

# P.R.GOVERNMENT COLLEGE (A), KAKINADA

## INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 10-12-2018 at 4.00 pm with Dr. C. Krishna, Principal, P.R.Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

### AGENDA:

1. Updating the college website.
2. Utilization of UGC Autonomous funds as per allocation.
3. Arrangement of invited talks, guest lectures and National seminars.
4. Encouraging the staff and students to register for MOOCs on line courses.
5. Organization of one day workshop on "Small and Mid Entrepreneurship Development".
6. Utilization of Virtual class room and Digital class room facilities.
7. Discussion on progression of project works.

### RESOLUTIONS:

1. As NIRF data is uploaded on 3-12-2018, it is resolved to update the college website by uploading the submitted data in the home page of college website and evidences to the given data.
2. It is resolved to utilize the UGC autonomous funds as per the allocation done in the UGC meeting.
3. It is resolved to request the staff members to send proposals for organizing National Seminars, workshops, faculty development programmes etc.
4. It is resolved to encourage the staff and students to register for MOOCs on line courses. It is also resolved to request the staff and students who have completed a course to submit their certificates to IQAC.
5. It is resolved to organize a one day workshop on "Small and Mid Entrepreneurship Development" to B.Com, M.Com, MBA and other professional courses along with the Department of Commerce.
6. It is resolved to request the staff members to encourage the students to view lessons downloaded from Swayamprabha in digital class rooms. Further, the staff members are requested to prepare PPTs for delivering lessons through virtual classes.

7. Taken opinion from the in charges of all departments about their plan of action implementing by their departments to assign and monitor the project works of VI semester students.

*M. V. Anantha Lalitha*

PRINCIPAL  
P.R. Govt. College (,  
KAKINADA

A.V. Anantha Lalitha

1. Gov
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  3. Ch. Celiv
  4. K. Sud
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  6. K. Bhanu Reddy
  7. Alsumpety
  8. Jyoti K.
  9. Prath
  10. Wah
- V. Anantha Lalitha

- 1) ch. Kala
- 2) P. Kishore
- 3) P. Rosbinidevi
- 4) ch. Syamala

**P.R. GOVERNMENT COLLEGE (AUTONOMOUS): KAKINADA**

**(Affiliated to Adikavi Nannaya University)**

**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

**ACTION TAKEN REPORT OF IQAC MEETING CONDUCTED ON 10/12/2018 FOR  
THE ACADEMIC YEAR 18-19**

Date: 18/12/2018

<b>S.No</b>	<b>Resolution</b>	<b>Action Taken</b>
1	Updation of College website	All the lecturer incharges were asked to update their department data through their individual logins. They were instructed to keep the activities up-to-date in the College website.
2	Utilization of UGC Autonomous funds	All the lecturer incharges were asked to give a detailed plan of action for conducting Guest lectures, national/state level seminars and workshops in a fortnight
3	Proposals for Organizing National seminars/Workshops/Faculty Development Programmes	All the lecturer incharges were asked to submit at least one proposal for organizing National Seminars/Workshops/FDP in this semester
4	Encouraging the staff and students to enroll in MOOC courses	All the faculty and students were asked to enroll in SWAYAM and NPTEL courses and complete at least one MOOC course per each semester
5	Organizing one day workshop on Small & Mid Entrepreneurship Development to B.Com & M.Com students	The lecturer incharge was asked to fix a tentative date for organizing one day workshop on small & Mid Entrepreneurship and submit estimated expenditure for the same.
6	Encouraging viewing video lessons of SWAYAMPBHA among students	An awareness programme was conducted to all the students on SWAYAMPBHA and the importance of the video lessons of

		SWAYAMPRAKASHA in the second week of December, 2018
7	Preparation of PPTs by Faculty	All the faculty were instructed to prepare PPTs of their related subjects to upload in APCCE and to disseminate the same to all the students.
8	Monitoring Project work of VI semester students	All the Lecturer incharges were instructed to look into the completion of Project work of final year students in a fortnight

*V. Ananta Babu*

IQAC Coordinator  
 Coordinator-IQAC  
 P.R. Govt. College (Aut)  
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*[Signature]*

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 Regional Joint Director of  
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 KAKINADA  
 RAJAMAHENDRAVARAM.