



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution	
	Pithapur Rajah's Government College Autonomus
• Name of the Head of the institution	Dr. B.V. Tirupanyam
• Designation	Principal
• Does the institution function from its own campus?	Yes
• Phone No. of the Principal	9177786215
• Alternate phone No.	08842387888
• Mobile No. (Principal)	9177786215
• Registered e-mail ID (Principal)	kakinada.jkc@gmail.com
• Address	OPPOSITE MCLAURIN HIGH SCHOOL RAJAH RAM MOHAN ROY ROAD
• City/Town	KAKINADA
• State/UT	ANDHRA PRADESH
• Pin Code	533001
2.Institutional status	
• Autonomous Status (Provide the date of conferment of Autonomy)	16/05/2000
• Type of Institution	Co-education
• Location	Urban

• Financial Status	Grants-in aid				
• Name of the IQAC Co-ordinator/Director	Dr. P. HARIRAM PRASAD				
• Phone No.	08842387888				
• Mobile No:	9440340057				
• IQAC e-mail ID	iqac@prgc.ac.in				
3.Website address (Web link of the AQAR (Previous Academic Year)	https://prgc.ac.in/uploads/Agar-report-2019-20-sep-2021.pdf				
4.Was the Academic Calendar prepared for that year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	yes				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	B++	83	2004	08/01/2004	07/01/2009
Cycle 2	B	2.78	2011	30/11/2011	29/11/2016
Nil	A	3.17	2017	30/10/2017	29/10/2022
6.Date of Establishment of IQAC			15/06/2004		
7.Provide the list of Special Status conferred by Central and/or State Government on the Institution/Department/Faculty/School (UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC, etc.)?					
Institution/ Department/Faculty/School	Scheme	Funding Agency	Year of Award with Duration	Amount	
Institution	CPE	UGC	15/10/2010	150 Lakhs	
8.Provide details regarding the composition of the IQAC:					
• Upload the latest notification regarding the composition of the IQAC by the HEI			View File		

9.No. of IQAC meetings held during the year	5
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions taken uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	No File Uploaded
10.Did IQAC receive funding from any funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
With the efforts of IQAC, The PG programmes were conferred with Autonomous status	
Encouraged all departments to conduct International/National webinars	
Developed and delivered E-content in four quadrant method through LMS.	
With the efforts of IQAC, the college bagged permanent affiliation	
The college bagged green champion award in the year 2021	
12.Plan of action chalked out by IQAC at the beginning of the academic year towards quality enhancement and the outcome achieved by the end of the academic year:	

Plan of Action	Achievements/Outcomes
To develop E-Content through 4 quadrants (Video, PPT, Text, MCQ) method to address the post-Covid	Developed E-Content through 4 quadrants (Video, PPT, Text, MCQ) method to address the post-Covid
Blended method of teaching may encourage for teaching learning process.	Blended method of teaching was encouraged for teaching learning process.
To start more no. of market oriented courses as per new UGC guidelines in the year 2020-21.	B.Voc Food Technology, BBA, BA (market oriented courses as per new UGC guidelines in the year 2020-21.
To develop organic farming in college campus by Department of Botany as Earn while Learn Programme.	organic farming was practiced in college campus by Department of Botany in Earn while Learn Programme.
To conduct more no. of research oriented Webinars and Panel discussions.	Webinars and Panel discussions were organised
As per the instruction of Commissionerate of Collegiate Education, Vijayawada, engage guest faculty in clear vacancies to run the regular class work.	guest faculty were engaged in clear vacancies to run the regular class work.
To establish Wi-Fi free campus to capture the E-learning resources in present situation.	Wi-Fi free campus to capture the E-learning resources in present situation.
Encouraged to organize FDP	Online faculty development programmes were organized.
To organize special camps at adopted villages by NSS units for the overall development of students through community services	special camps at adopted villages by NSS units for the overall development of students through community services
13. Was the AQAR placed before the statutory body?	Yes
<ul style="list-style-type: none"> Name of the statutory body 	

Name of the statutory body	Date of meeting(s)
Academic Council	12/04/2022
14. Was the institutional data submitted to AISHE ?	Yes
<ul style="list-style-type: none"> • Year 	
Year	Date of Submission
2020-21	26/02/2022
15. Multidisciplinary / interdisciplinary	
<p>The institution is in the forefront of promoting learning experiences and enhancing employment opportunities by combining technical courses with majors. An important example is offering Computer Science course and Computer Applications course combining with Commerce majors. Journalism course is combined with English in B.A (English, Journalism and History) for communication-rich report presentation by students when they enter into journalism profession. The discipline Petrochemicals is combined with Mathematics for enhanced learning experiences. In B. Sc (Statistics, Actuarial Science, Mathematics), the employability skills are promoted among the students through mixing Commerce, Statistics and Economics disciplines. Human Values and Professional Ethics, Environmental Education, Computer Science Basic courses, etc., are being offered for students of all programmes</p> <p>The institution, as per the NEP-2020 recommendations, embarked upon promoting inter-disciplinary learning experiences among students of various disciplines. One of the remarkable examples is inter-disciplinary approach adopted by the Departments of Horticulture and Commerce. Both the Departments inked MoU for marketing the Ayurvedic liquid pesticides, herbal-based insect repellants and ornamental and artistic and decoration articles prepared by Horticulture Department and marketed by the Commerce Departments. Departments of Physics and Botany. Another hallmark of the college is the inter-disciplinary research between Departments of Physics and Botany.</p>	
16. Academic bank of credits (ABC):	
<p>This institute is well aware of the system of Academic Bank of Credits (ABC) and its advantages for the students. This academic service gives the students seamless mobility between or within</p>	

degree-granting HEIs through a formal system of credit recognition, credit accumulation, credit transfers and credit redemption to promote distributed and flexible teaching-learning. This institute has the complete eligibility prescribed by the UGC to register for Academic Bank of Credits. It is a NAAC reaccredited College with 'A' Grade and has the appropriate educational infrastructure in terms of audio-visual facilities. It has 13 classrooms equipped with LCD projectors, 4 virtual classrooms and two Seminar Halls with State-of-the-Art Technology and internet of 50 MBPS bandwidth to deliver ODL/On-line courses/programmes. For its regular students this college is already implementing Blended Learning for Value Added Courses and PG Entrance coaching. To participate in the system of ABC, this institute has already initiated discussions in its 23 Academic Council meeting and started the initial steps for registration. It has already signed up for digilocker account and waiting to get registered in NAD portal.

17.Skill development:

The College is now offering five B.Voc programmes in Commercial Aquaculture, Horticulture, Journalism and Mass Communication, Food Technology and Pharmaceutical Chemistry. Students of all these programmes under go On-the-Job Training (OJT) and internship/short-term training in reputed industries and research institutions. The College has already inked MOU's with Boga Laboratories of Peddapuram Kakinada for skill development of the students in development of novel drugs and SIFT-State Institute of Fisheries Technology, Kakinada for identification of certain Shrimp and Fish Diseases, APITA (Andhra Pradesh Information Technology Academy) to train the students in soft skills and communication skills. The college also a dedicated centre of APSSDC to train the students in Computer skills. The Centre for 21st Century skills and Jawahar Knowledge Centre (JKC) of the college offers training in Job-oriented, Employability skills and Entrepreneurial skills. Besides, LSC-ICT and SDC-Social work methods, Performing Arts, Dairy Technology, Food Adulteration, Agricultural Marketing, Logistics and Supply Chain management are now form part of curriculum for II semester students and LSC-HVPE, Environmental Education, Health and Hygiene, Personality Development and Leadership and Analytical skills, Basics of Computer Applications, Entrepreneurship and SDC-Electrical appliances, Plant Nursery Insurance Promotion, Public Relations, Tourism Guidance are part of curriculum for I semester students.

18.Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)

Oriental Languages like Telugu, Hindi and Sanskrit are part of

curriculum for all UG students in their I, II and III semesters. 20-30% of these classes are taught in online mode. Indian History and Culture and Indian Philosophy courses are taught by the Departments of History and Philosophy, respectively in Blended Mode. There is a dedicated centre for performing arts in the college which promotes singing, painting, drama, traditional music and traditional dance like Bharatanatyam, Kolatam and other folklore like puppetry (vernacularly called Tholu bommalata), and Burra Katha. Departments of History and Telugu are encouraged to start a certificate course in Temple Architecture.

19.Focus on Outcome based education (OBE):Focus on Outcome based education (OBE):

Outcome based Education (OBE) is the main focus of the institution for all UG & PG Programmes. IQAC of the college monitors the outcome attainment of the courses of all the departments. It advises all departments to focus on learning outcomes while designing the curriculum and suggests remedial measures when the outcome falls below the prescribed bench mark. Measurement of outcome attainment is done for all courses by setting bench marks. In the BOS, Course Outcomes, Programme Outcomes and Programme Specific Outcomes are made crystal-clear to the students. The CO's, PO's and PSO's are then mapped with the outcomes. Even before the BOS, feedback on curriculum is collected from all stake holders i.e. students, parents, Alumni and Employers; accordingly curriculum will be revised from time to time. Bloom's taxonomy is followed in letter and spirit while setting the question papers for both internal and external examinations. Through mentoring system, slow, medium and advanced learners are identified and special attention is paid to the slow and medium learners by conducting weekly tests, assignments and remedial classes. Advanced learners are provided Problem-Based Learning and Peer Learning. Outcome attainment is also measured by recording the horizontal and vertical student progression.

20.Distance education/online education:

The college is facilitating distance education by housing the study centres of Andhra University and Dr.B.R.Ambedkar Open University, Hyderabad. The faculty of the college are the resource persons for the contact classes of these study centres. Andhra University School of Distance Education (AUSDE) even conducts practical classes for the students in the laboratories of PRGC(A), where college faculty train the students in practical's as well. At present, the study centres of AU and Dr BRAOU has 250 and 100 students respectively.

During COVID-19 lockdown, all the faculty of the college provided online education to the students and the classes were posted in APCCE website. Even after the restrictions were eased after the COVID-19 lockdown 60% of the classes were taught in the classroom and 40% classes were conducted online. The entire faculty are now adept at teaching courses in Blended Learning (BL) mode. Bigger Departments like Chemistry, Physics, Botany, and Zoology are now teaching classes online for examinations like APPGCET, JAM and CUCET. Certain Certificate Courses are also offered in Blended mode. Students are also advised to browse LMS of APCCE, APSCHE, Youtube and Khan Academy for certain topics and encouraged to complete MOOCS through SWAYAM and NPTEL Platforms.

Extended Profile

1. Programme

1.1	43
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Number of programmes offered during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2. Student

2.1	3004
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Total number of students during the year:

File Description	Documents
Institutional data in Prescribed format	View File

2.2	682
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Number of outgoing / final year students during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File

2.3	1019
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Number of students who appeared for the examinations conducted by the institution during the year:

File Description	Documents
Institutional Data in Prescribed Format	View File
3.Academic	
3.1 Number of courses in all programmes during the year:	375
File Description	Documents
Institutional Data in Prescribed Format	View File
3.2 Number of full-time teachers during the year:	105
File Description	Documents
Institutional Data in Prescribed Format	View File
3.3 Number of sanctioned posts for the year:	82
4.Institution	
4.1 Number of seats earmarked for reserved categories as per GOI/State Government during the year:	552
4.2 Total number of Classrooms and Seminar halls	51
4.3 Total number of computers on campus for academic purposes	426
4.4 Total expenditure, excluding salary, during the year (INR in Lakhs):	29

Part B**CURRICULAR ASPECTS**

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college is well aware of its role in rolling out the students with skills that help address the regional, national and global developmental needs. The region is teeming with Aquaculture industry, Pharmaceutical companies, Chemical and Fertilizer companies, sea-port, logistics, food-processing industries, Horticulture and landscaping industry, etc. The institution, after thorough interaction with stakeholders including industry leaders and students, prepared the list of skill sets required for various job roles for employees to be employed in these industries. Then accordingly, the required POs, PSOs and Cos have been designed consummate with the skills required and introduced various market-oriented U.G programmes having potential for jobs in the market. Accordingly, U.G programmes like BBA, B.Sc (Mathematics, Electronics, Internet Of Things), B.Voc (Food technology) B.Voc., Pharmaceutical Chemistry were introduced from the AY 2021-22. Keeping in view the national and global developmental needs, the institution has incorporated courses including environmental science, digital marketing, etc., Further, courses in communication skills, analytical skills and technical skills are being offered which addresses the global needs. The required curricula were developed in Boards of Studies keeping in view the outcome attainments and skills required for the industry and developmental needs of the region, nation and global at large.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://prgc.ac.in/page-112

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

34

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

01

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

43

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution, since its inception, is known for integrating values and character building in its curriculum besides inculcating social consciousness and importance of environment protection and its sustainability. The institution is in the forefront of sensitizing students, especially men students on Gender equity, gender equality through awareness programs, extra-curricular activities. A foundation course on Human values and professional ethics is being offered in II semester to roll out honest students with integrity and who can appreciate the role of love and happiness in the mundane world. Guest lectures on human rights, the need for protecting them, etc., are arranged for wider understanding among students in collaboration with legal authorities and N.G.Os. The course on environmental sustainability is offered in III semester. Other wings including eco club, N.S.S also organize programmes - pollution- free day, plastic free day, etc., once in every month. Further, awareness programmes on energy conservation, water conservation, etc., form part of the learning process which can promote concerted action towards arresting environmental degradation and sustainable development.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

1

File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File

1.3.3 - Number of students enrolled in the courses under 1.3.2 above

30

File Description	Documents
List of students enrolled	View File
Any additional information	View File

1.3.4 - Number of students undertaking field work/projects/ internships / student projects

