

P.R. GOVERNMENT COLLEGE (AUTONOMOUS), KAKINADA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACADEMIC YEAR 2021-22

Meeting No. 2

AGENDA

Date: 06/7/2022

I. QUALITY INITIATIVES IN TEACHING AND LEARNING

- 1) ATR on Previous IQAC meeting
- 2) All Dept activities
- 3) ICT usage by the faculty
- 4) Student attendance benchmark for Mid semester and semester end examinations
- 5) SSS from students for I, III and VI semesters during AY 21-22

II. QUALITY INITIATIVES IN EXAMINATIONS & EVALUATION

- 6) Conducting II Mid examinations & Prefinal examinations
- 7) Completing posting of I mid semester exam marks in the Dept marks register

III. QUALITY INITIATIVES IN RESEARCH


- 8) Encouraging faculty to apply for Major and Minor Research Projects
- 9) Workshops/Seminars on Research Methodology, Research Ethics, IPR and Entrepreneurship

IV. QUALITY INITIATIVES IN EMPOWERING THE FACULTY

- 10) Conducting ToT on Skill development

V. PREPARATION FOR NAAC ASSESSMENT & ACCREDITATION

- 11) Status of submission of AQAR 21-22
- 12) Status of submission of IIQA

B.V.S: 
PRINCIPAL 4 July 2022
P.R. Govt. College (A)
KAKINADA

Resolutions:

I. QUALITY INITIATIVES IN TEACHING AND LEARNING

- 1) The IQAC coordinator discussed the ATR of the previous IQAC meeting with all the members and the members are satisfied about the ATR of the previous IQAC meeting.
 - Resolved to approve the ATR of the previous IQAC meeting
- 2) The IQAC coordinator explained the various activities conducted by the Departments to all the members.
 - Resolved to conduct more student centric activities like field trips, project works
encouraging the students to attend national seminars etc
- 3) The members discussed on the usage of ICT by the faculty and
 - Resolved to increase the ICT usage of the faculty to 70% as new LCD projectors were purchased and installed in the classrooms
- 4) The members discussed on the benchmark for student attendance for both internal and external examinations
 - Resolved to set a bench mark of 75% attendance for students for both external and internal examinations
- 5) The IQAC coordinator informed the members about the present status of SSS for I, III & VI semesters
 - Resolved to speed up the process of feedback collection from the students (SSS) for I, III & VI semesters

II. QUALITY INITIATIVES IN EXAMINATIONS & EVALUATION

- 6) Resolved to conduct II Mid semester exams in the second week of September, 2022 and Prefinal in the Second Week of October, 2022
- 7) Resolved to complete posting of I-Mid semester marks immediately in the Dept Marks Registers

III. QUALITY INITIATIVES IN RESEARCH

- 8) Discussed on the Research Projects applied by the faculty
 - Resolved to encourage more faculty to apply for Major and Minor Research Projects to various funding agencies
- 9) Resolved to conduct at least one workshop on either IPR or Research Methodology

IV. QUALITY INITIATIVES IN EMPOWERING THE FACULTY

10) The principal informed the members that CCE has entrusted the job of organizing two TOTs in the month of August, 2022; one on Business Communication and the other on Dairy Technology to PRGC(A)

- Resolved to conduct two TOTs in the month of August, 2022, in association with APCCE

IV. QUALITY INITIATIVES IN EMPOWERING THE FACULTY

11) The IQAC coordinator informed the members about the progress of work relating to AQAR 2021-22.

- Resolved to submit the AQAR for the AY 2021-22 before December, 2022

12) The Principal informed the members that the NAAC accreditation is going to lapse on 29/10/2022 and IIQA needs to be submitted before 29/10/22.

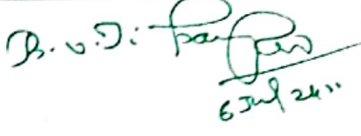
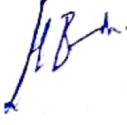
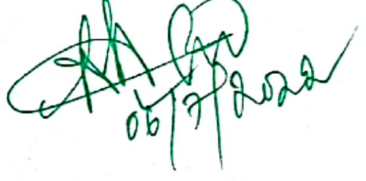

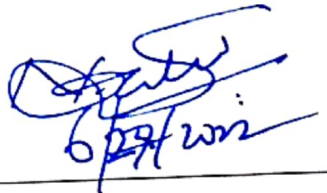
- Resolved to speed up the work related to submission of IIQA.


