC criterions. In this discussion some of the strengths and weaknesses of the institution are identified.

STRENGTHS:

- Increase in new courses including B.Voc courses.
- Good infrastructure including virtual classes, digital classes and equipment for ICT based teaching.
- Adequate facilities for sports and games.
- The college has a strong alumni association - Pithapur Rajah's Government College Old Students Association (PRGCOSA) recently constructed additional class rooms and open air auditorium.
- The College has been serving disadvantaged sections of the society empowering them with values, knowledge and skills.
- Automated library provided with INFLIBNET facility.
- A good number of collaborations with local laboratories & Industries.
- About 2400 students got placements in MNCs/ public sector through JKC platform.

WEAKNESSES:

- As the college is a government institution, the faculty and support staff are periodically transferred which may affect the stability of the institution.
- There is a constraint in introducing more restructured courses or increase the fee to ensure better quality and performance as most of our students are economically poor.
- Admissions in post graduation courses are not encouraging.
- The inputs in research component are not appreciable.

5. It is resolved prepare the action plan of IQAC for the academic year 2019-20.

- To provide more certificate courses.
- To organize more field trips.
- To encourage staff to organize National/International seminars/conferences and to participate in conferences conducted by other institutions.
- To encourage the staff to publish papers in reputed journals.
- To provide some seed money to staff for publishing papers and to attend National and International seminars.
- To establish media centre, recording facility etc.
- To organise training programmes to teaching and non teaching staff.
- To organize more gender equity programmes and a certificate course to girl students on self protection or self employment.
- To organize a skill development training programme to visually challenged members in Kalyan city.

6. It is resolved to continue the committees constituted for criterion wise self evaluation of NAAC for collecting and consolidating the data during the academic year 2019-20 also.

H. KV. S

1. G. S
24/4/19

2. K. S

3. Jyoti. K

4. C

5. ~~...~~
24/4/19.

6. Ch. Lakshmi

7. P

V. S

H. KV. S

Principal

AV Amantha Lakshmi

1) Ch. Kala

2) P. Kishore

3) P. Roshinidevi

4) Ch. Sumanale

P.R. GOVERNMENT COLLEGE (AUTONOMOUS): KAKINADA

(Affiliated to Adikavi Nannaya University)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**ACTION TAKEN REPORT OF IQAC MEETING CONDUCTED ON 24/04/2019 FOR
THE ACADEMIC YEAR 18-19**

Date: 30/4/2019

S.No	Resolution	Action Taken
1	Verification of the ASAR of all lecturers basing on documentary evidences	The IQAC Coordinator along with the members scrutinized the ASARs of all the faculty and suggested some faculty to come up with evidences
2	Key Indicator wise and NAAC Criterion wise self-assessment of the College	Key Indicator wise and NAAC Criterion wise self-assessment was carried out in a week time and the same was recorded in the IQAC minutes books
3	Preparation of action plan of IQAC for the AY 2019-20	All the Departments were instructed to prepare the Departmental Action Plan for the AY 2019-20 and submit the same to IQAC in a week time. A circular to this effect was also issued to Lecturer incharges

V. Ananta Lakshmi

**IQAC Coordinator
Coordinator-IQAC
P.R. Govt. College (Aut)
KAKINADA**

[Signature]

**PRINCIPAL
P.R. Regional College (Aut)
KAKINADA
Director of
RAJAMAHENDRAVARAM**