243

File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded

1.4 - Feedback System

1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni **A. All 4 of the above**

File Description	Documents
Provide the URL for stakeholders' feedback report	https://prgc.ac.in/uploads/IOAC/1_4_1_supp_d oc.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://prgc.ac.in/uploads/IOAC/1_4_1_supp_d oc.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3004

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2374

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution has well carved out system of designing various transaction methods consummate with the learning levels of students. Immediately after admission into I year programmes, all departments conduct assessment tests to understands the level of the subject. The slow learners are identified and bridge courses are conducted by each department so as to improve their knowledge in the course at least to the level expected at entry level of an undergraduate student. Further, the respective proctors closely follow the attendance, learning and progress of their respective wards and take remedial measures such as counseling, facilitating additional classes to them, encouraging peer-learning, etc., Further, after the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students. Remedial classes are conducted for slow learners to match with class room teaching learning process. Experiential learning methods, especially tool-based teaching, conduct of educational or industrial tours are conducted for enhanced and hassle-free learning through participative learning mechanism. For advanced learners, special programmes such as project works, paper-presentation in seminars, workshops, involving in research projects, summer schools, science exhibitions, etc., are encouraged. Advanced learners are attached to slow learners and teaching-learning process through peer system is promoted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/uploads/pdf/Life_Sciences/Final Remedial Coaching Botany 2020 2021%20.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2021	3004	105

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Facilitating rich learning experiences by providing well established academic ambience by roping in its human and infrastructural resources to its students, has always been the priority of P R Government College. The college attaches importance to improve teaching-learning process by involving students in TLP for effective experiential and participative learning to enhance the learning abilities. The experiential and participative learning pedagogy is accomplished as an integral part of the curriculum in all the programmes offered by the college. The college concentrates on participatory learning activities which include group discussion, brainstorming, problem solving, field visits and educational tours, Internships, practical demonstration, debates, research based projects, audio-visual presentations, web-based learning, role plays, case studies, teaching through models, tools, awareness events, etc., Facilitating learning through problem-solving strategies, case studies has been the hallmark of Teaching-Learning Process being adopted in the college, especially for science, commerce, social sciences and humanities. The learning experiences are also enhanced by integrating ICT infrastructure in teaching-learning process. Faculty are encouraged to teach a minimum of 30% syllabi using videos, PPTs, LMS, youtube lessons uploaded by Professors of prestigious institutions like IITs, IISc, IIMs, etc., Practical equipment is upgraded and updated as per the student strength and well maintained.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.prgc.ac.in/news_events-view-549

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT based Teaching-learning process has been the flag-ship programme of the institution. The era of digitalization provides a plethora of opportunities to both faculty members and students to access e-content for enhancing quality of teaching-learning process. The objective of enhancing learning experiences is achieved by ICT-aided teaching learning process. The teaching infrastructure is aided by 4 Digital class rooms, three virtual class rooms, 3 Kyans, and 10 more LCD projectors. Further, 7 new LCD projectors have been procured and installed as a measure of enhancing quality teaching learning process. All the 4 Virtual Class rooms are equipped with smart boards with internet access enabling faculty members access the e-content online for presentation to students instantaneously. About 80% of faculty take part in teaching through subject videos, PPTs, PDFs, etc., utilizing existing ICT infrastructure and transact about 40% syllabi on an average. The quality of teaching learning is enhanced by providing expert video lectures available online besides LMS of Commissionerate of Collegiate Education. Faculty members also use online tools such as google forms, etc., to conduct online quiz programmes, tests, etc. The students are provided online access to the e-journals, e-books, research content, etc., through the N-LIST programme of INFLIBNET.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.prgc.ac.in/page-28
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

104

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution takes meticulous planning in transacting the curricula approved by Boards of Studies and Academic Council for the academic year. The Academic calendar of next academic year is prepared before the closure of the current academic year for both the semesters by the Academic Cell of the college in discussion with the IQAC, examination cell incorporating the admission schedule, schedules of conduct of internal and examinations, month-wise working days, holidays, important days of observation, last day of instruction, schedules of conduct of workshops, educational tours, opening day and closing days, etc.,. The academic calendar is shared among staff and students through college website, student handbook and through social media. Duly following the academic calendar, various departments conduct internal meeting for sharing various courses among the faculty members. This is followed by the preparation of individual semester curricular plans (SCP). This SCP is translated into monthly teaching plan by each faculty member with detailed information including day-wise topic to be transacted, outcome of the topic, skills the students get equipped with, follow-up action, evaluation methods, suggested references, etc., The staff council meetings are conducted by the Principal at least twice a month to review the implementation of the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

105

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

336

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

24

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination cell is having Oracle based Examination Management System (EMS). It has multifold check points and security features. Continuous Internal Assessment (CIA) is conducted on online mode during pandemic period through Google classrooms and Google forms along with physical mode after pandemic. At present following 60:40 pattern of CIA. CIA includes Two written tests of 40 marks each considered for 20 marks of CIA, 5 marks for Assignments, 10 marks for seminars and 5 marks for Quiz/GDs/Field trips. CIA is focused on the integrates assessment of the learner on various components of the curriculum. Every department maintains a record of marks of all cocurricular and extracurricular activities like student seminar, quiz, assignments, JAM (Just a minute Programme) of their students. These records are well-bound books with tabular forms printed in it for posting of Mid semester as well as cocurricular and extracurricular activities marks. Whenever, the results are declared, they are hosted in the college website under the RESULTS tab, making it easy for the students to access their results from any part of the world. A separate payment gateway is also provided in the college website for the payment of semester end exam-related fees.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/uploads/pdf/Examinations/EXAMINATION_PROCESS_AQAAR2022.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college, being an outcome-based educational institution, focuses on attainment of skills, knowledge and attitudes, accomplishments, specific for each course and programme. The institution, after identifying the skills required for certain jobs, introduce various programmes. The industrialists, alumni, etc., are consulted before drafting Programme Outcomes, Programme Specific Outcomes and Course outcomes. The departments, after intense deliberations in the Boards of studies meetings, prescribe the Programme Outcomes, Programme Specific Outcomes and Course outcomes and are documented. They are shared among all the faculty members with directions of transacting curricula so as to realize the prescribed outcomes. The Programme Outcomes, Programme Specific Outcomes and Course outcomes are ensured to reach out to all the students through all available means including sharing soft copies in student social media groups, making them available in library, hard copies in the departments, in college website besides displaying them in each department in the form of flexis. Further, each department convenes students' meetings in the beginning of each academic year and semester and communicate the POs, PSOs and Cos. They are also published in the handbook of the college. For first year admitted students, they are publicized in the Deeksharambh, the induction programme.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.prgc.ac.in/page-112

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution evaluates the attainment of Cos, POs and PSOs through direct methods such as performance in CIA, Semester End Examinations, Indirect methods such as Co-curricular and Extra-curricular activities, progression to higher Education and placements for both undergraduate and post graduate programmes. The COs are mapped with both POs and PSOs.

Both direct and indirect strategies are employed to evaluate the attainment levels of COs, PSOs and POs. Action verbs of Blooms taxonomy are the basis to measure the attainment levels. Direct methods include mid examination tests, Semester Examination tests. Each question is set with the course outcome in mind. In Indirect methods, learning attainments are evaluated through seminars,

assignments, project reports, quiz programmes, extra-curricular activities like debates, essay writing competitions, performance in student-centric programmes like student forum, group discussions, etc., The course outcomes, which reflect the cognitive capacities of students in a particular course, are measured through both indirect methods including conduct of co-curricular activities quiz programmes, seminars, conduct of objective type tests, flash tests, viva-voce examinations, etc, in order to measure their understanding and remembering levels. The competencies in applying, analyzing and creativity are also measured through direct and indirect methods.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/uploads/pdf/Maths/Outcome attainment Maths 2018-21.pdf

2.6.3 - Pass Percentage of students

2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution

683

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.prgc.ac.in/uploads/pdf/Examinations/Examination Cell REPORT OF 2020 21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

[https://www.prgc.ac.in/uploads/pdf/SSS 2020 21.pdf](https://www.prgc.ac.in/uploads/pdf/SSS%202021.pdf)

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

One of the objectives of the institution is to shape the college into a premiere research Centre through promotion of research culture both among the students and faculty members.

The policy includes

- Fostering research culture among the faculty members through promotion of avenues - encouraging faculty to register for Ph.D degrees, publication of research journals, allocating seed money for research projects, paper publications, presentation of papers in conferences, etc.,
- Taking the results of research into community
- Upgradation and procurement of research equipment and infrastructure
- Securing major and minor research projects from research agencies including DST, DBT, TFR, ICSSR, etc.,
- Forging collaborations with research centres, educational institutions, companies, etc., for mutual benefit
- Guiding research scholars for award of doctoral degrees and publication of research papers for knowledge creation.
- Promoting intra and inter-disciplinary research in the institution
- Guiding and motivating U.G and P.G students towards research and development.
- To establish Central Instrumentation Facility (CIF) in the college for wider utilization of researchers in the region.

There are eight recognized research supervisors and 22 Ph.D scholars working under them for their doctoral degrees.

The institution, at present, has research infrastructure, including four research laboratories in the departments of Physics, Chemistry, Botany and Zoology.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://prgc.ac.in/uploads/pdf/POLICY_DOCUMENT_ON_PROMOTION_OF_RESEARCH.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research

3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

This institution has a dedicated centre for Research and Development with a Professor as its Director. The Director of R&D keeps himself/herself abreast of the schemes being launched by various funding agencies, keep the teaching staff updated about these schemes and encourage all of them to apply for Major/Minor Research Projects. There is a separate centre for Entrepreneurship which teaches entrepreneurial skills to the students. The Department of Commerce takes care of the incubation centre of the college and guides the unemployed youth in setting up their own businesses either small or medium scale. The college also has a Faculty Forum which conducts a discussion forum at least once in a month in which certain innovative ideas relating to research and entrepreneurship are discussed. The Women Empowerment Cell of the college has been instrumental in acquiring sewing machines with the contribution from Alumni and training some women in setting up their own business. A separate Centre for Community Orientation headed by a senior Lecturer conducts community orientation programmes in the adopted villages. By means of a survey, the community health is assessed and appropriate counselling is extended to the villagers by collaborating with doctor of the Village Primary Health Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6

File Description	Documents
URL to the research page on HEI website	https://www.prgc.ac.in/page-19
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded

3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year

4

File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File

3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year

5

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed

3.4.5.1 - Total number of Citations in Scopus during the year

0

File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University

3.4.6.1 - h-index of Scopus during the year

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy

3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Various wings of the college - women empowerment cell, Eco club, Red Ribbon Club, N.S.S and N.C.C units, and various academic departments do carry out the sensitization programmes on social issues.

- The Women Empowerment Cell conducts awareness programmes on

issues gender equity and equality, evils of child marriages, Beti Bachao-Beti padhao programme, self-defence programmes, importance of girl education, need for financial self reliance, etc., periodically for societal change.

- Awareness programmes on blood donation and organ donation, programmes aimed at health and hygiene including Covid-19 preventive measures, adverse impact of drug and alcohol consumption, etc., are carried out in the adopted villages of the college.
- Environmental awareness programmes such as prevention of environmental degradation, pollution-free environment, conservation of water, energy, plantation drives, etc., are regular activities conducted by Eco club.
- Many a programmes are organized on the Eak Bharath Sresta Bharath programme
- The institution bagged green champion award, ISO certification for its best environmental practices in the institution.
- Many a activity involving plantation and clean and green programmes are conducted under Unnat Bharat Abhiyaan.
- Students are encouraged to carry out activities on Government programmes such as Aatma Nirbhar Bharat, Fit India Campaign, Aapada mitra, Eak Bharath Sresta Bharath, Vanam - Manam.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes

such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

24

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

808

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

5

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 28 acres of sprawling campus in the heart of Kakinada town. It houses century old Heritage block, Physics, Botany, Commerce and Arts blocks, vocational class rooms and an administrative block in the main campus near Zilla Parishad office. It has a second campus at Balaji cheruvu (7.6 acres) in which additional Chemistry and Zoology laboratories are accommodated. There are 58 class rooms for theory classes and 18 theory class rooms and 6 practical laboratories are equipped with ICT infrastructure for enhanced teaching-learning experience.

Another important physical facility that plays major role is Jawahar knowledge centre which equips students with communication, analytical and technical skills.

Class rooms: The campus has four major blocks housing 54 spacious and well-ventilated theory class rooms with fans. Eighteen of them are equipped with ICT infrastructure and internet connection.

Laboratories: There are 37 laboratories for practical experience in all the science departments equipped with the state-of-the-art equipment consummate with student's strength and latest course content. Four of them are equipped with ICT facilities.

Computing equipment: The student-computer ration is 7.8.

Seminar Halls: The college has two Seminar Halls equipped with LCDs for conduct of seminars, conferences, meetings, etc.,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural activities: Two open dais auditoria and two indoor seminar halls for showcasing performance in dance, plays, skits are available in the campus for cultural activities.

Centre for performing arts and Cultural Association actively conduct programmes and competitions on important occasions

Facilities for Yoga: The department of Physical Education facilitates yoga related activities in the campus.

- A yoga centre is being run by the Physical Education Department of the college.
- A raised platform with 20x8 ft dimensions was constructed for facilitating yogasanas by students and staff.
- Open auditorium constructed by the alumni association facilitates practice of yogasanas for about 100 students at a time.

