



## P.R.GOVERNMENT COLLEGE (A), KAKINADA

### INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 15-7-2019 at 12.00 noon with Dr. C. Krishna, Principal, P. R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.

#### AGENDA:


1. Utilizing the services of guest faculty
2. Discussion on college level committees
3. Preparation of AQAR
4. Biometric attendance – Uploading first year students data
5. Arrangement of invited talks, guest lectures, field visits and seminars.
6. Encouragement of staff and students for doing online courses.
7. Conduct of Faculty Induction Programme to guest and contract faculty.
8. Any other issues with the permission of chair.

#### RESOLUTIONS:

1. It is resolved to continue the services of guest faculty who have got satisfactory results in 2018-19 and to engage new guest faculty if it is necessary in the needy departments so that the class work is not affected.
2. It is resolved to monitor the functioning of various college level committees circulated on 24-6-19 for smooth running of the college.
3. It is resolved to prepare AQAR in NAAC format for online submission of AQAR in time.
4. It is resolved to upload the first year students' data for Biometric Attendance as early as possible.
5. It is resolved to arrange at least one guest lecture/ invited talk per semester by each department and also if possible arrange a National level seminar and to arrange field visits.
6. It is resolved to encourage all staff and students to register and complete at least one on line course. In this connection it is also resolved to join each faculty member and student to the training programme on "Introduction to Computers" offered by the "Spoken Tutorial Project, IIT Bombay, funded by National Mission on Education through ICT, MHRD, Govt. of India.
7. As some of the guest faculty have newly joined in the college, it is resolved to conduct a Faculty Induction Programme to guest and contract faculty to make awareness about the

work culture in the institution. Also to educate the women faculty members about the dress code and others through women empowerment cell.

8. The committee congratulated the coordinator and other members for conducting Student Induction Programme successfully on 10<sup>th</sup> to 12<sup>th</sup> June, 2019.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Principal  
PRINCIPAL  
(Dr. Krishnaiah)  
P.R.Gov. College (Autonomous)  
KAKINADA

<u>Name of the Member</u>	<u>Designation</u>	<u>Signature</u>
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**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer



**2. Members from Teachers :**

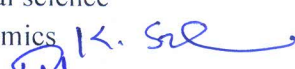
- |                                  |  |
|----------------------------------|--|
| a. Dr. T.K.V. Srinivasa Rao      | Vice-Principal                                 |
| b. Dr. K. Jyothi                 | Lecturer in charge, Dept. of Physics           |
| c. Dr. MVK Mehar                 | Lecturer in Physics                            |
| d. <del>Sri</del> T. Vara Prasad | Lecturer in charge, Dept. of Chemistry         |
| e. Dr. N. Srinivas               | Lecturer in Zoology                            |
| f. Dr. P. Hari Rama Prasad       | Academic Coordinator & IQAC coordinator        |
| g. Sri PVV Satyanarayana         | Lecturer in charge, Dept. of political science |
| h. Dr. K. Subhashini             | Lecturer in charge, Dept. of Economics         |
| i. Dr. J. Panduranga Rao         | Assistant Academic Coordinator                 |
| j. Dr. Sk. Sajana                | Lecturer in Mathematics                        |
| k. Dr. V. Narayana Rao           | Lecturer in Chemistry                          |
| l. Sri K. Ashok                  | Lecturer in charge, Dept. of Statistics        |
| m. Sri R.V. Phani Kumar          | Lecturer in Computer Applications              |















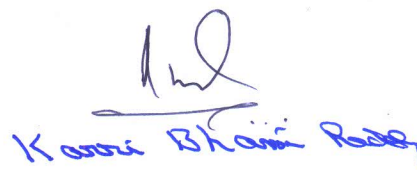




**3. Nominees from local society, students and Alumni :**

1. <sup>D.</sup> Dr. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada

2. Sri K. Bhami Reddi, President, Alumni association





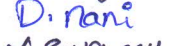

**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer



**5. Nominees from the students**

- |               |                  |
|---------------|------------------|
| a. D. Ashwini | II B.Sc MSCs     |
| b. V. Lasya   | II B.Sc Bio-Tech |
| c. D. Nani    | II B.A THP       |
| d. V.Swamy    | II B.Com (EM)    |



