



PITHAPUR RAJAH'S GOVERNMENT COLLEGE (AUTONOMOUS),  
KAKINADA

INTERNAL QUALITY ASSURANCE CELL (IQAC)

FIRST MEETING FOR THE AY 2022-23

AGENDA

Date: 8-12-2022

Time: 12:00 Noon

Venue: Conference Hall

I. QUALITY INITIATIVES IN TEACHING AND LEARNING

- 1) ATR on Previous IQAC meeting
- 2) All Dept activities Seminars/Internships/Project Works etc
- 3) ICT usage by the faculty
- 4) Blended Learning
- 5) Guest Lectures to be Organized
- 6) Field trips
- 7) Internships/ Apprenticeships
- 8) Updation of Website

II. QUALITY INITIATIVES IN RESEARCH

- 8) Seed Money for Research and Membership in Professional Bodies
- 9) Research Publications
- 10) Applying for research projects

IV. QUALITY INITIATIVES IN EXAMINATIONS & EVALUATION

- 11) Remedial coaching
- 12) Continuous Internal Assessment-distribution of marks

V. QUALITY INITIATIVES IN EMPOWERING THE FACULTY

- 13) National Conferences/Seminars
- 14) ToTs/FDPs to be organized

VI. EQUIPMENT & INFRASTRUCTURE

- 15) Establishment of Media Centre



## VII EXTENSION

16) Community Service Projects

17) Blood Donation camps

18) Job Drives

NCC/NSS

19) Special camps to be organized

20) National Integration/Trekking expedition Camps/Republic Day Camps of NCC

## IX. NAAC ASSESSMENT & ACCREDITATION

21) Preparation of IIQA

22) Preparation of SSR

X) IQAC PoA FOR THE AY 2022-23

--Organizing a national conference on OBE

--Organizing a 3-day residential training for the IQAC Coordinators of GDCs and PACs of the whole state in collaboration with CCE

--Organizing TOT on internships and LMS to all the faculty of NRC in collaboration with CCE

--Organizing TOT on English as Medium of instruction and Proficiency in English to all the faculty of NRC in collaboration with CCE.

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## MINUTES OF THE IQAC MEETING CONDUCTED ON 8-12-2022

Date: 8-12-2022

Time: 12:00 Noon

Venue: Conference Hall

The members of the IQAC Ccommittee met in the conference hall at 12.00 noon under the chairmanship of the Principal, Dr B.V.Tirupanyam and discussed on the various quality initiatives taken up in the college in the past three months.

This IQAC meeting started with the principal's opening remarks. The Principal welcomed all the members of the IQAC and explained various quality initiatives of the institution insofar as teaching learning process, student attendance, evaluation process and infrastructure development. The Principal made a PowerPoint presentation on the infrastructure development in the college and also showed the recent pictures of various locations in the college which were developed in the last six months. Later, the Principal asked the IQAC coordinator Dr B.Elia to make the power-point presentation on the various activities organized by the college in the past three months.

Dr B.Elia, IQAC Coordinator started his presentation by informing the members about the Action Taken Report of IQAC meeting conducted on 17-9-2022. The members appreciated and approved the ATR of the IQAC Coordinator. The IQAC Coordinator then went on to explain the quality enhancement initiatives taken up in the college in the past 3 months. After the IQAC Coordinators presentation, HODs were asked to present the quality initiatives taken up by them at department level, by the Principal. All the HODs explained the quality parameters taken up at department level and how they were concentrating on exposing the students more to experiential learning by conducting field trips, internships etc. After the discussions, the committee adopted the following resolutions



## RESOLUTIONS

### I) Quality Initiatives in Teaching

- 1) Resolved to handle 60% of syllabi on ICT  
Resolved to collect feedback from students and conduct gap analysis  
Resolved to focus more on skilling  
Resolved to adopt blended learning

### II) Quality Initiatives in Learning

- 2) Resolved to conduct more student-centric activities especially those related to experiential learning

### III) Quality initiatives in student progression to Higher Education

- 3) Resolved to conduct more classes for PG entrance examinations and involve all the departments in this PG entrance coaching.