Sports and Games infrastructure:

- The institution has three play grounds with 10.3, 1.5, 2.6 acres respectively. The institution houses a sprawling indoor stadium with two wooden shuttle courts and kabaddi court.
- A sprawling and raised athletic track with about 3000m² area and 400m circumference
- Two open gymnasias and one indoor gymnasium
- Play courts including Football ground, Volleyball courts, Concrete Basketball courts, Badminton - courts, Kabaddi-courts, Table Tennis Court, facilities for playing chess, are at the disposal of the students and public too.
- There Common area for practice, Indoor Gymnasium, Out door Gymnasium, Indoor Stadium

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-30

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

13

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a sprawling central resource facility (Library) with an area of about 2000 m2 with two reference sections and one reading room and CCTV surveillance system. The library operates from 8:00 AM in the morning to 12:00 AM for the benefit of students.

- It has a collection of 82000 text and reference books
- Library is automated using SOUL 2.0 ILMS

- College is a member of consortium of N-LIST of INFLIBNET, a e-Shodh sindhu consortium
- LMS video CDs are available for the utilization of the student community.
- Library internet centre and reprographic facilities are also provided to the students
- About 3000 e-journals and 2000 textbooks
- Open Public Access catalogue (OPAC) is available for students and staff
- Transactions are done using bar-coded student identity cards
- There are 3000 e-journals and over 31 lakh e-books made available through N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/dept-20-69

4.2.2 - Institution has access to the following: e- C. Any 2 of the above journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access to e-resources

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.039

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

16

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has well devised IT policy. There are 426 computers with high configuration consummate with the student strength with suitability for practical applications.

- The computers are equipped with i3-i5 processors, 1GB-4GB RAM and 320GB-1TB harddisks
- The college has 20 MBPS bandwidth leased line connection under NMEICT and optical fibre-based leased line with 30 MBPS bandwidth running throughout the campus area. Each department, computer science laboratories, Jawahar Knowledge Centre and research laboratories are physically connected through 30 routers that cover all the campus. All class rooms, students and staff of the department and surrounding the departments can access information through seamless wi-fi signals.
- About 3 to 4% of annual budget is allocated for ICT infrastructure and its maintenance.
- The ICT infrastructure is maintained through Annual maintenance Contract
- The software and hardware of ICT systems are upgraded and updated as per the necessity.

- Antivirus and malware prevention software was installed in all computer systems for enhanced cyber security. Norton Antivirus, McAfee antivirus softwares are used for protection of information and data.
- Security is provided through 16 CCTV surveillance for all ICT-enabled class rooms and facilities.
- LAN connectivity is present for all the computers in laboratories, Jawahar Knowledge centre, departments and office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3004	426

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

C. 20 Mbps - 35 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prgc.ac.in/galleryview-250-gallery
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2562339

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College maintains infrastructure using well structured procedure.

Classrooms and laboratory management: The 58 class rooms for teaching learning process and 39 laboratories are optimally utilized through well designed time table. These class rooms are well equipped with black boards, green boards, white boards, ICT infrastructure and dust bins provided in all class rooms. Required repairs to the flooring, electrical wiring, fan replacements, etc., are carried out periodically. The laboratory equipment, including IT infrastructure is upgraded, repaired periodically and are provided with electricity, water facilities, Annual Maintenance Contract (AMC) and Fire extinguisher system with 15% budget for infrastructure procurement annually. Operational procedures are displayed in the laboratories to prevent any untoward mishaps.

Procedures in library and Sports complex management:

- The automated library, with around 250 student utilization per day with ICT and CCTV camera system is the central resource facility for the students and staff. Its open for 16 hours a day from 8:00 AM - to 12:00 midnight. The text books, reference books, journals are updated through the library

committee that includes the students.

- The sports and games articles are purchased, serviced and repaired as per the necessity and student strength. The ground is maintained through a registered ground users' association

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-27

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year

2596

File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File

5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year

9

File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File

5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology

A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

266

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression

5.2.1 - Number of outgoing students who got placement during the year

44

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded

5.2.2 - Number of outgoing students progressing to higher education

110

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded

5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year

5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year

0

File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year

0

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The institution embarks upon rolling out responsible citizens with leadership skills through facilitating representation of students in various academic and administrative committees of the college.

- The Class Representatives are elected for each class from among the meritorious students and Student Council is constituted with them. Frequent review meetings are conducted with student council and suggestions are invited on measures to enhance teaching-learning process, maintenance of facilities, coverage of syllabi, etc., besides involving them in Finance and Purchasing committee, College Planning and Development Committee (CPDC), Women Empowerment Cell and administrative committees and departmental meetings.
- The students are made members in many a academic committees including Boards of Studies, IQAC, Library Committee, N.S.S, Anti-ragging cell, Internal Complaints Committee (ICC), feedback, Earn while learn scheme, Centre for performing arts committee (Cultural committee), research committees, sports and games committee, Jawahar Knowledge Cell, Career Guidance cell, Student Grievance Redressal Cell, etc.
- Teachers' days and women's day are completely organized by them. Students don various roles of teachers, Principal, Vice-Principal on International Women's day and the administrative roles are entirely handed over to them.
- Student Forum: A platform for students for deliberating and discussing on various issues is established and functional, is entirely maintained by students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://prgc.ac.in/uploads/IQAC/committees_list_2020_21.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

30

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

One of the strengths of the institution is its alumni association registered in the year 2002 with registration number 501/2002 and is vibrant through contribution in cash and infrastructure. The institution enjoys alumni support including NRIs and local alumni.

- The alumni of the college reached pinnacles of fame in software sector, film industry, literature, administration and academics including NRIs.
- The alumni association, with donation raised from the alumni members, has constructed a 5000 Sq.ft open auditorium with 70 lakh rupees besides contributions student infrastructure including benches, etc.,
- It played instrumental role in laying a 1300 m circumference walking track in the college campus.
- Alumni members serve as academic members in Boards of Studies, Professional body members, members from Industry and offer valuable support for the strengthening curricula.
- The range of direct support the alumni extends include donation of infrastructure, construction of class rooms, providing mid-day meals, donation of cots and beds for inmates of women's hostel, construction of entry gates, etc.,
- The indirect support includes facilitating donations by local philanthropists, facilitating free guest lectures, conduct of clean and green programmes, plantation drives, donation of books, etc.
- They facilitate campus drives, information on job notifications and job avenues in various sectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/alumni-contributions

5.4.2 - Alumni's financial contribution during the year E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

In tune with its vision and mission, the institution has facilitated the following.

- **Inquiry based teaching - learning process:** The teaching process is designed with innovative pedagogical strategies to promote spirit of inquiry in the students. The intellectual excellence is promoted using online resources, case studies, LMS, for vivid understanding of the topic. Opportunities are provided to promote out-of - box thinking through involvement of students in exhibitions, projects and study tours., etc.
- **Holistic personality Development through social service:** Students are facilitated to work in the community through conduct of special camps by NSS so as to understand the living conditions of the people, problems facing, empathize, and come out with tangible solutions. Community-centric programmes such as awareness programmes - rallies, health and hygiene, are organized in the community.
- **Skill development :** The students are equipped with skills including communication skills, technical and analytical skills through training and placement centre. The skill development of the college (APSSDC) is actively involved in imparting skill training in the emerging technical areas such as soft ware applications. Life skills and Skill Development courses are offered as a part of curriculum and through

special programmes - on the platform of centre for 21st century skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/home

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Participative management and decentralization and team work involving staff and students are the hallmarks of the institution for better decision making and results.

- **Statutory bodies:** The academic and administrative and financial decisions are taken through resolutions of Governing Body, the Academic Council, Boards of studies and finance committees of the college involving students and staff for better inputs and suggestions.
- **Institution level:** The academic and administrative decentralization is unique feature of the institution. The Vice-Principal is allocated certain functions including supervising curriculum transaction, issuing TCs, etc., About 70 academic commit- Staff council, IQAC, Examinations Cell, Academic Cell, Career Guidance Cell, Women Empowerment Cell, IT committee, Sports & Games committee, cultural committee, research committees, Anti-ragging Cell, Eco Club, etc., constituted with budget earmarked with mandate and plan of action for each for the year .
- **Financial Management:** The Purchase and Finance committee involving faculty, staff looks after financial management duly following the procedure in vogue. The staff council resolutions are adopted before financial committee's resolutions. CPDC makes decisions related to planning and infrastructure development of the college.
- **Periodical review meetings** are conducted by the committees in academics, administrative and financial issues and appropriate resolutions are adopted for greater benefit of students.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://prgc.ac.in/uploads/IQAC/committees_list_2020_21.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Policy-document based strategic planning is the landmark programme of the institution.

- Academic initiatives and strategies : Basing on the feedback of stakeholders including employers, the new programmes, evaluation pattern, etc., for the ensuing year are discussed, adopted in the statutory committees besides LSCS and SDCs. Various new academic initiatives, new credits, benchmarking for measuring outcome attainments, skills to be developed, student-centric activities to be organized, faculty and non-teaching staff training programmes, development and deployment of teaching-learning and curriculum transactions strategies, extra-curricular activities, skills to be equipped with, etc., are planned in advance and implemented. The number of faculty to be taken on ad hoc basis for the year is assessed, budget is allocated from the sources.
- Institutional Plan & budget allocation: The academic calendar is prepared well before the beginning of the academic year incorporating the beginning of instruction semester end examinations, Examinations schedule, last instruction day, etc., and is implemented. The institutional Action plan with schedules of educational tours, seminars, MoUs and collaborations to be forged, conferences planned, research, sports and games, days to be observed, etc., will be implemented by IQAC through review meetings with departments. The activities are implemented through budget allocation including seed money for research.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-108
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The employer the Commissionerate of Collegiate Education appoints the regular teaching and non-teaching staff and prescribes service rules and procedures. The institution implements the procedures in vogue and carries out administrative roles. At the institutional level, guest faculty and contingency non-teaching staff are engaged depending on the workload and necessity by the committee constituted for the purpose.
- The structured administrative set-up including offices of Vice - Principal, Assistant Principal system , Heads of the Departments, Administrative Officer, various institutional bodies including IQAC, Academic Cell, Boards of studies, Academic Council, Finance Committee, Governing Body, Alumni Association, research committees, etc., implement their mandate as per the policy documents.
- The committees constituted including the Autonomous Examination Cell for ease of administration are given the mandate to be implemented. The effective implementation of the mandated job is reviewed periodically, performance discussed and changes suggested, if necessary.
- The implementation of the policies of the institution including student attendance policy, research policy, etc., are reviewed and effective implementation is assured.
- Various institutional bodies such as Eco club, NSS wings, Finance and Purchase committee, CPDC. etc., implement their mandate and policies framed with respect to environment and community extension programmes, college developmental strategies, etc.,

File Description	Documents
Paste link to Organogram on the institution webpage	https://prgc.ac.in/page-124
Upload any additional information	View File
Paste link for additional Information	https://prgc.ac.in/uploads/pdf/ATTENDANCE_CIRCULAR.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College has put in place a robust welfare mechanism for the teaching and non-teaching staff the college for enhancing their career and updating skills for effective discharge of their duties.

- The institution allocates seed money for the research projects, attending conferences, seminars from the internal resources besides encouraging them apply for research projects of funding agencies - BRNS, DST, ICSSR, etc.,
- Credit Society: The college has Employees Cooperative Credit Society, through which Financial assistance to staff was provided.
- FDP and part-time research programmes: The institution encourages faculty to go on Faculty Development Programme for

carrying out part-time Ph.D programme for their career development.

- The institution organizes training programmes for their capacity building in latest pedagogical strategies, technology upgradation, video making, online teaching learning process, blended teaching, etc.
- Women staff are given medical leave, six-month maternity leave and another six-month child care leave besides regular leave schemes.
- Capacity building and training programmes are conducted for non-teaching staff in technical skills, record keeping and in other ministerial functions for upskilling and progression.
- The institution encourages faculty members to undergo orientation courses, refresher courses, MOOCs, etc., organized by universities for upgrading their knowledge and skills for their career development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

31

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has carved out a niche for itself in maintaining transparency in financial administration, financial jurisprudence and record upkeeping. The auditing mechanism involves both the internal and external auditing.

- **Internal Audit mechanism:** The regional Joint Director of Collegiate Education, on behalf of the Commissionerate of Collegiate Education, conducts internal audit periodically. The office financial procedures, audited bills, payment procedures are checked thoroughly vis-à-vis rules and regulations and audit objections are reported, if any.
- The expenditure pertaining to UGC, research projects, autonomous examination cell, autonomy grants, etc., are regularly audited by the chartered accountant of the institute and utilization certificates are submitted to the respective agencies for award of clearance certificate.
- The external audit of the income and expenditure is carried out the Accountant General Audit (AG-Audit). The discrepancies observed after auditing bills and vouchers are

taken to the notice of the employer.

- The Financial Statement of Examination Account comprises of Collection of Examination fees, expenditure on paper setting, stationary, invigilation, Examiner remuneration, transport and maintenance of Exam cell audited every year by the Chartered Accountant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution is known for mobilization of funds from Alumni Association, CPDC, philanthropists in the form of endowment prizes, Corporate Companies like ONGC, OIC, etc., research fund agencies for research projects, student aid funds, both in cash and kind towards construction of buildings. Funds received from students from self finance programmes, autonomy grants, government budget., etc., are other financial components.

- Optimal utilization of funds mobilized : The funds received through UGC autonomy grants, UGC research projects, RUSA, etc., fees collection and self finance programmes are utilized through committees constituted head-wise such as restructured fees committee, CPDC, etc. The special fees committees such as library fees committee, sports and games committee, etc., are constituted in the beginning of the academic year and budget is allocated. The funds donated by the philanthropists,

alumni, etc., are utilized through a well devised mechanism. Committees are constituted for establishing the facility for which the fund is donated. A Project Monitoring Unit (PMU) is constituted for each project conceived out of the funds donated. The PMU closely monitors the construction duly assuring quality as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.prgc.ac.in/dept-18-63

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post accreditation, the IQAC's contribution to the quality initiation, enhancement and its sustenance is immense through tangible quality - centric activities including improving teaching-learning process through feedback system, conduct of conferences, webinars, training programmes, designing institutional plan of action and its effective implementation.