## P.R. GOVERNMENT COLLEGE (A), KAKINADA INTERNAL QUALITY ASSURANCE CELL

The members of the IQAC met on 19-8-2019 at 2.00 pm with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Issues related to Student Support Services, Alumni, Research etc., were discussed and the following resolutions were adopted

### AGENDA:

1. Convene meetings with class representatives.
2. Updating the college website
3. Convene meetings with parents
4. To send proposals to STRIDE.
5. Encouragement of staff for research publications
6. Encouragement for applying MRPs.
7. Motivation to students for participating in competitions.
8. Utilization of facilities LMS, INFLIBNET etc.
9. Any other points with the permission of chair.

### RESOLUTIONS:

1. It is resolved to request the student union to convene a meeting with the class representatives to upgrade the available facilities and student support services in the college.
2. It is resolved to request the in charges of all departments to update their department data in website with the help of members of Website committee.
3. It is resolved to convene meetings with parents to get feedback on college maintenance and on academic matters.
4. It is resolved to request the various departments to study the guidelines and prepare proposals to STRIDE.
5. It is resolved to encourage the staff members for their research papers publications in UGC approved journals and to present papers in National and International seminars and conferences.
6. It is resolved to encourage the staff for applying to minor research projects and major research projects.
7. It is resolved to motivate the students for participating in the competitions conducted within the college and in other colleges.
8. It is resolved to motivate the students and staff for utilizing

9. It is resolved to appreciate cultural committee for conducting competitions for Independence Day.

Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

Principal  
(Dr. C. PRINCIPAL)  
P.R.Govt. College (Autonomous)  
KAKINADA

Name of the Member

Designation

Signature

**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer

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**2. Members from Teachers :**

- |                             |  |                     |
|-----------------------------|--|---------------------|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                 |                     |
| b. Dr. K. Jyothi            | Lecturer in charge, Dept. of Physics           | Jyothi.k            |
| c. Dr. MVK Mehar            | Lecturer in Physics                            |                     |
| d. Sri T. Vara Prasad       | Lecturer in charge, Dept. of Chemistry         | Gov. Prasad         |
| e. Dr. N. Srinivas          | Lecturer in Zoology                            | N. Srinivas         |
| f. Dr. P. Hari Rama Prasad  | Academic Coordinator & IQAC coordinator        | P. Hari Rama Prasad |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science |                     |
| h. Dr. K. Subhashini        | Lecturer in charge, Dept. of Economics         | K. Subhashini       |
| i. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                 | J. Panduranga Rao   |
| j. Dr. Sk. Sajana           | Lecturer in Mathematics                        | Sk. Sajana          |
| k. Dr. V. Narayana Rao      | Lecturer in Chemistry                          | V. Narayana Rao     |
| l. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics        | K. Ashok            |
| m. Sri R.V. Phani Kumar     | Lecturer in Computer Applications              | R. Phani Kumar      |

**3. Nominees from local society, students and Alumni :**

1. Dr. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada
2. Sri K. Bhami Reddi, President, Alumni association

Ratnagiri Usha  
K. Bhami Reddy

**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer

Y.S.N. Murthy

**5. Nominees from the students**

- |               |                  |            |
|---------------|------------------|------------|
| e. D. Ashwini | II B.Sc MSCs     | D. Ashwini |
| f. V. Lasya   | II B.Sc Bio-Tech | V. Lasya   |
| g. D. Nani    | II B.A THP       | D. Nani    |
| h. V. Swamy   | II B.Com (EM)    | V. Swamy   |



**P.R. GOVERNMENT COLLEGE (A), KAKINADA**  
**INTERNAL QUALITY ASSURANCE CELL**

The members of the IQAC met on 24-9-2019 at 3.00 pm with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted

**AGENDA:**

1. Discuss the draft AQAR for 2018 – 19.
2. Data collection for NIRF
3. Collect Student progression on Graduation Day.
4. Plan of action for taking options from students for clusters in VI semester
5. Discussion on four foundation courses in IV semester
6. Conduct NSS camps.
7. Submission of DPR to RUSA under the Component VIII.
8. Any other point with the permission of chair.