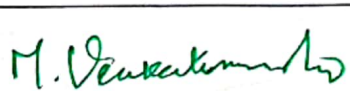
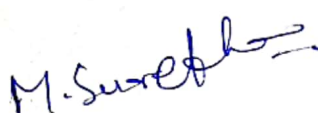
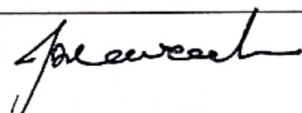

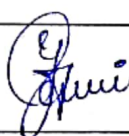
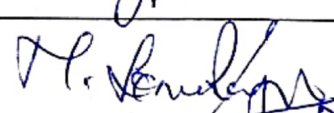
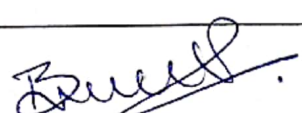
B. S. S. Prasad
PRINCIPAL
P.R. Govt. College (A)
KAKINADA
6 July 2022

**IQAC MEETING
MEMBERS PRESENT**

Dt: 6/7/2022

Teachers & Library In charges

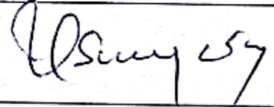
S.No	Name	Designation	Signature
1	Dr B.V.Tirupanyam	Principal, Chairman	 6/7/2022
2	Dr B.Elia	IQAC Coordinator & Lecturer in Zoology	
3	Dr D.Chenna Rao	Additional Coordinator (Academic) & HOD- Chemistry	 06/07/2022
4	Sri RV Satyanarayana	Additional Coordinator (Technical) & Lecturer in Computer Science & JKC Coordinator	
5	Dr N.Srinivas	Lecturer in Zoology & COE	 6/7/2022

6	Dr K.Lakshmana Rao	HOD-Department of Commerce & Management Studies	
7	Sri M.Venkateswara Rao	HOD-Economics	
8	Ms M.Surekha	Incharge HOD- Mathematics	
9	Dr Ch.Praveen	Lecturer in Chemistry	
10	Sri Sk.Madina Saheb	Lecturer in Zoology	
11	Sri KNS Swami	Lecturer in Chemistry	KNS Swami.
12	Ms B.Chinnari	Lecturer in Commerce	B. Chinnari
13	Sri T.Pavan Kumar	Lecturer in Chemistry	
14	Ms Y.Gowthami	Lecturer in Zoology	
15	Dr M.Soma Raju	In charge Librarian	
16	Sri UVSS Naga Eswara Rao	Assistant Librarian	UVSS Naga Eswara Rao
Nominee from Administration			
17	Smt B.Mangamma	Office Superintendent	

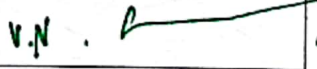

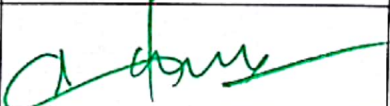
Nominees from Local Society, students and Alumni

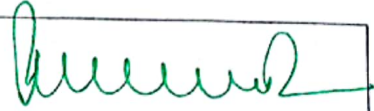
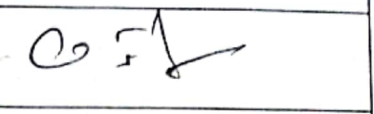

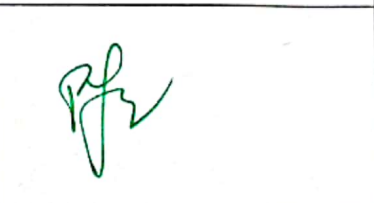
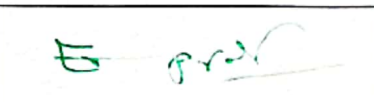
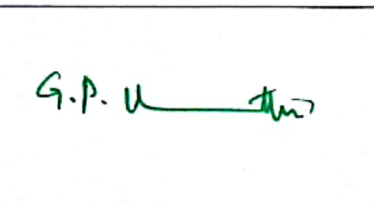
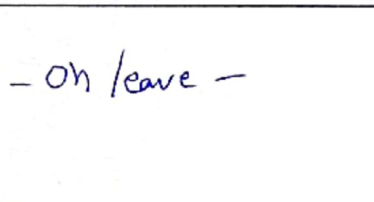
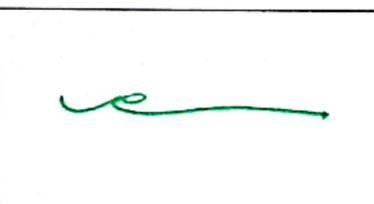
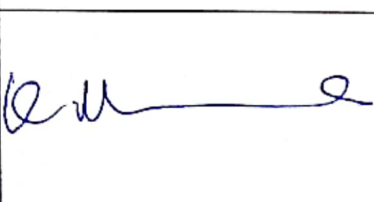
S.No	Name	Designation	Signature
18	Dr G.Mutyala Rao	Retired Principal, GDC, Tadepalligudem	
19	Sri K.Bhami Reddy	President, Alumni Association	Korri Bhami Reddy 6/12/22