- Its salient contribution is in helping introduce new job-market oriented programmes, design quality curricula through stake holder feedback system and Boards of studies. It ensures that the syllabi are job-oriented, skill-based and based on the industry needs. It ensures that Cos, POs and PSOs are realized.
- It plays pivotal role in documenting all activities of the college.
- It sets benchmarking for various parameters in academic and administrative matters
- Student-centric academic activity with a focus on NAAC prescribed quality parameters.
- Stake holder feedback analysis, improving pedagogical strategies, integration of ICT in teaching-learning for quality enhancement, suggesting improvements for evaluation, measures for realization of outcomes for students, strategies for improvement of progression to higher education, employment

opportunities, suggestions for administrative competencies, capacity building training programmes are some of its flagship programmes.

- collecting institutional data, prepare and submit AQARs in time.
- It is IQAC that makes the institution gear up for assessment and accreditation of NAAC through its meticulous planning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/dept-16-120

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

A structured review of teaching-learning process is put in place in the institution at various levels. The heads of the departments, through periodical review processes, ensure that transaction of curriculum is carried out as per the academic plans and schedules. The IQAC, through feedback system, oversees and reviews the quality part in teaching besides the learning attainment measurements. Basing on the outcomes, the teaching process is re-oriented to suit the learning levels of students. The evaluation process is also reviewed both in CIA and SEE. The faculty members from each department should submit their Annual Self Appraisal Report (ASAR) which comprises of Curricular aspects, Co Curricular, Extension Activities and Research and consultancy to IQAC. The ASAR is meticulously reviewed by the IQAC in consultation with Principal and the scores were uploaded in the CCEs Portal. The IQAC plays a pivotal role in standardizing the teaching-learning process through quality measures. The curricula of all the programmes are periodically revised as per the model curriculum recommended by the UGC. In most of the academic programmes major changes are incorporated in the curriculum whenever the APSCHE revises the syllabus and in some programmes every year minor changes will be incorporated in the syllabi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.prgc.ac.in/uploads/IQAC/IQAC_RESOLUTIONS.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has constituted Women Empower cell with Coordinator and members to sensitize the students on gender equity by conducting the activities to educate the girl students regarding precautions taken during Covid 19 and development of healthy habits on 29/4/2021, International Women's day on 5/3/2021, Anti ragging on 01/04/2021. Group discussions and awareness cum enlightening programs on the role of women in the society, need for equal rights for social, economic, educational and cultural empowerment of women are stressed upon among the male students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment

C. Any 2 of the above

File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File

7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)

Degradable solid waste such as organic debris generated from the flora in the college is utilized for organic manure manufacturing. The non-degradable solid-waste

Liquid waste generated from laboratories, wash rooms, dining facilities., etc., is diverted into rain-harvesting pits where the harmful chemicals are filtered out and pure water discharges into water table.

The institution, being academic in nature, generates miniscule amount of biomedical waste. However, the biomedical waste generated in Health Centre of our college, will be handed over to the nearby Government General Hospital.

e- waste generated is segregated and auctioned as per the government norms

The discharge containing hazardous chemicals such as Pb, As, etc., produced from chemical laboratories are treated in recycling plant and hard and harmful chemicals are removed. The purified water are diverted to ground through soak pits. No radioactive waste is generated in the college facilities.

Efforts are on the way to recycle the waste paper generated in the college to convert into useful products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus **B. Any 3 of the above**

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: **A. Any 4 or All of the above**

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

C. Any 2 of the above

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college initiated the cultural Committee to provide inclusiveness among students and teachers by organizing Cultural events. Students from various regional and cultural backgrounds participate in such programs and present their regional folk culture. To address the linguistic diversity, all student-related competitions were conducted in three languages, Hindi, English & Telugu. The festivals of all religions are celebrated such as Sankranthi, Christmas, etc., encouraging all students in the festivities with focus on development of religious tolerance. Tribal festivals are celebrated to highlight the cultural uniqueness of the community. Students, as part of their Community Service Projects (CSPs), are encouraged to carryout socio-economic survey to understand the glaring socio-economic disparities. Certificate programmes are offered on the constitutional provisions for socially and educationally backward communities and need for opportunities for certain sections of people for providing level playing field.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Certificate courses are offered on constitutional provisions enshrined in the constitution of India - the fundamental duties of citizens, their constitutional rights, approaching judiciary in case of their violation, etc. Through foundation courses, human values

and professional ethics are enlightened upon to translate students into value-educated. The students are promoted to excel in their chosen area. The constitutional obligations including protection of environment, steps to reduce environmental degradation, pollution, etc., are stressed upon. Faculty members are motivated to update the knowledge in their respective spheres and work towards excellence. National voters' day was observed and created awareness on importance of casting vote in strengthening democracy which is the cornerstone of the constitution of India. Students are motivated to imbibe values through offering course on human values and professional ethics. Value-education cell is in the forefront of promoting value-driven education for all the students who enter into the portals of this institution

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and

festivals

The College organizes a host of National and international commemorative days - including Independence day, Republic day for inculcating spirit of patriotism in the students. International commemorative days such as Hiroshima and Nagasaki days, international women's day, World's Ozone day by the department of Chemistry (16 Sept' 2020), World's environment day (June 5, 2020), Pangolin day (20.2.2021) by the Department of Zoology, International Mathematics and Pi day by the department of Mathematics on 15.3.2021, International Mother language day, National Chemistry day, National Mathematics day, National Science day, etc., are organized with focus on student participation in all the days and events. Birthdays of freedom fighters - Gandhi Jayanthi, Ambedkar Jayanthi, etc., are celebrated with a view to make students follow the ideologies of them. With a view to synchronize mind and body, to provide life skills, international yoga day was celebrated online.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the prescribed format of NAAC

https://prgc.ac.in/uploads/pdf/BestPractices/BEST_PRACTICES_AQAR_20_21.pdf 1) RESPONSIVE ALUMNI DURING PANDEMICS AND NATURAL CALAMITIES

2) STUDENT-MANAGED NIGHT LIBRARY

3) VEHICLE FREE DAY

4) ENVIRONMENT CONSCIOUSNESS AMONG FACULTY AND STUDENTS THROUGH USE OF ICT

File Description	Documents
Best practices in the Institutional website	https://prgc.ac.in/uploads/pdf/BestPractices/BEST_PRACTICES_AQAR_20_21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Eco friendly green campus: 33 Acres of campus area is having lustrous green belt. Hence, this campus is Eco friendly green campus. Green Audit is conducted and it has 15 green belts with 862 trees required oxygen is being liberated from the plants round the year. Ground water table is maintained constantly with these green belts. NSS & NCC, Eco club students takes care of the green belts. The fodder is being utilized for the production of compost in collaboration with Municipal Corporation. Students feel quite at home in the presence of this green belt. Wide variety of fauna also visit this green belt in different seasons making the students become environment conscious and appreciate the importance of coexistence of man and nature. This institution is known for extending a helping hand to the poor and the needy whenever the situation demands. It has always been in the forefront whenever any natural calamities strike or pandemics occur. The staff and students and alumni extended support to the poor families during Covid 19 pandemic by distributing 25 kg rice bags and vegetables. This institute has adopted some villages in the neighbourhood and conducts its extension activities in these adopted villages.

Part B

CURRICULAR ASPECTS

1.1 - Curriculum Design and Development

1.1.1 - Curricula developed and implemented have relevance to the local, national, regional and global developmental needs which are reflected in Programme Outcomes (POs), Programme Specific Outcomes (PSOs) and Course Outcomes (COs) of the various Programmes offered by the Institution.

The college is well aware of its role in rolling out the students with skills that help address the regional, national and global developmental needs. The region is teeming with Aquaculture industry, Pharmaceutical companies, Chemical and Fertilizer companies, sea-port, logistics, food-processing industries, Horticulture and landscaping industry, etc. The institution, after thorough interaction with stakeholders including industry leaders and students, prepared the list of skill sets required for various job roles for employees to be employed in these industries. Then accordingly, the required POs, PSOs and Cos have been designed consummate with the skills required and introduced various market-oriented U.G programmes having potential for jobs in the market. Accordingly, U.G programmes like BBA, B.Sc (Mathematics, Electronics, Internet Of Things), B.Voc (Food technology) B.Voc., Pharmaceutical Chemistry were introduced from the AY 2021-22. Keeping in view the national and global developmental needs, the institution has incorporated courses including environmental science, digital marketing, etc., Further, courses in communication skills, analytical skills and technical skills are being offered which addresses the global needs. The required curricula were developed in Boards of Studies keeping in view the outcome attainments and skills required for the industry and developmental needs of the region, nation and global at large.

File Description	Documents
Upload additional information, if any	No File Uploaded
Link for additional information	https://prgc.ac.in/page-112

1.1.2 - Number of Programmes where syllabus revision was carried out during the year

34

File Description	Documents
Minutes of relevant Academic Council/BOS meeting	View File
Details of syllabus revision during the year	View File
Any additional information	No File Uploaded

1.1.3 - Number of courses focusing on employability/entrepreneurship/ skill development offered by the Institution during the year

01

File Description	Documents
Curriculum / Syllabus of such courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approval for these courses	View File
MoUs with relevant organizations for these courses, if any	View File
Any additional information	No File Uploaded

1.2 - Academic Flexibility

1.2.1 - Number of new courses introduced across all programmes offered during the year

16

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Programmes offered through Choice Based Credit System (CBCS)/Elective Course System

43

File Description	Documents
Minutes of relevant Academic Council/BoS meetings	View File
Any additional information	No File Uploaded
List of Add on /Certificate programs (Data Template)	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates cross-cutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability, and Human Values into the curriculum

The institution, since its inception, is known for integrating values and character building in its curriculum besides inculcating social consciousness and importance of environment protection and its sustainability. The institution is in the forefront of sensitizing students, especially men students on Gender equity, gender equality through awareness programs, extra-curricular activities. A foundation course on Human values and professional ethics is being offered in II semester to roll out honest students with integrity and who can appreciate the role of love and happiness in the mundane world. Guest lectures on human rights, the need for protecting them, etc., are arranged for wider understanding among students in collaboration with legal authorities and N.G.Os. The course on environmental sustainability is offered in III semester. Other wings including eco club, N.S.S also organize programmes - pollution- free day, plastic free day, etc., once in every month. Further, awareness programmes on energy conservation, water conservation, etc., form part of the learning process which can promote concerted action towards arresting environmental degradation and sustainable development.

File Description	Documents
Upload the list and description of the courses which address issues related to Gender, Environment and Sustainability, Human Values and Professional Ethics in the curriculum	View File
Any additional information	No File Uploaded

1.3.2 - Number of value-added courses for imparting transferable and life skills offered during the year

1	
File Description	Documents
List of value-added courses	View File
Brochure or any other document relating to value-added courses	View File
Any additional information	View File
1.3.3 - Number of students enrolled in the courses under 1.3.2 above	
30	
File Description	Documents
List of students enrolled	View File
Any additional information	View File
1.3.4 - Number of students undertaking field work/projects/ internships / student projects	
243	
File Description	Documents
List of programmes and number of students undertaking field projects / internships / student projects	View File
Any additional information	No File Uploaded
1.4 - Feedback System	
1.4.1 - Structured feedback and review of the syllabus (semester-wise / year-wise) is obtained from 1) Students 2) Teachers 3) Employers and 4) Alumni	A. All 4 of the above

File Description	Documents
Provide the URL for stakeholders' feedback report	https://prgc.ac.in/uploads/IOAC/1_4_1_supp_doc.pdf
Upload the Action Taken Report of the feedback as recorded by the Governing Council / Syndicate / Board of Management	View File
Any additional information	No File Uploaded

1.4.2 - The feedback system of the Institution comprises the following

A. Feedback collected, analysed and action taken made available on the website

File Description	Documents
Provide URL for stakeholders' feedback report	https://prgc.ac.in/uploads/IOAC/1_4_1_supp_doc.pdf
Any additional information	View File

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment of Students

2.1.1.1 - Number of students admitted (year-wise) during the year

3004

File Description	Documents
Any additional information	No File Uploaded
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against reserved categories (SC, ST, OBC, Divyangjan, etc.) as per the reservation policy during the year (exclusive of supernumerary seats)

2374

File Description	Documents
Any additional information	No File Uploaded
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses students' learning levels and organises special programmes for both slow and advanced learners.