**RESOLUTIONS:**

1. Reviewed the prepared draft copy of AQAR 2018 – 19.
2. It is resolved to form five committees for parametric wise data collection of NIRF under the guidance of the NIRF coordinator Sri K. Ashok, Lecturer in charge, Department of Statistics.
3. It is resolved to collect student progression of 2015 – 18 on Graduation Day i.e. on 1-10-2019 by forming committees for various programmes.
4. It is resolved to take options from the final year, sixth semester students for clusters on 25-10-2019 – B.A., Biology Stream, Mathematics Stream non computer students and on 28-10-2019 – Mathematics Stream Computer Science students.
5. It is resolved to convene the meeting with the IV semester students to create awareness among them about the importance of Foundation Courses.
6. It is resolved to organize two NSS camps coordinating each of the four NSS units forming two groups, one in the month of November and the other in the month of December.
7. It is resolved to request in charges of all departments to submit Indent for the equipment required to their department as per the budget allocated to respective departments in

accordance with the RUSA component VIII. It is also resolved to submit DPR to RUSA under the component VIII.

The committee also congratulated the coordinator of the Unnat Bharat Abhiyan Scheme for his team work in the adopted village.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Principal  
(Dr. C. Krishna)  
P.R.Govt. College (Autonomous)  
KAKINADA

Name of the Member

Designation

Signature

**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma, Administrative Officer

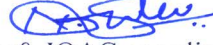


**2. Members from Teachers :**

- |    |                          |  |
|----|--------------------------|--|
| a. | Dr. T.K.V. Srinivasa Rao | Vice-Principal                                 |
| b. | Dr. K. Jyothi            | Lecturer in charge, Dept. of Physics           |
| c. | Dr. MVK Mehar            | Lecturer in Physics                            |
| d. | Sri T. Vara Prasad       | Lecturer in charge, Dept. of Chemistry         |
| e. | Dr. N. Srinivas          | Lecturer in Zoology                            |
| f. | Dr. P. Hari Rama Prasad  | Academic Coordinator & IQAC coordinator        |
| g. | Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science |
| h. | Dr. K. Subhashini        | Lecturer in charge, Dept. of Economics         |
| i. | Dr. J. Panduranga Rao    | Assistant Academic Coordinator                 |
| j. | Dr. Sk. Sajana           | Lecturer in Mathematics                        |
| k. | Dr. V. Narayana Rao      | Lecturer in Chemistry                          |
| l. | Sri K. Ashok             | Lecturer in charge, Dept. of Statistics        |
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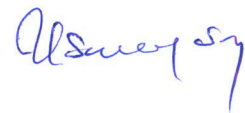
1. Dr. Ratnagiri Usha, Rtd. Principal, ASD (W) College, Kakinada
2. Sri K. Bhami Reddi, President, Alumni association





**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer



**5. Nominees from the students**

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| i. | D. Ashwini | II B.Sc MSCs     |  |
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| k. | D. Nani    | II B.A THP       |  |
| l. | V.Swamy    | II B.Com (EM)    |  |



**P.R.GOVERNMENT COLLEGE (A), KAKINADA**  
**INTERNAL QUALITY ASSURANCE CELL**

The members of the IQAC met on 28-12-2019 at 4.00 pm with Dr. C. Krishna, Principal, P.R. Government College (A), Kakinada in the chair. Quality enhancement and sustenance issues were discussed and the following resolutions were adopted.


**AGENDA:**


1. AQAR submission.
2. Review on the activities conducted.
3. Encouraging the staff and students to register for On line courses.
4. Utilization of Virtual and Digital class facility.
5. Discussion on progression of project works.
6. Conduct of Academic Festival.
7. Conduct of Remedial Coaching classes.
8. Any other point with the permission of chair.