Nominees from Employers/Industrialists/Stake Holders


S.No	Name	Designation	Signature
20	Sri YSN Murthy	Electrical Engineer	

Names of the Department In charges

S.No	Name	Designation	Signature
21	Dr V.Narasimhaswamy	Vice-Principal & HOD-History	
22	Dr P.Hariram Prasad	HOD-Oriental Languages	
23	Sri B.Chakravarthi	HOD-Zoology	

24	Sri PV Krishna Rao	HOD-English	
25	Dr Ch.John Samuel	HOD-Botany	
26	Dr K.V.Sobha Rani	HOD-Computer Applications	
27	Ms P.Jyothi	In charge HOD- Statistics	
28	Sri UVBBK Prasad	HOD-Physics	
29	Sri GP Chakravarthy	HOD- Biotechnology	
30	Dr B.Lakshmi	HOD- Microbiology	- on leave -
31	Sri PVV Satyanarayana	HOD-Political Science	
32	Smt K.Malleswaramma	In charge HOD- Philosophy	
33	Dr SVVLG Varma	HOD-Physical Education	

Nominees from students

S.No	Name	Designation	Signature
34	Mr P.Abhishek Nageswara Rao	Student Nominee-I BZC SECTION 2	
35	Ms. Bavirisetti Sridevika	Student Nominee- II B.Com CA	<i>Not Present</i>
36	Ch.Manikanta	Student Nominee- II BA Litt	<i>Ch. Manikanta</i>
37	Ms P.Durga Bhavani	Student Nominee- II B.Com CA	<i>P. Durga Bhavani</i>
38	G.Ratna Malathi	Student Nominee II B.SC-HBC	<i>Ratna Malathi</i>
39	Y.Sandhya	Student Nominee II B.SC-BZC	<i>Y. Sandhya</i>

P.R. GOVERNMENT COLLEGE (AUTONOMOUS): KAKINADA

(Affiliated to Adikavi Nannaya University)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

**ACTION TAKEN REPORT OF IQAC MEETING CONDUCTED ON 06/07/2022 FOR
THE ACADEMIC YEAR 21-22**


Date: 15/7/2022

S.No	Resolution	Action Taken
1	Approval of ATR of the previous IQAC meeting	The ATR of the previous meetings was approved unanimously and the members suggested to conduct more academic activities in the next 2 months
2	conduct more student centric activities like field trips, project works etcvqf	Every department is instructed to focus on skill-oriented courses and conduct more field trips, project works etc in this semester
3	Resolved to increase the ICT usage of the faculty to 70% as new LCD projectors were purchased and installed in the classrooms	As 13 new LCD projectors are purchased all departments are instructed to transact at least 70% of class work using ICT and log registers be maintained in every department
4	Resolved to set a bench mark of 75% attendance for students for both external and internal examinations	All the students are informed through PAS and by way of circular to put up 75% attendance for both external and internal examinations
5	Resolved to speed up the process of feedback collection from the students (SSS) for I, III & VI semesters	IQAC Coordinator is instructed to finish the feedback collection for II, III & VI semesters from students in 10 days' time
6	conduct II Mid semester exams in the second week of September, 2022 and Prefinal in the Second Week of October, 2022	COE is instructed to immediately release the time tables for both II-Mid semester and Prefinal examinations
7	complete posting of I-Mid semester marks immediately in the Dept Marks Registers	All the Dept incharges are told to instruct their faculty to finish posting of I-Mid semester marks in the Dept marks registers
9	conduct at least one workshop on either IPR or Research Methodology	Dept of Commerce is entrusted with the job of conducting one workshop on IPR and Depts of Physics and Chemistry are instructed to conduct one workshop on Research Methodology

10	Resolved to conduct two TOTs in the month of August, 2022, in association with APCCE	Depts of Commerce and Zoology are entrusted with the job of conducting TOT on Business Communication and Dairy Technology respectively
11	Resolved to submit the AQAR for the AY 2021-22 before December, 2022	The members of IQAC and the Coordinator are asked to speed up the work of AQAR 2021-22 and the relevant data be collected very soon from all the Departments
12	Resolved to speed up the work related to submission of IIQA.	The IQAC coordinator is instructed to collect all the files required for submission of IIQA and keep them ready for uploading in the NAAC Website


IQAC Coordinator

Coordinator
IQAC
P.R. Government College (A)
Kakinada-533001, A.P.

B. V. S. C. 
PRINCIPAL
PRINCIPAL
P.R. Govt. College (A) 15 Sept 2022
KAKINADA