The institution has well carved out system of designing various transaction methods consummate with the learning levels of students. Immediately after admission into I year programmes, all departments conduct assessment tests to understand the level of the subject. The slow learners are identified and bridge courses are conducted by each department so as to improve their knowledge in the course at least to the level expected at entry level of an undergraduate student. Further, the respective proctors closely follow the attendance, learning and progress of their respective wards and take remedial measures such as counseling, facilitating additional classes to them, encouraging peer-learning, etc., Further, after the publication of Continuous Internal Assessment (CIA), each department assesses the learning levels of the students. Remedial classes are conducted for slow learners to match with class room teaching learning process. Experiential learning methods, especially tool-based teaching, conduct of educational or industrial tours are conducted for enhanced and hassle-free learning through participative learning mechanism. For advanced learners, special programmes such as project works, paper-presentation in seminars, workshops, involving in research projects, summer schools, science exhibitions, etc., are encouraged. Advanced learners are attached to slow learners and teaching-learning process through peer system is promoted.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/uploads/pdf/Life_Sciences/Final Remedial Coaching Botany 2020_2021%20.pdf

2.2.2 - Student – Teacher (full-time) ratio

Year	Number of Students	Number of Teachers
31/03/2021	3004	105

File Description	Documents
Upload any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student-centric methods such as experiential learning, participative learning and problem-solving methodologies are used for enhancing learning experiences:

Facilitating rich learning experiences by providing well established academic ambience by roping in its human and infrastructural resources to its students, has always been the priority of P R Government College. The college attaches importance to improve teaching-learning process by involving students in TLP for effective experiential and participative learning to enhance the learning abilities. The experiential and participative learning pedagogy is accomplished as an integral part of the curriculum in all the programmes offered by the college. The college concentrates on participatory learning activities which include group discussion, brainstorming, problem solving, field visits and educational tours, Internships, practical demonstration, debates, research based projects, audio-visual presentations, web-based learning, role plays, case studies, teaching through models, tools, awareness events, etc., Facilitating learning through problem-solving strategies, case studies has been the hallmark of Teaching-Learning Process being adopted in the college, especially for science, commerce, social sciences and humanities. The learning experiences are also enhanced by integrating ICT infrastructure in teaching-learning process. Faculty are encouraged to teach a minimum of 30% syllabi using videos, PPTs, LMS, youtube lessons uploaded by Professors of prestigious institutions like IITs, IISc, IIMs, etc., Practical equipment is upgraded and updated as per the student strength and well maintained.

File Description	Documents
Upload any additional information	View File
Link for additional Information	https://www.prgc.ac.in/news_events-view-549

2.3.2 - Teachers use ICT-enabled tools including online resources for effective teaching and learning

ICT based Teaching-learning process has been the flag-ship programme of the institution. The era of digitalization provides a plethora of opportunities to both faculty members and students to access e-content for enhancing quality of teaching-learning process. The objective of enhancing learning experiences is achieved by ICT-aided teaching learning process. The teaching infrastructure is aided by 4 Digital class rooms, three virtual class rooms, 3 Kyans, and 10 more LCD projectors. Further, 7 new LCD projectors have been procured and installed as a measure of enhancing quality teaching learning process. All the 4 Virtual Class rooms are equipped with smart boards with internet access enabling faculty members access the e-content online for presentation to students instantaneously. About 80% of faculty take part in teaching through subject videos, PPTs, PDFs, etc., utilizing existing ICT infrastructure and transact about 40% syllabi on an average. The quality of teaching learning is enhanced by providing expert video lectures available online besides LMS of Commissionerate of Collegiate Education. Faculty members also use online tools such as google forms, etc., to conduct online quiz programmes, tests, etc. The students are provided online access to the e-journals, e-books, research content, etc., through the N-LIST programme of INFLIBNET.

File Description	Documents
Provide link for webpage describing ICT enabled tools including online resources for effective teaching and learning process	https://www.prgc.ac.in/page-28
Upload any additional information	View File

2.3.3 - Ratio of students to mentor for academic and other related issues

2.3.3.1 - Number of mentors

104

File Description	Documents
Upload year-wise number of students enrolled and full-time teachers on roll	View File
Circulars with regard to assigning mentors to mentees	View File

2.3.4 - Preparation and adherence to Academic Calendar and Teaching Plans by the institution

The institution takes meticulous planning in transacting the curricula approved by Boards of Studies and Academic Council for the academic year. The Academic calendar of next academic year is prepared before the closure of the current academic year for both the semesters by the Academic Cell of the college in discussion with the IQAC, examination cell incorporating the admission schedule, schedules of conduct of internal and examinations, month-wise working days, holidays, important days of observation, last day of instruction, schedules of conduct of workshops, educational tours, opening day and closing days, etc.,. The academic calendar is shared among staff and students through college website, student handbook and through social media. Duly following the academic calendar, various departments conduct internal meeting for sharing various courses among the faculty members. This is followed by the preparation of individual semester curricular plans (SCP). This SCP is translated into monthly teaching plan by each faculty member with detailed information including day-wise topic to be transacted, outcome of the topic, skills the students get equipped with, follow-up action, evaluation methods, suggested references, etc., The staff council meetings are conducted by the Principal at least twice a month to review the implementation of the academic calendar.

File Description	Documents
Upload the Academic Calendar and Teaching Plans during the year	View File

2.4 - Teacher Profile and Quality

2.4.1 - Number of full-time teachers against sanctioned posts during the year

105

File Description	Documents
Year-wise full-time teachers and sanctioned posts for the year	View File
List of the faculty members authenticated by the Head of HEI	View File
Any additional information	No File Uploaded

2.4.2 - Number of full-time teachers with PhD/ D.M. / M.Ch. / D.N.B Super-Specialty / DSc / DLitt during the year

19

File Description	Documents
List of number of full-time teachers with PhD./ D.M. / M.Ch. / D.N.B Super-Specialty / D.Sc. / D.Litt. and number of full-time teachers for 5 years	View File
Any additional information	View File

2.4.3 - Total teaching experience of full-time teachers in the same institution: (Full-time teachers' total teaching experience in the current institution)

336

File Description	Documents
List of teachers including their PAN, designation, Department and details of their experience	View File
Any additional information	No File Uploaded

2.5 - Evaluation Process and Reforms

2.5.1 - Number of days from the date of last semester-end/ year- end examination till the declaration of results during the year

24

File Description	Documents
List of Programmes and the date of last semester-end / year-end examinations and the date of declaration of result	View File
Any additional information	View File

2.5.2 - Number of students' complaints/grievances against evaluation against the total number who appeared in the examinations during the year

0

File Description	Documents
Upload the number of complaints and total number of students who appeared for exams during the year	View File
Upload any additional information	No File Uploaded

2.5.3 - IT integration and reforms in the examination procedures and processes including Continuous Internal Assessment (CIA) have brought in considerable improvement in the Examination Management System (EMS) of the Institution

Examination cell is having Oracle based Examination Management System (EMS). It has multifold check points and security features. Continuous Internal Assessment (CIA) is conducted on online mode during pandemic period through Google classrooms and Google forms along with physical mode after pandemic. At present following 60:40 pattern of CIA. CIA includes Two written tests of 40 marks each considered for 20 marks of CIA, 5 marks for Assignments, 10 marks for seminars and 5 marks for Quiz/GDs/Field trips. CIA is focused on the integrates assessment of the learner on various components of the curriculum. Every department maintains a record of marks of all cocurricular and extracurricular activities like student seminar, quiz, assignments, JAM (Just a minute Programme) of their students. These records are well-bound books with tabular forms printed in it for posting of Mid semester as well as cocurricular and extracurricular activities marks. Whenever, the results are declared, they are hosted in the college website under the RESULTS tab, making it easy for the students to access their results from any part of the world. A separate payment gateway is also provided in the college website for the payment of semester end exam-related fees.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/uploads/pdf/Examinations/EXAMINATION_PROCESS_AQAAR2022.pdf

2.6 - Student Performance and Learning Outcomes

2.6.1 - Programme Outcomes and Course Outcomes for all Programmes offered by the institution are stated and displayed on the website and communicated to teachers and students

The college, being an outcome-based educational institution, focuses on attainment of skills, knowledge and attitudes, accomplishments, specific for each course and programme. The institution, after identifying the skills required for certain jobs, introduce various programmes. The industrialists, alumni, etc., are consulted before drafting Programme Outcomes, Programme Specific Outcomes and Course outcomes. The departments, after intense deliberations in the Boards of studies meetings, prescribe the Programme Outcomes, Programme Specific Outcomes and Course outcomes and are documented. They are shared among all the faculty members with directions of transacting curricula so as to realize the prescribed outcomes. The Programme Outcomes, Programme Specific Outcomes and Course outcomes are ensured to reach out to all the students through all available means including sharing soft copies in student social media groups, making them available in library, hard copies in the departments, in college website besides displaying them in each department in the form of flexis. Further, each department convenes students' meetings in the beginning of each academic year and semester and communicate the POs, PSOs and Cos. They are also published in the handbook of the college. For first year admitted students, they are publicized in the Deeksharambh, the induction programme.

File Description	Documents
Upload COs for all courses (exemplars from the Glossary)	View File
Upload any additional information	View File
Link for additional Information	https://www.prgc.ac.in/page-112

2.6.2 - Attainment of Programme Outcomes and Course Outcomes as evaluated by the institution

The institution evaluates the attainment of Cos, POs and PSOs through direct methods such as performance in CIA, Semester End Examinations, Indirect methods such as Co-curricular and Extra-curricular activities, progression to higher Education and placements for both undergraduate and post graduate programmes. The COs are mapped with both POs and PSOs.

Both direct and indirect strategies are employed to evaluate the attainment levels of COs, PSOs and POs. Action verbs of Blooms taxonomy are the basis to measure the attainment levels. Direct methods include mid examination tests, Semester Examination tests. Each question is set with the course outcome in mind. In Indirect methods, learning attainments are evaluated through seminars, assignments, project reports, quiz programmes, extra-curricular activities like debates, essay writing competitions, performance in student-centric programmes like student forum, group discussions, etc., The course outcomes, which reflect the cognitive capacities of students in a particular course, are measured through both indirect methods including conduct of co-curricular activities quiz programmes, seminars, conduct of objective type tests, flash tests, viva-voce examinations, etc, in order to measure their understanding and remembering levels. The competencies in applying, analyzing and creativity are also measured through direct and indirect methods.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/uploads/pdf/Maths/Outcome_attainment_Maths_2018-21.pdf

2.6.3 - Pass Percentage of students**2.6.3.1 - Total number of final year students who passed in the examinations conducted by Institution**

683

File Description	Documents
Upload list of Programmes and number of students appear for and passed in the final year examinations	View File
Upload any additional information	View File
Paste link for the annual report	https://www.prgc.ac.in/uploads/pdf/Examinations/Examination_Cell_REPORT_OF_2020_21.pdf

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire). Results and details need to be provided as a weblink

https://www.prgc.ac.in/uploads/pdf/SSS_2020_21.pdf

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Promotion of Research and Facilities

3.1.1 - The institution's research facilities are frequently updated and there is a well-defined policy for promotion of research which is uploaded on the institutional website and implemented

One of the objectives of the institution is to shape the college into a premiere research Centre through promotion of research culture both among the students and faculty members.

The policy includes

- Fostering research culture among the faculty members through promotion of avenues - encouraging faculty to register for Ph.D degrees, publication of research journals, allocating seed money for research projects, paper publications, presentation of papers in conferences, etc.,
- Taking the results of research into community
- Upgradation and procurement of research equipment and infrastructure
- Securing major and minor research projects from research agencies including DST, DBT, TFR, ICSSR, etc.,
- Forging collaborations with research centres, educational institutions, companies, etc., for mutual benefit
- Guiding research scholars for award of doctoral degrees and publication of research papers for knowledge creation.

- Promoting intra and inter-disciplinary research in the institution
- Guiding and motivating U.G and P.G students towards research and development.
- To establish Central Instrumentation Facility (CIF) in the college for wider utilization of researchers in the region.

There are eight recognized research supervisors and 22 Ph.D scholars working under them for their doctoral degrees.

The institution, at present, has research infrastructure, including four research laboratories in the departments of Physics, Chemistry, Botany and Zoology.

File Description	Documents
Upload the Minutes of the Governing Council/ Syndicate/Board of Management related to research promotion policy adoption	View File
Provide URL of policy document on promotion of research uploaded on the website	https://prgc.ac.in/uploads/pdf/POLICY_DOCUMENT_ON_PROMOTION_OF_RESEARCH.pdf
Any additional information	No File Uploaded

3.1.2 - The institution provides seed money to its teachers for research

3.1.2.1 - Seed money provided by the institution to its teachers for research during the year (INR in lakhs)

0

File Description	Documents
Minutes of the relevant bodies of the institution regarding seed money	No File Uploaded
Budget and expenditure statements signed by the Finance Officer indicating seed money provided and utilized	View File
List of teachers receiving grant and details of grant received	No File Uploaded
Any additional information	No File Uploaded

3.1.3 - Number of teachers who were awarded national / international fellowship(s) for advanced studies/research during the year

1

File Description	Documents
e-copies of the award letters of the teachers	View File
List of teachers and details of their international fellowship(s)	View File
Any additional information	No File Uploaded

3.2 - Resource Mobilization for Research**3.2.1 - Grants received from Government and Non-Governmental agencies for research projects, endowments, Chairs during the year (INR in Lakhs)**

0

File Description	Documents
e-copies of the grant award letters for research projects sponsored by non-governmental agencies/organizations	View File
List of projects and grant details	No File Uploaded
Any additional information	No File Uploaded

3.2.2 - Number of teachers having research projects during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	Nil
List of research projects during the year	View File

3.2.3 - Number of teachers recognised as research guides

7

File Description	Documents
Upload copies of the letter of the university recognizing teachers as research guides	View File
Institutional data in Prescribed format	View File

3.2.4 - Number of departments having research projects funded by Government and Non-Government agencies during the year

0

File Description	Documents
Supporting document from Funding Agencies	View File
Paste link to funding agencies' website	Nil
Any additional information	No File Uploaded

3.3 - Innovation Ecosystem

3.3.1 - Institution has created an ecosystem for innovations and creation and transfer of knowledge supported by dedicated centres for research, entrepreneurship, community orientation, incubation, etc.