**RESOLUTIONS:**

1. Discussed the draft copy of AQAR and resolved to submit AQAR on 30-12-2019.
2. Reviewed the activities conducted to till date.
3. It is resolved to encourage the staff and students to register NPTL online courses which will be started in January, 2020.
4. It is resolved to request the staff to improve the utilization of virtual and digital class rooms.
5. Discussed the progression of project works which were assigned to III year students as a part of one practical in the cluster course for Science students and a paper to the Arts and Mathematics courses.
6. It is resolved to conduct academic festival in the month of January, 2020.

7. It is resolved to conduct remedial classes for the academically weak students in the month of February, 2020.

  
Co-ordinator of IQAC  
(Dr. P. Hari Ram Prasad)

  
Principal  
(Dr. C. Krishna)  
PRINCIPAL  
P.R. Govt. College (Autonomous)  
KAKINADA  
Signature

Name of the Member                      Designation

**1. Member from administration section :**

Smt. Ch.S.S.A.V. Ramanamma,      Administrative Officer



**2. Members from Teachers :**

- |                             |  |
|-----------------------------|--|
| a. Dr. T.K.V. Srinivasa Rao | Vice-Principal                                 |
| b. Dr. K. Jyothi            | Lecturer in charge, Dept. of Physics           |
| c. Dr. MVK Mehar            | Lecturer in Physics                            |
| d. Sri T. Vara Prasad       | Lecturer in charge, Dept. of Chemistry         |
| e. Dr. N. Srinivas          | Lecturer in Zoology                            |
| f. Dr. P. Hari Rama Prasad  | Academic Coordinator & IQAC coordinator        |
| g. Sri PVV Satyanarayana    | Lecturer in charge, Dept. of political science |
| h. Dr. K. Subhashini        | Lecturer in charge, Dept. of Economics         |
| i. Dr. J. Panduranga Rao    | Assistant Academic Coordinator                 |
| j. Dr. Sk. Sajana           | Lecturer in Mathematics                        |
| k. Dr. V. Narayana Rao      | Lecturer in Chemistry                          |
| l. Sri K. Ashok             | Lecturer in charge, Dept. of Statistics        |
| m. Sri R.V. Phani Kumar     | Lecturer in Computer Applications              |

















**3. Nominees from local society, students and Alumni :**

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2. Sri K. Bhami Reddi, President, Alumni association



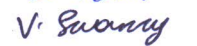


**4. Nominees from Employers/Industrialists/stakeholders :**

Sri Y.S.N. Murthy, Electrical Engineer



**5. Nominees from the students**

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| n. V. Lasya   | II B.Sc Bio-Tech |  |
| o. D. Nani    | II B.A THP       |  |
| p. V. Swamy   | II B.Com (EM)    |  |





IQAC | 2019 | ATR  
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## P.R.GOVERNMENT COLLEGE (A), KAKINADA

### INTERNAL QUALITY ASSURANCE CELL

### Action Taken Report 2019-20

IQAC enables institutionalization of quality in the college. IQAC consists Co-ordinator, Vice-Principal, Administrative officer, In-charge, Departments of Physics, Chemistry, Zoology, Mathematics, Statistics, Political Science, Economics and Computer Applications, Nominees from Local Society, Alumni, Industry and Student Community under the chairmanship of the Principal and reached the targets with the support of concerned departments.

The following targets are achieved with reference to the IQAC meetings held on **15-07-2019, 19-08-2019, 24-09-2019 and 28-12-2019**.

1. Engaged the guest faculty as per workload (without foundation courses) for the year 2019-20.
2. Depart level meeting are conducted time to time and prepared the curriculum and time table for 31 UG and 7 PG courses.
3. Events such as Workshops/Seminars/Guest Lectures/Field Trips were conducted as per the action plan approved in the concerned Board of Studies meetings.
4. CO-PO mapping for 2016-2019 Batch was completed at the end of June 2019.
5. Started Autonomous extension process due in 2020-21.
6. Completed updation of first year students Bio-metric data for the year 2019-20.
7. Updated the college website by concerned departments for the year 2019-20.
8. Conducted meeting with parents, students and Alumni periodically for the year 2019-20.
9. Applied for STRIDE/ STAR College/RUSA 2.0 (Component 8)/NADU-NEDU and other projects as per the schedule given by the Government/Sponsoring agencies.
10. Encouraged the faculty and students in the active participation of APCCE LMS/INFLIBNET and other digital initiatives.
11. Conducted NSS Special camp at adopted village, Rameswaram and Repuru from 15-11-2019 to 21-11-2019.