### IV) Quality initiatives in Sports and Games

- 4) Resolved to encourage student participation in sports and cultural activities as well.
- 5) Resolved to organize district/state level events in the college in the coming three months through Department of Physical Education

### V) Quality initiatives in examination and evaluation

- 6) Resolved to conduct remedial classes for the failed students and focus more on classes having a pass percentage below 65%


### VI) Quality initiatives in Research

- 7) Resolved to encourage faculty to apply to funding agencies for research projects and also make MOUs with institutions which give internships especially paid ones to our students

### VII) Quality initiatives in empowering the faculty

- 8) Resolved to organize more capacity building programmes to both teaching and non-teaching staff

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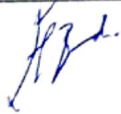
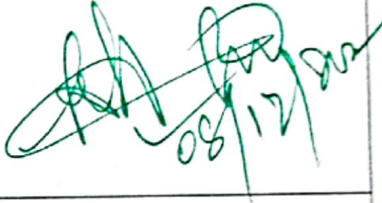


  
PRINCIPAL  
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P.R. Govt. College (A)  
KAKINADA

This IQAC meeting ended with the proposal of vote of thanks by Dr N.Sreenivas,  
COE

**IQAC MEETING  
MEMBERS PRESENT**

Dt: 8/12/2022

**Teachers & Library In charges**

S.No	Name	Designation	Signature
1	Dr B.V.Tirupanyam	Principal, Chairman	B.V.T: 
2	Dr B.Elia	IQAC Coordinator & Lecturer in Zoology	
3	Dr D.Chenna Rao	Additional Coordinator (Academic) & HOD- Chemistry	 08/12/2022
4	Sri RV Satyanarayana	Additional Coordinator (Technical) & Lecturer in Computer Science & JKC Coordinator	
5	Dr N.Srinivas	Lecturer in Zoology & COE	
6	Dr K.Lakshmana Rao	HOD-Department of Commerce & Management Studies	
7	Sri M.Venkateswara Rao	HOD-Economics	

8	Ms M.Surekha	Incharge HOD- Mathematics	- 00 -
9	Dr Ch.Praveen	Lecturer in Chemistry	<i>Praveen</i>
10	Sri Sk.Madina Saheb	Lecturer in Zoology	<i>Sk Madina Saheb</i>
11	Sri KNS Swami	Lecturer in Chemistry	
12	Ms B.Chinnari	Lecturer in Commerce	<i>B. Chinnari</i>
13	Dr M.Soma Raju	In charge Librarian	<i>M. Soma Raju</i>
<b>Nominee from Administration</b>			
14	Smt G.Hanumayamma	Administrative Officer	<i>G. Hanumayamma</i>


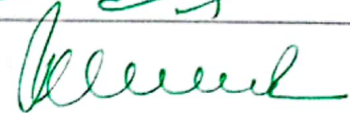


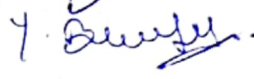
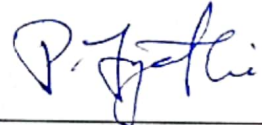
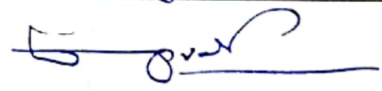


**Nominees from Local Society, students and Alumni**




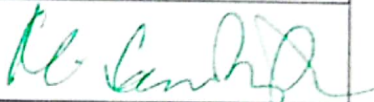

S.No	Name	Designation	Signature
15	Dr G.Mutyala Rao	Retired Principal, GDC, Tadepalligudem	<i>G. Mutyala Rao</i>
16	Sri K.Bhami Reddy	President, Alumni Association	<i>K. Bhami Reddy</i>

**Nominees from Employers/Industrialists/Stake Holders**


S.No	Name	Designation	Signature
17	Sri YSN Murthy	Electrical Engineer	<i>YSN Murthy</i>

Names of the Department In charges

S.No	Name	Designation	Signature
18	Sri B.Chakravarthi	HOD-Zoology	
19	Sri PV Krishna Rao	HOD-English	
20	Dr P.Hariram Prasad	HOD-Hindi	
21	Dr N.Sujatha	HOD-Telugu	
22	Dr Y.Bujji	HOD-Sanskrit	
23	Dr Ch.John Samuel	HOD-Botany	- on leave -
24	Capt Dr M.Krishna Rao	HOD-Horticulture & Food Science	- o p -
25	Dr K.V.Sobha Rani	HOD-Computer Applications	- on leave -
26	Ms P.Jyothi	In charge HOD- Statistics	
27	Sri UVBBK Prasad	HOD-Physics	
28	Sri GP Chakravarthy	HOD- Biotechnology	
29	Dr B.Lakshmi	HOD- Microbiology & Food Technology	
30	Sri PVV Satyanarayana	HOD-Political Science	- on leave -