This institution has a dedicated centre for Research and Development with a Professor as its Director. The Director of R&D keeps himself/herself abreast of the schemes being launched by various funding agencies, keep the teaching staff updated about these schemes and encourage all of them to apply for Major/Minor Research Projects. There is a separate centre for Entrepreneurship which teaches entrepreneurial skills to the students. The Department of Commerce takes care of the incubation centre of the college and guides the unemployed youth in setting up their own businesses either small or medium scale. The college also has a Faculty Forum which conducts a discussion forum at least once in a month in which certain innovative ideas relating to research and entrepreneurship are discussed. The Women Empowerment Cell of the college has been instrumental in acquiring sewing machines with the contribution from Alumni and training some women in setting up their own business. A separate Centre for Community Orientation headed by a senior Lecturer conducts community orientation programmes in the adopted villages. By means of a survey, the community health is assessed

and appropriate counselling is extended to the villagers by collaborating with doctor of the Village Primary Health Centre.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	Nil

3.3.2 - Number of workshops/seminars conducted on Research Methodology, Intellectual Property Rights (IPR), Entrepreneurship and Skill Development during the year

0

File Description	Documents
Report of the events	No File Uploaded
List of workshops/seminars conducted during the year	View File
Any additional information	No File Uploaded

3.4 - Research Publications and Awards

3.4.1 - The Institution ensures implementation of its Code of Ethics for Research uploaded in the website through the following: Research Advisory Committee Ethics Committee Inclusion of Research Ethics in the research methodology course work Plagiarism check through authenticated software

A. All of the above

File Description	Documents
Code of Ethics for Research, Research Advisory Committee and Ethics Committee constitution and list of members of these committees, software used for plagiarism check	View File
Any additional information	No File Uploaded

3.4.2 - Number of PhD candidates registered per teacher (as per the data given with regard to recognized PhD guides/ supervisors provided in Metric No. 3.2.3) during the year

3.4.2.1 - Number of PhD students registered during the year

6	
File Description	Documents
URL to the research page on HEI website	https://www.prgc.ac.in/page-19
List of PhD scholars and details like name of the guide, title of thesis, and year of registration	View File
Any additional information	No File Uploaded
3.4.3 - Number of research papers per teacher in CARE Journals notified on UGC website during the year	
4	
File Description	Documents
List of research papers by title, author, department, and year of publication	View File
Any additional information	View File
3.4.4 - Number of books and chapters in edited volumes / books published per teacher during the year	
5	
File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil
3.4.5 - Bibliometrics of the publications during the year based on average Citation Index in Scopus/ Web of Science/PubMed	
3.4.5.1 - Total number of Citations in Scopus during the year	
0	
File Description	Documents
Any additional information	No File Uploaded
Bibliometrics of the publications during the year	No File Uploaded

3.4.6 - Bibliometrics of the publications during the year based on Scopus/ Web of Science – h-Index of the University**3.4.6.1 - h-index of Scopus during the year**

0

File Description	Documents
Bibliometrics of publications based on Scopus/ Web of Science - h-index of the Institution	No File Uploaded
Any additional information	No File Uploaded

3.5 - Consultancy**3.5.1 - Revenue generated from consultancy and corporate training during the year (INR in lakhs)**

0

File Description	Documents
Audited statements of accounts indicating the revenue generated through consultancy and corporate training	View File
List of consultants and revenue generated by them	No File Uploaded
Any additional information	No File Uploaded

3.5.2 - Total amount spent on developing facilities, training teachers and clerical/project staff for undertaking consultancy during the year

0

File Description	Documents
Audited statements of accounts indicating the expenditure incurred on developing facilities and training teachers and staff for undertaking consultancy	View File
List of training programmes, teachers and staff trained for undertaking consultancy	No File Uploaded
List of facilities and staff available for undertaking consultancy	No File Uploaded
Any additional information	No File Uploaded

3.6 - Extension Activities

3.6.1 - Extension activities carried out in the neighbourhood sensitising students to social issues for their holistic development, and the impact thereof during the year

Various wings of the college - women empowerment cell, Eco club, Red Ribbon Club, N.S.S and N.C.C units, and various academic departments do carry out the sensitization programmes on social issues.

- The Women Empowerment Cell conducts awareness programmes on issues gender equity and equality, evils of child marriages, Beti Bachao-Beti padhao programme, self-defence programmes, importance of girl education, need for financial self reliance, etc., periodically for societal change.
- Awareness programmes on blood donation and organ donation, programmes aimed at health and hygiene including Covid-19 preventive measures, adverse impact of drug and alcohol consumption, etc., are carried out in the adopted villages of the college.
- Environmental awareness programmes such as prevention of environmental degradation, pollution-free environment, conservation of water, energy, plantation drives, etc., are regular activities conducted by Eco club.
- Many a programmes are organized on the Eak Bharath Sresta Bharath programme
- The institution bagged green champion award, ISO certification for its best environmental practices in the institution.

- Many a activity involving plantation and clean and green programmes are conducted under Unnat Bharat Abhiyaan.
- Students are encouraged to carry out activities on Government programmes such as Aatma Nirbhar Bharat, Fit India Campaign, Aapada mitra, Eak Bharath Sresta Bharath, Vanam - Manam.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

3.6.2 - Number of awards and recognition received by the Institution, its teachers and students for extension activities from Government / Government-recognised bodies during the year

0

File Description	Documents
Number of awards for extension activities in during the year	No File Uploaded
e-copy of the award letters	No File Uploaded
Any additional information	No File Uploaded

3.6.3 - Number of extension and outreach programmes conducted by the institution through NSS/NCC/Red Cross/YRC, etc. during the year (including Government-initiated programmes such as Swachh Bharat, AIDS Awareness, and Gender Sensitization and those organised in collaboration with industry, community and NGOs)

24

File Description	Documents
Reports of the events organized	View File
Any additional information	View File

3.6.4 - Number of students participating in extension activities listed in 3.6.3 during the year

808

File Description	Documents
Reports of the events	View File
Any additional information	View File

3.7 - Collaboration

3.7.1 - Number of collaborative activities during the year for research/ faculty exchange/ student exchange/ internship/ on-the-job training/ project work

5

File Description	Documents
Copies of documents highlighting collaboration	View File
Any additional information	View File

3.7.2 - Number of functional MoUs with institutions of national and/or international importance, other universities, industries, corporate houses, etc. during the year (only functional MoUs with ongoing activities to be considered)

1

File Description	Documents
e-copies of the MoUs with institution/ industry/ corporate house	View File
Details of functional MoUs with institutions of national, international importance, other institutions etc. during the year	View File
Any additional information	No File Uploaded

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching-learning, viz., classrooms, laboratories, computing equipments, etc.

The college has 28 acres of sprawling campus in the heart of Kakinada town. It houses century old Heritage block, Physics, Botany, Commerce and Arts blocks, vocational class rooms and an administrative block in the main campus near Zilla Parishad office. It has a second campus at Balaji cheruvu (7.6 acres) in which additional Chemistry and Zoology laboratories are

accommodated. There are 58 class rooms for theory classes and. 18 theory class rooms and 6 practical laboratories are equipped with ICT infrastructure for enhanced teaching-learning experience.

Another important physical facility that plays major role is Jawahar knowledge centre which equips students with communication, analytical and technical skills.

Class rooms: The campus has four major blocks housing 54 spacious and well-ventilated theory class rooms with fans. Eighteen of them are equipped with ICT infrastructure and internet connection.

Laboratories: There are 37 laboratories for practical experience in all the science departments equipped with the state-of-the-art equipment consummate with student's strength and latest course content. Four of them are equipped with ICT facilities.

Computing equipment: The student-computer ration is 7.8.

Seminar Halls: The college has two Seminar Halls equipped with LCDs for conduct of seminars, conferences, meetings, etc.,

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.1.2 - The institution has adequate facilities for cultural activities, yoga, sports and games (indoor and outdoor) including gymnasium, yoga centre, auditorium etc.)

Facilities for Cultural activities: Two open dais auditoria and two indoor seminar halls for showcasing performance in dance, plays, skits are available in the campus for cultural activities.

Centre for performing arts and Cultural Association actively conduct programmes and competitions on important occasions

Facilities for Yoga: The department of Physical Education facilitates yoga related activities in the campus.

- A yoga centre is being run by the Physical Education Department of the college.
- A raised platform with 20x8 ft dimensions was constructed for facilitating yogasanas by students and staff.
- Open auditorium constructed by the alumni association facilitates practice of yogasanas for about 100 students at a time.

Sports and Games infrastructure:

- The institution has three play grounds with 10.3, 1.5, 2.6 acres respectively. The institution houses a sprawling indoor stadium with two wooden shuttle courts and kabaddi court.
- A sprawling and raised athletic track with about 3000m² area and 400m circumference
- Two open gymnasias and one indoor gymnasium
- Play courts including Football ground, Volleyball courts, Concrete Basketball courts, Badminton - courts, Kabaddi-courts, Table Tennis Court, facilities for playing chess, are at the disposal of the students and public too.
- There Common area for practice, Indoor Gymnasium, Out door Gymnasium, Indoor Stadium

File Description	Documents
Geotagged pictures	View File
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-30

4.1.3 - Number of classrooms and seminar halls with ICT-enabled facilities

13

File Description	Documents
Upload any additional information	View File
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure for infrastructure augmentation, excluding salary, during the year (INR in Lakhs)

0

File Description	Documents
Upload audited utilization statements	No File Uploaded
Details of Expenditure, excluding salary, during the years	No File Uploaded
Any additional information	No File Uploaded

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The college has a sprawling central resource facility (Library) with an area of about 2000 m² with two reference sections and one reading room and CCTV surveillance system. The library operates from 8:00 AM in the morning to 12:00 AM for the benefit of students.

- It has a collection of 82000 text and reference books
- Library is automated using SOUL 2.0 ILMS
- College is a member of consortium of N-LIST of INFLIBNET, a e-Shodh sindhu consortium
- LMS video CDs are available for the utilization of the student community.
- Library internet centre and reprographic facilities are also provided to the students
- About 3000 e-journals and 2000 textbooks
- Open Public Access catalogue (OPAC) is available for students and staff
- Transactions are done using bar-coded student identity cards
- There are 3000 e-journals and over 31 lakh e-books made

available through N-LIST.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/dept-20-69

**4.2.2 - Institution has access to the following:
e-journals e-ShodhSindhu Shodhganga
Membership e-books Databases Remote
access to e-resources**

C. Any 2 of the above

File Description	Documents
Details of subscriptions like e-journals, e-books, e-ShodhSindhu, Shodhganga membership	View File
Upload any additional information	View File

4.2.3 - Expenditure on purchase of books/ e-books and subscription to journals/e-journals during the year (INR in lakhs)

1.039

File Description	Documents
Audited statements of accounts	No File Uploaded
Any additional information	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Usage of library by teachers and students (footfalls and login data for online access)

4.2.4.1 - Number of teachers and students using the library per day during the year

16

File Description	Documents
Upload details of library usage by teachers and students	View File
Any additional information	No File Uploaded

4.3 - IT Infrastructure

4.3.1 - Institution has an IT policy covering Wi-Fi, cyber security, etc. and has allocated budget for updating its IT facilities

The college has well devised IT policy. There are 426 computers with high configuration consummate with the student strength with suitability for practical applications.

- The computers are equipped with i3-i5 processors, 1GB-4GB RAM and 320GB-1TB harddisks
- The college has 20 MBPS bandwidth leased line connection under NMEICT and optical fibre-based leased line with 30 MBPS bandwidth running throughout the campus area. Each department, computer science laboratories, Jawahar Knowledge Centre and research laboratories are physically connected through 30 routers that cover all the campus. All class rooms, students and staff of the department and surrounding the departments can access information through seamless wi-fi signals.
- About 3 to 4% of annual budget is allocated for ICT infrastructure and its maintenance.
- The ICT infrastructure is maintained through Annual maintenance Contract
- The software and hardware of ICT systems are upgraded and updated as per the necessity.
- Antivirus and malware prevention software was installed in all computer systems for enhanced cyber security. Norton Antivirus, McAfee antivirus softwares are used for protection of information and data.
- Security is provided through 16 CCTV surveillance for all ICT-enabled class rooms and facilities.
- LAN connectivity is present for all the computers in laboratories, Jawahar Knowledge centre, departments and office.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

4.3.2 - Student - Computer ratio

Number of Students	Number of Computers
3004	426

File Description	Documents
Upload any additional information	View File

4.3.3 - Bandwidth of internet connection in the Institution and the number of students on campus

C. 20 Mbps - 35 Mbps

File Description	Documents
Details of bandwidth available in the Institution	View File
Upload any additional information	No File Uploaded

4.3.4 - Institution has facilities for e-content development: Facilities available for e-content development Media Centre Audio-Visual Centre Lecture Capturing System (LCS) Mixing equipments and software for editing

C. Any two of the above

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://prgc.ac.in/galleryview-250-gallery
List of facilities for e-content development (Data Template)	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of physical and academic support facilities, excluding salary component, during the year (INR in lakhs)

2562339

File Description	Documents
Audited statements of accounts	View File
Upload any additional information	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities – classrooms, laboratory, library, sports complex, computers, etc.

College maintains infrastructure using well structured procedure.