12. Submitted NIRF, AISHE data as per schedule in the year 2019-20.
13. JKC conducted 6 campus placement drives by Honours Labs, Laurus Labs, NFCL, Mega Pharma drive, Global Skills India and ZEAL respectively on 4-4-2019, 26-06-2019, 18-12-2019, 28-12-2019, 21-02-2020 and 27-02-2020 ( A total of 194 students selected)
14. Conducted Mega Job Mela in association with APSSDC on 17-02-2020 with 400+ placements.
15. Faculty and Students experienced the virtual and digital classrooms sponsored by RUSA in the year 2019-20.
16. Conducted remedial coaching for slow learners, created awareness on foundation courses for first, cluster courses for second & third years and skill training for third year students.

**Programs organized (2019-20):**

1. Student Induction Program (SIP) was organized from 10/06/2019 to 12/06/2019. Dr.C.Krishna principal Inaugurated the program and highlighted the 135 years history of the college. Dr.T.K.V.Srinivas vice principal and Dr.P.Hariram Prasad ,IQAC Coordinator explained the student support services like Jawahar Knowledge Centre , English language Lab , Virtuval/Digital classrooms, Library, gymnasium etc. Dr.PV Krishnarao District NSS Officer addressed the students on personality development through community service, Sri P.Surya Prasad NRI addressed the students on soft skills and life skills. 500 students participated in this program, which was conducted as per UGC guidelines.
2. Faculty Induction Program was organized on 24/07/2019 for young faculty to enrich their teaching and research attitude. 77 Faculty members participated in this program.Dr.C.Krishna Principal, Dr.TKV Srinivas Vice Principal, Dr.N.Srinivas Controller of Examinations, Dr MVK Mehar PG Courses coordinator and other senior faculty participated and shared their view on teaching, learning and evaluation process.

3. Faculty Development program was organized on Research Methodology by Dr MVK Mehar , on 07/08/2019.The Faculty members (94) were divided in to four groups and invited the views, innovative methods involved in the present research which may cater the needs of day-to-day life especially focused on sustainable development of the society.
4. An awareness program on Various Cluster papers for Final year students was conducted from 25/10/2019 to 28/10/2019 by Dr.V.Anantha Lakshmi and given schedule to students to opt their cluster papers i.e. BA/Bcom on 25/12/2019 and BSc stream on 28/12/2019.
5. A workshop on Intellectual Property Rights (IPR) was organized from 22/11/2019 to 23/11/2019 in association with the department of Commerce. Shri O.Prasadarao Deputy Controller of patents & Designs, Patent office,Chennai Shri Sanjit Hegde, Beguluru, Dr Alapati Srinivas JNTUK Prof.B.Apparao Andhra University was the resource persons.

**Other Activities:**

6. Processed and analyzed feedback on teaching, learning and evaluation obtained from all the students for the year 2019-20.The feedback reports of individual staff members were generated for UG and PG classes separately and submitted to the principal.
7. Processed and analyzed feedback on campus environment, received from all the final year out going students for the year 2019-20. The consolidated report of the low scoring attributes was prepared and submitted to the principal.
8. The Self –Appraisals of all the faculty members were obtained in June 2019.
9. The internal Academic Audit of all the departments is done by the IQAC every year. The audit of the year 2019-20 was conducted by team of IQAC ie. Dr.P.Hariram Prasad IQAC Coordinator, Dr Sk Sajana Asistant professor of Mathematics Dr.K.Jyothi Professor in Physics Dr.D.Ramarao Professor in Chemistry, Dr.N.Srinivas Assistant professor in Zoology, Dr.J.Pandurangarao Assistant professor in commerce ,as members during 2019-20. The Departments were requested to present all relevant documents in support of the department inputs required for Autonomous review and NAAC accreditation. The