31	Smt K.Malleswaramma	HOD-History	
32	Dr.K.Nageswara Rao	Incharge HOD-Philosophy	
33	Ms B.N.Prathyusha	Incharge HOD-Journalism & Mass Communication	
34	Dr SVGVA Prasad	Convenor-R &D	- on leave
35	Dr M.Soma Raju	Incharge Librarian	
36	Dr SVVLG Varma	HOD-Physical Education	

**Nominees from students**

S.No	Name	Designation	Signature
37	Mr P.Abhishek Nageswara Rao	Student Nominee- II BZC SECTION 2	
38	Ms M.Rani	Student Nominee III MPCS	Rani
39	Ms B.Sowjanya	Student Nominee II B.Com CECS	Sowjanya.B
40	Ch. Sri Vamsika	Student Nominee I B.Com RCCS	Sri Vamsika
41	Y.Anitha	Student Nominee II B.Com RCCS	Y. Anitha

42. CH. Manikanta

Student Nominee  
II BA. H.H.J.

Ch. Manikanta

43. SK. Hussain

II B.Arm. CA.

SK. Hussain



P.R. GOVERNMENT COLLEGE (AUTONOMOUS): KAKINADA

(Affiliated to Adikavi Nannaya University)

INTERNAL QUALITY ASSURANCE CELL (IQAC)

ACTION TAKEN REPORT OF IQAC MEETING CONDUCTED ON 8/12/2022 FOR THE  
ACADEMIC YEAR 22-23

Date: 15/12/2022

S.No	Resolution	Action Taken
1	Evaluation of performance of faculty members through observation of teaching skills and video recording and demo classes while engaging Guest faculty	All the Department incharges were instructed to sit in the classroom of the junior staff members when the teaching goes on in the class and suggest measures to the their colleagues for improving the teaching process. While engaging Guest faculty, all are instructed to record a small video of the demo class and follow the due procedures given by APCCE
2	Measuring attainment of Pos and Cos periodically	All the HoDs are instructed to calculate attainment of COs and Pos by having a benchmark, by taking assistance from Department faculty
3	Conducting field visits as per Depts Action plan	All the HoDs are instructed to conduct at least one field trip in a semester to promote experiential learning among students
4	Internships/Apprenticeships to students	Instructed the Departments to be in touch with VIKASA-district placement agency for securing paid internships/apprenticeships to students
5	Student & Faculty exchange with local colleges	Planned to conduct student and faculty exchange programmes in a month with the local colleges having an MOU with PRGC(A)
6	Optimum utilization of library resources by faculty and students	Incharge Librarian is instructed to focus on increasing the physical as well as E-footfalls in the library and award some prizes to both faculty and students who make best possible use of the learning resources of the College library
7	Enhancing quality of laboratory equipment for practicals	Planned to purchase laboratory equipment in a month to increase quality in conducting practicals for the students
8	Purchasing new books for Library	Incharge librarian is asked to provide the list of books to be purchased for the College library after collecting the information from the HoDs as well as the students. Incharge Librarian is asked to provide the indent in a weeks time.
9	Providing seed money to participate in International/National Conferences/Seminars	Instructed the researchers to come up with a proposal for the grant of seed money up to even 1 lakh. Also asked the faculty to register

Dr. B.V. TIRUPANY  
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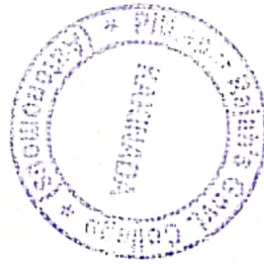
B. V. Tirupany






		themselves for PhD, if they have not registered yet.
10	Encouraging faculty to publish two research papers annually	Instructed all the doctorate to carry out research work by utilizing the seed money granted by the institution and publish at least two research papers annually
11	Encourage faculty to apply for research supervisor	All the eligible doctorates are instructed to apply immediately to the university for recognition as research supervisors to promote research culture among the faculty
12	Supervising students for CSP	All the HoDs are instructed to immediately create awareness on CSP among the students and make them think on various social issues to be taken up as a topic for CSP

  
IQAC Coordinator



  
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