Classrooms and laboratory management: The 58 class rooms for teaching learning process and 39 laboratories are optimally utilized through well designed time table. These class rooms are well equipped with black boards, green boards, white boards, ICT infrastructure and dust bins provided in all class rooms. Required repairs to the flooring, electrical wiring, fan replacements, etc., are carried out periodically. The laboratory equipment, including IT infrastructure is upgraded, repaired periodically and are provided with electricity, water facilities, Annual Maintenance Contract (AMC) and Fire extinguisher system with 15% budget for infrastructure procurement annually. Operational procedures are displayed in the laboratories to prevent any untoward mishaps. Procedures in library and Sports complex management:

- The automated library, with around 250 student utilization per day with ICT and CCTV camera system is the central resource facility for the students and staff. Its open for 16 hours a day from 8:00 AM - to 12:00 midnight. The text books, reference books, journals are updated through the library committee that includes the students.
- The sports and games articles are purchased, serviced and repaired as per the necessity and student strength. The ground is maintained through a registered ground users' association

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-27
STUDENT SUPPORT AND PROGRESSION	
5.1 - Student Support	
5.1.1 - Number of students benefitted by scholarships and freeships provided by the Government during the year	
2596	
File Description	Documents
Upload self-attested letters with the list of students receiving scholarships	View File
Upload any additional information	View File
5.1.2 - Number of students benefitted by scholarships and freeships provided by the institution and non-government agencies during the year	
9	
File Description	Documents
Upload any additional information	View File
Institutional data in prescribed format	View File
5.1.3 - The following Capacity Development and Skill Enhancement activities are organised for improving students' capabilities Soft Skills Language and Communication Skills Life Skills (Yoga, Physical fitness, Health and Hygiene) Awareness of Trends in Technology	A. All of the above

File Description	Documents
Link to Institutional website	Nil
Details of capability development and schemes	View File
Any additional information	No File Uploaded

5.1.4 - Number of students benefitted from guidance/coaching for competitive examinations and career counselling offered by the institution during the year

266

File Description	Documents
Any additional information	View File
Number of students benefitted by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The institution adopts the following mechanism for redressal of students' grievances, including sexual harassment and ragging: Implementation of guidelines of statutory/regulatory bodies Creating awareness and implementation of policies with zero tolerance Mechanism for submission of online/offline students' grievances Timely redressal of grievances through appropriate committees

C. Any 2 of the above

File Description	Documents
Minutes of the meetings of students' grievance redressal committee, prevention of sexual harassment committee and Anti-ragging committee	No File Uploaded
Details of student grievances including sexual harassment and ragging cases	No File Uploaded
Upload any additional information	View File

5.2 - Student Progression	
5.2.1 - Number of outgoing students who got placement during the year	
44	
File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	No File Uploaded
5.2.2 - Number of outgoing students progressing to higher education	
110	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Details of students who went for higher education	View File
Any additional information	No File Uploaded
5.2.3 - Number of students qualifying in state/ national/ international level examinations during the year	
5.2.3.1 - Number of students who qualified in state/ national/ international examinations (e.g.: IIT-JAM/NET/SET/JRF/ GATE /GMAT /CAT/ GRE/ TOEFL/Civil Services/State government examinations) during the year	
0	
File Description	Documents
Upload supporting data for students/alumni	No File Uploaded
Any additional information	No File Uploaded
5.3 - Student Participation and Activities	
5.3.1 - Number of awards/medals for outstanding performance in sports and/or cultural activities at inter-university / state /national / international events (award for a team event should be counted as one) during the year	
0	

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded

5.3.2 - Presence of an active Student Council and representation of students in academic and administrative bodies/committees of the institution

The institution embarks upon rolling out responsible citizens with leadership skills through facilitating representation of students in various academic and administrative committees of the college.

- The Class Representatives are elected for each class from among the meritorious students and Student Council is constituted with them. Frequent review meetings are conducted with student council and suggestions are invited on measures to enhance teaching-learning process, maintenance of facilities, coverage of syllabi, etc., besides involving them in Finance and Purchasing committee, College Planning and Development Committee (CPDC), Women Empowerment Cell and administrative committees and departmental meetings.
- The students are made members in many a academic committees including Boards of Studies, IQAC, Library Committee, N.S.S, Anti-ragging cell, Internal Complaints Committee (ICC), feedback, Earn while learn scheme, Centre for performing arts committee (Cultural committee), research committees, sports and games committee, Jawahar Knowledge Cell, Career Guidance cell, Student Grievance Redressal Cell, etc.
- Teachers' days and women's day are completely organized by them. Students don various roles of teachers, Principal, Vice-Principal on International Women's day and the administrative roles are entirely handed over to them.
- Student Forum: A platform for students for deliberating and discussing on various issues is established and functional, is entirely maintained by students.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional information	https://prgc.ac.in/uploads/IQAC/committees_list_2020_21.pdf

5.3.3 - Number of sports and cultural events / competitions organised by the institution

30

File Description	Documents
Report of the event	View File
List of sports and cultural events / competitions organised per year	View File
Upload any additional information	No File Uploaded

5.4 - Alumni Engagement

5.4.1 - The Alumni Association and its Chapters (registered and functional) contribute significantly to the development of the institution through financial and other support services

One of the strengths of the institution is its alumni association registered in the year 2002 with registration number 501/2002 and is vibrant through contribution in cash and infrastructure. The institution enjoys alumni support including NRIs and local alumni.

- The alumni of the college reached pinnacles of fame in software sector, film industry, literature, administration and academics including NRIs.
- The alumni association, with donation raised from the alumni members, has constructed a 5000 Sq.ft open auditorium with 70 lakh rupees besides contributions student infrastructure including benches, etc.,
- It played instrumental role in laying a 1300 m circumference walking track in the college campus.
- Alumni members serve as academic members in Boards of Studies, Professional body members, members from Industry and offer valuable support for the strengthening curricula.
- The range of direct support the alumni extends include donation of infrastructure, construction of class rooms,

providing mid-day meals, donation of cots and beds for inmates of women's hostel, construction of entry gates, etc.,

- The indirect support includes facilitating donations by local philanthropists, facilitating free guest lectures, conduct of clean and green programmes, plantation drives, donation of books, etc.
- They facilitate campus drives, information on job notifications and job avenues in various sectors.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/alumni-contributions

5.4.2 - Alumni's financial contribution during the year

E. <2 Lakhs

File Description	Documents
Upload any additional information	No File Uploaded

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of an effective leadership in tune with the vision and mission of the Institution

In tune with its vision and mission, the institution has facilitated the following.

- **Inquiry based teaching - learning process:** The teaching process is designed with innovative pedagogical strategies to promote spirit of inquiry in the students. The intellectual excellence is promoted using online resources, case studies, LMS, for vivid understanding of the topic. Opportunities are provided to promote out-of - box thinking through involvement of students in exhibitions, projects and study tours., etc.
- **Holistic personality Development through social service:** Students are facilitated to work in the community through conduct of special camps by NSS so as to understand the

living conditions of the people, problems facing, empathize, and come out with tangible solutions. Community-centric programmes such as awareness programmes - rallies, health and hygiene, are organized in the community.

- Skill development : The students are equipped with skills including communication skills, technical and analytical skills through training and placement centre. The skill development of the college (APSSDC) is actively involved in imparting skill training in the emerging technical areas such as soft ware applications. Life skills and Skill Development courses are offered as a part of curriculum and through special programmes - on the platform of centre for 21st century skills.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	https://www.prgc.ac.in/home

6.1.2 - Effective leadership is reflected in various institutional practices such as decentralization and participative management

Participative management and decentralization and team work involving staff and students are the hallmarks of the institution for better decision making and results.

- Statutory bodies: The academic and administrative and financial decisions are taken through resolutions of Governing Body, the Academic Council, Boards of studies and finance committees of the college involving students and staff for better inputs and suggestions.
- Institution level: The academic and administrative decentralization is unique feature of the institution. The Vice-Principal is allocated certain functions including supervising curriculum transaction, issuing TCs, etc., About 70 academic commit- Staff council, IQAC, Examinations Cell, Academic Cell, Career Guidance Cell, Women Empowerment Cell, IT committee, Sports & Games committee, cultural committee, research committees, Anti-ragging Cell, Eco Club, etc., constituted with budget earmarked with mandate and plan of action for each for the year .
- Financial Management: The Purchase and Finance committee involving faculty, staff looks after financial management duly following the procedure in vogue. The staff council

resolutions are adopted before financial committee's resolutions. CPDC makes decisions related to planning and infrastructure development of the college.

- Periodical review meetings are conducted by the committees in academics, administrative and financial issues and appropriate resolutions are adopted for greater benefit of students.

File Description	Documents
Upload strategic plan and deployment documents on the website	No File Uploaded
Upload any additional information	View File
Paste link for additional Information	https://prgc.ac.in/uploads/IOAC/committees_list_2020_21.pdf

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ Perspective plan has been clearly articulated and implemented

Policy-document based strategic planning is the landmark programme of the institution.

- Academic initiatives and strategies : Basing on the feedback of stakeholders including employers, the new programmes, evaluation pattern, etc., for the ensuing year are discussed, adopted in the statutory committees besides LSCS and SDCs. Various new academic initiatives, new credits, benchmarking for measuring outcome attainments, skills to be developed, student-centric activities to be organized, faculty and non-teaching staff training programmes, development and deployment of teaching-learning and curriculum transactions strategies, extra-curricular activities, skills to be equipped with, etc., are planned in advance and implemented. The number of faculty to be taken on ad hoc basis for the year is assessed, budget is allocated from the sources.
- Institutional Plan & budget allocation: The academic calendar is prepared well before the beginning of the academic year incorporating the beginning of instruction semester end examinations, Examinations schedule, last instruction day, etc., and is implemented. The institutional Action plan with schedules of educational

tours, seminars, MoUs and collaborations to be forged, conferences planned, research, sports and games, days to be observed, etc., will be implemented by IQAC through review meetings with departments. The activities are implemented through budget allocation including seed money for research.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	https://www.prgc.ac.in/page-108
Upload any additional information	View File

6.2.2 - The functioning of the various institutional bodies is effective and efficient as visible from the policies, administrative set-up, appointment and service rules, procedures, etc.

- The employer the Commissionerate of Collegiate Education appoints the regular teaching and non-teaching staff and prescribes service rules and procedures. The institution implements the procedures in vogue and carries out administrative roles. At the institutional level, guest faculty and contingency non-teaching staff are engaged depending on the workload and necessity by the committee constituted for the purpose.
- The structured administrative set-up including offices of Vice - Principal, Assistant Principal system , Heads of the Departments, Administrative Officer, various institutional bodies including IQAC, Academic Cell, Boards of studies, Academic Council, Finance Committee, Governing Body, Alumni Association, research committees, etc., implement their mandate as per the policy documents.
- The committees constituted including the Autonomous Examination Cell for ease of administration are given the mandate to be implemented. The effective implementation of the mandated job is reviewed periodically, performance discussed and changes suggested, if necessary.
- The implementation of the policies of the institution including student attendance policy, research policy, etc., are reviewed and effective implementation is assured.
- Various institutional bodies such as Eco club, NSS wings, Finance and Purchase committee, CPDC. etc., implement their mandate and policies framed with respect to environment and community extension programmes, college developmental

strategies, etc.,

File Description	Documents
Paste link to Organogram on the institution webpage	https://prgc.ac.in/page-124
Upload any additional information	View File
Paste link for additional Information	https://prgc.ac.in/uploads/pdf/ATTENDANCE_CIRCULAR.pdf

6.2.3 - Implementation of e-governance in areas of operation: Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Details of implementation of e-governance in areas of operation	View File
Any additional information	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff and avenues for their career development/ progression

College has put in place a robust welfare mechanism for the teaching and non-teaching staff the college for enhancing their career and updating skills for effective discharge of their duties.

- The institution allocates seed money for the research projects, attending conferences, seminars from the internal resources besides encouraging them apply for research projects of funding agencies - BRNS, DST, ICSSR, etc.,
- Credit Society: The college has Employees Cooperative Credit Society, through which Financial assistance to staff was provided.

- **FDP and part-time research programmes:** The institution encourages faculty to go on Faculty Development Programme for carrying out part-time Ph.D programme for their career development.
- The institution organizes training programmes for their capacity building in latest pedagogical strategies, technology upgradation, video making, online teaching learning process, blended teaching, etc.
- Women staff are given medical leave, six-month maternity leave and another six-month child care leave besides regular leave schemes.
- Capacity building and training programmes are conducted for non-teaching staff in technical skills, record keeping and in other ministerial functions for upskilling and progression.
- The institution encourages faculty members to undergo orientation courses, refresher courses, MOOCs, etc., organized by universities for upgrading their knowledge and skills for their career development.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.3.2 - Number of teachers provided with financial support to attend conferences / workshops and towards payment of membership fee of professional bodies during the year

0

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	No File Uploaded

6.3.3 - Number of professional development / administrative training programmes organized by the Institution for its teaching and non-teaching staff during the year

11

File Description	Documents
Reports of the Human Resource Development Centres (UGC HRDC/ASC or other relevant centres)	View File
Upload any additional information	View File

6.3.4 - Number of teachers who have undergone online/ face-to-face Faculty Development Programmes during the year: (Professional Development Programmes, Orientation / Induction Programmes, Refresher Courses, Short-Term Course, etc.)

31

File Description	Documents
Summary of the IQAC report	View File
Reports of the Human Resource Development Centres (UGC ASC or other relevant centers)	View File
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly

The institution has carved out a niche for itself in maintaining transparency in financial administration, financial jurisprudence and record upkeeping. The auditing mechanism involves both the internal and external auditing.

- **Internal Audit mechanism:** The regional Joint Director of Collegiate Education, on behalf of the Commissionerate of Collegiate Education, conducts internal audit periodically. The office financial procedures, audited bills, payment procedures are checked thoroughly vis-à-vis rules and regulations and audit objections are reported, if any.
- The expenditure pertaining to UGC, research projects, autonomous examination cell, autonomy grants, etc., are regularly audited by the chartered accountant of the institute and utilization certificates are submitted to the respective agencies for award of clearance certificate.
- The external audit of the income and expenditure is carried out the Accountant General Audit (AG-Audit). The

discrepancies observed after auditing bills and vouchers are taken to the notice of the employer.

- The Financial Statement of Examination Account comprises of Collection of Examination fees, expenditure on paper setting, stationary, invigilation, Examiner remuneration, transport and maintenance of Exam cell audited every year by the Chartered Accountant.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.4.2 - Funds / Grants received from non-government bodies, individuals, and philanthropists during the year (not covered in Criterion III and V) (INR in lakhs)

0

File Description	Documents
Annual statements of accounts	No File Uploaded
Details of funds / grants received from non-government bodies, individuals, philanthropists during the year	View File
Any additional information	No File Uploaded

6.4.3 - Institutional strategies for mobilisation of funds and the optimal utilisation of resources

The institution is known for mobilization of funds from Alumni Association, CPDC, philanthropists in the form of endowment prizes, Corporate Companies like ONGC, OIC, etc., research fund agencies for research projects, student aid funds, both in cash and kind towards construction of buildings. Funds received from students from self finance programmes, autonomy grants, government budget., etc., are other financial components.

- Optimal utilization of funds mobilized : The funds received through UGC autonomy grants, UGC research projects, RUSA, etc., fees collection and self finance programmes are utilized through committees constituted head-wise such as restructured fees committee, CPDC, etc. The special fees committees such as library fees committee, sports and games committee, etc., are constituted in the beginning of the

academic year and budget is allocated. The funds donated by the philanthropists, alumni, etc., are utilized through a well devised mechanism. Committees are constituted for establishing the facility for which the fund is donated. A Project Monitoring Unit (PMU) is constituted for each project conceived out of the funds donated. The PMU closely monitors the construction duly assuring quality as per norms.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for additional Information	https://www.prgc.ac.in/dept-18-63

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing quality assurance strategies and processes visible in terms of incremental improvements made during the preceding year with regard to quality (in case of the First Cycle): Incremental improvements made during the preceding year with regard to quality and post-accreditation quality initiatives (Second and subsequent cycles)

Post accreditation, the IQAC's contribution to the quality initiation, enhancement and its sustenance is immense through tangible quality - centric activities including improving teaching-learning process through feedback system, conduct of conferences, webinars, training programmes, designing institutional plan of action and its effective implementation.

- Its salient contribution is in helping introduce new job-market oriented programmes, design quality curricula through stake holder feedback system and Boards of studies. It ensures that the syllabi are job-oriented, skill-based and based on the industry needs. It ensures that Cos, POs and PSOs are realized.
- It plays pivotal role in documenting all activities of the college.
- It sets benchmarking for various parameters in academic and administrative matters
- Student-centric academic activity with a focus on NAAC prescribed quality parameters.
- Stake holder feedback analysis, improving pedagogical strategies, integration of ICT in teaching-learning for quality enhancement, suggesting improvements for

evaluation, measures for realization of outcomes for students, strategies for improvement of progression to higher education, employment opportunities, suggestions for administrative competencies, capacity building training programmes are some of its flagship programmes.

- collecting institutional data, prepare and submit AQARs in time.
- It is IQAC that makes the institution gear up for assessment and accreditation of NAAC through its meticulous planning.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	https://www.prgc.ac.in/dept-16-120

6.5.2 - The institution reviews its teaching-learning process, structures and methodologies of operation and learning outcomes at periodic intervals through its IQAC as per norms

A structured review of teaching-learning process is put in place in the institution at various levels. The heads of the departments, through periodical review processes, ensure that transaction of curriculum is carried out as per the academic plans and schedules. The IQAC, through feedback system, oversees and reviews the quality part in teaching besides the learning attainment measurements. Basing on the outcomes, the teaching process is re-oriented to suit the learning levels of students. The evaluation process is also reviewed both in CIA and SEE. The faculty members from each department should submit their Annual Self Appraisal Report (ASAR) which comprises of Curricular aspects, Co Curricular, Extension Activities and Research and consultancy to IQAC. The ASAR is meticulously reviewed by the IQAC in consultation with Principal and the scores were uploaded in the CCEs Portal. The IQAC plays a pivotal role in standardizing the teaching-learning process through quality measures. The curricula of all the programmes are periodically revised as per the model curriculum recommended by the UGC. In most of the academic programmes major changes are incorporated in the curriculum whenever the APSCHE revises the syllabus and in some programmes every year minor changes will be incorporated in the syllabi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	Nil

6.5.3 - Quality assurance initiatives of the institution include Regular meeting of the IQAC Feedback collected, analysed and used for improvement of the institution Collaborative quality initiatives with other institution(s) Participation in NIRF Any other quality audit recognized by state, national or international agencies (such as ISO Certification)

A. Any 4 or all of the above

File Description	Documents
Paste the web link of annual reports of the Institution	https://www.prgc.ac.in/uploads/IQAC/IQAC_RESOLUTIONS.pdf
Upload e-copies of accreditations and certification	View File
Upload details of quality assurance initiatives of the institution	View File
Upload any additional information	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The College has constituted Women Empower cell with Coordinator and members to sensitize the students on gender equity by conducting the activities to educate the girl students regarding precautions taken during Covid 19 and development of healthy habits on 29/4/2021, International Women's day on 5/3/2021, Anti ragging on 01/04/2021. Group discussions and awareness cum enlightening programs on the role of women in the society, need for equal rights for social, economic, educational and cultural empowerment of women are stressed upon among the male students.

File Description	Documents
Upload any additional information	View File
Paste link for additional Information	Nil
7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation: Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power-efficient equipment	C. Any 2 of the above
File Description	Documents
Geotagged Photographs	View File
Any other relevant information	View File
7.1.3 - Describe the facilities in the institution for the management of the following types of degradable and non-degradable waste (within a maximum of 200 words)	
<p>Degradable solid waste such as organic debris generated from the flora in the college is utilized for organic manure manufacturing. The non-degradable solid-waste</p> <p>Liquid waste generated from laboratories, wash rooms, dining facilities., etc., is diverted into rain-harvesting pits where the harmful chemicals are filtered out and pure water discharges into water table.</p> <p>The institution, being academic in nature, generates miniscule amount of biomedical waste. However, the biomedical waste generated in Health Centre of our college, will be handed over to the nearby Government General Hospital.</p> <p>e- waste generated is segregated and auctioned as per the government norms</p> <p>The discharge containing hazardous chemicals such as Pb, As, etc., produced from chemical laboratories are treated in recycling plant and hard and harmful chemicals are removed. The purified water are diverted to ground through soak pits. No radioactive waste is generated in the college facilities.</p> <p>Efforts are on the way to recycle the waste paper generated in</p>	

the college to convert into useful products.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geotagged photographs of the facilities	View File
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of the facilities	View File
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

1. Restricted entry of automobiles
2. Use of bicycles/ Battery-powered vehicles
3. Pedestrian-friendly pathways
4. Ban on use of plastic
5. Landscaping

A. Any 4 or All of the above

File Description	Documents
Geotagged photos / videos of the facilities	View File
Various policy documents / decisions circulated for implementation	No File Uploaded
Any other relevant documents	View File

7.1.6 - Quality audits on environment and energy undertaken by the institution

7.1.6.1 - The institution's initiatives to preserve and improve the environment and harness energy are confirmed through the following:

- 1. Green audit**
- 2. Energy audit**
- 3. Environment audit**
- 4. Clean and green campus recognitions/awards**
- 5. Beyond the campus environmental promotional activities**

C. Any 2 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	View File
Certificates of the awards received	View File
Any other relevant information	No File Uploaded

7.1.7 - The Institution has a disabled-friendly and barrier-free environment: Ramps/lifts for easy access to classrooms and centres Disabled-friendly washrooms Signage including tactile path lights, display boards and signposts Assistive technology and facilities for persons with disabilities: accessible website, screen-reading software, mechanized equipment, etc. Provision for enquiry and information: Human assistance, reader, scribe, soft copies of reading materials, screen reading, etc.

B. Any 3 of the above

File Description	Documents
Geotagged photographs / videos of facilities	View File
Policy documents and brochures on the support to be provided	View File
Details of the software procured for providing assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e. tolerance and harmony towards cultural, regional, linguistic, communal, socio-economic and other diversities (within a maximum of 200 words).

The college initiated the cultural Committee to provide inclusiveness among students and teachers by organizing Cultural events. Students from various regional and cultural backgrounds participate in such programs and present their regional folk culture. To address the linguistic diversity, all student-related competitions were conducted in three languages, Hindi, English & Telugu. The festivals of all religions are celebrated such as Sankranti, Christmas, etc., encouraging all students in the festivities with focus on development of religious tolerance. Tribal festivals are celebrated to highlight the cultural uniqueness of the community. Students, as part of their Community Service Projects (CSPs), are encouraged to carryout socio-economic survey to understand the glaring socio-economic disparities. Certificate programmes are offered on the constitutional provisions for socially and educationally backward communities and need for opportunities for certain sections of people for providing level playing field.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File

7.1.9 - Sensitization of students and employees of the institution to constitutional obligations: values, rights, duties and responsibilities of citizens:

Certificate courses are offered on constitutional provisions enshrined in the constitution of India - the fundamental duties

of citizens, their constitutional rights, approaching judiciary in case of their violation, etc. Through foundation courses, human values and professional ethics are enlightened upon to translate students into value-educated. The students are promoted to excel in their chosen area. The constitutional obligations including protection of environment, steps to reduce environmental degradation, pollution, etc., are stressed upon. Faculty members are motivated to update the knowledge in their respective spheres and work towards excellence. National voters' day was observed and created awareness on importance of casting vote in strengthening democracy which is the cornerstone of the constitution of India. Students are motivated to imbibe values through offering course on human values and professional ethics. Value-education cell is in the forefront of promoting value-driven education for all the students who enter into the portals of this institution

File Description	Documents
Details of activities that inculcate values necessary to transform students into responsible citizens	View File
Any other relevant information	No File Uploaded

7.1.10 - The institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic sensitization programmes in this regard: The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff Annual awareness programmes on the Code of Conduct are organized

A. All of the above

File Description	Documents
Code of Ethics - policy document	View File
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programmes, etc. in support of the claims	No File Uploaded
Any other relevant information	View File

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

The College organizes a host of National and international commemorative days - including Independence day, Republic day for inculcating spirit of patriotism in the students. International commemorative days such as Hiroshima and Nagasaki days, international women's day, World's Ozone day by the department of Chemistry (16 Sept' 2020), World's environment day (June 5, 2020), Pangolin day (20.2.2021) by the Department of Zoology, International Mathematics and Pi day by the department of Mathematics on 15.3.2021, International Mother language day, National Chemistry day, National Mathematics day, National Science day, etc., are organized with focus on student participation in all the days and events. Birthdays of freedom fighters - Gandhi Jayanthi, Ambedkar Jayanthi, etc., are celebrated with a view to make students follow the ideologies of them. With a view to synchronize mind and body, to provide life skills, international yoga day was celebrated online.

File Description	Documents
Annual report of the celebrations and commemorative events for during the year	View File
Geotagged photographs of some of the events	View File
Any other relevant information	View File

7.2 - Best Practices

7.2.1 - Provide the weblink on the Institutional website regarding the Best practices as per the

prescribed format of NAAC

https://prgc.ac.in/uploads/pdf/BestPractices/BEST_PRACTICES_AQAR_20_21.pdf 1) RESPONSIVE ALUMNI DURING PANDEMICS AND NATURAL CALAMITIES

2) STUDENT-MANAGED NIGHT LIBRARY

3) VEHICLE FREE DAY

4) ENVIRONMENT CONSCIOUSNESS AMONG FACULTY AND STUDENTS THROUGH USE OF ICT

File Description	Documents
Best practices in the Institutional website	https://prgc.ac.in/uploads/pdf/BestPractices/BEST_PRACTICES_AQAR_20_21.pdf
Any other relevant information	Nil

7.3 - Institutional Distinctiveness

7.3.1 - Highlight the performance of the institution in an area distinct to its priority and thrust (within a maximum of 200 words)

Eco friendly green campus: 33 Acres of campus area is having lustrous green belt. Hence, this campus is Eco friendly green campus. Green Audit is conducted and it has 15 green belts with 862 trees required oxygen is being liberated from the plants round the year. Ground water table is maintained constantly with these green belts. NSS & NCC, Eco club students takes care of the green belts. The fodder is being utilized for the production of compost in collaboration with Municipal Corporation. Students feel quite at home in the presence of this green belt. Wide variety of fauna also visit this green belt in different seasons making the students become environment conscious and appreciate the importance of coexistence of man and nature. This institution is known for extending a helping hand to the poor and the needy whenever the situation demands. It has always been in the forefront whenever any natural calamities strike or pandemics occur. The staff and students and alumni extended support to the poor families during Covid 19 pandemic by distributing 25 kg rice bags and vegetables. This institute has adopted some villages in the neighbourhood and conducts its extension activities in these adopted villages.

File Description	Documents
Appropriate link in the institutional website	https://prgc.ac.in/uploads/pdf/Institutional_Distinctiveness_20_21.pdf
Any other relevant information	No File Uploaded

7.3.2 - Plan of action for the next academic year

- Development of E - content to address the post-Covid situation.
- Adopting Blended method of teaching in teaching-learning process.
- Start more no. of skill courses as per new UGC guidelines in the year 2021-22
- Develop organic farming in college campus by Department of Botany as Earn while Learn Programme
- Conduct more no. of research-oriented seminars/workshops/FDPs
- Provide Research seed money to Faculty and students to participate in National / International seminars /workshops and for publication of research articles
- Engage guest faculty as per work Load
- Establish Media Center/Studio to capture the E-learning resources in present situation
- Conducting capacity building programmes for teaching staff on developing college level MOOCS following the 4-quadrant approach of SWAYAM
- To conduct capacity building programmes for non-teaching staff on Basics of MS Office, internet and office procedures as well
- To submit a proposal to the District Administration for the construction of more washrooms for girl students
- To make more MOUs with the near by colleges/universities and other research institutes
- establish yoga and wellness centre on the campus and start a certificate course in Yoga

- To start Ground users management system for Morning and evening Walkers
- To gear up for Autonomy Extension Visit
- To bring indoor stadium into operation

NAAC