


Agenda:

A General staff meeting was held in the Department of Botany on 16-06-2025 and discussed about following issues under the Chairmanship of Dr. Ch. John Samuel.

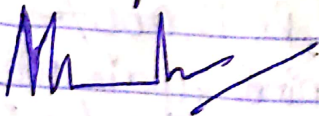
Discussion :-

- * Discussed - and calculated the workload regarding III & IV semesters.
- * Discussed the allocation of papers
- * Finalised the time table for III & IV Semesters.
- * Commencement of classes for III & IV Semesters.
- * Discussed the Syllabus.
- * Discussed about engaging Guest faculty for III & IV Semester.
- * Discussed to engage one more Guest faculty in the month of August for I Semester.

Resolution:- The above issues resolved in the meeting held on 16-06-2025


Signature of In-charge.

Faculty members

① 

2025-26

Department Meeting - 67Agenda:

A General Staff meeting was held in the Department of Botany on 14-07-2025 and discussed the following things under the Chairmanship of Dr. Ch. John Samuel.

Discussion:-


The Staff members discussed about the following.

- To conduct International Conference in the month of August.
- To Request an amount of Rs. 2,30,000 (Two lakh thirty thousand rupees) in Advance through Staff Council.
- To conduct a Field Trip in the month of July.
- To Request an amount of Rs. 1,00,00/- (One lakh rupees) in Advance through Staff Council.
- To Request an amount of Rs. 15,000/- (Fifteen thousand rupees) for minor repairs in Museum, Botany labs, Gardens and to provide the power supply to the Research laboratory and for repairing the BOD incubator.

Resolution:-

In the meeting above said points were Resolved.

Faculty members

- ① 
- ② Sumantha
- ③ E.L. Sumantha

C. I. M. 14/7/25

Signature of Incharge
Students

- ① B.A.N.V.D. Savithri IIIrd BSc Botany
- ② M. Chinni IInd BSc Botany
- ③ N. Ashith IIIrd BSc Botany
- ④ N. Meghana IInd BSc Botany
- ⑤ P. L. Anurag Reddy IInd BSc Botany

2025 - 26
Department meeting - 68

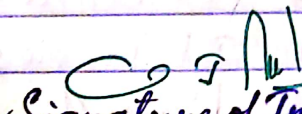
06/08/2025

Agenda :


The staff meeting was held in the Botany department as pre-BOS meeting on 06/08/2025 regarding the Syllabus of UG Honours for the academic year 2025-2026 under the Chairmanship of the lecturer incharge Dr. Ch. John Samuel.

Resolution :

- It is resolved to make the necessary arrangements for the BOS meeting which is going to be conducted on 07/08/2025 regarding the syllabus of UG Honours for the academic year 2025 - 2026.
- It is resolved to conduct the BOS through offline mode inviting the faculty / members of BOS through offline.


Signature of Incharge

Faculty members.

1. 
2. E. L. Sunandha

Students

1. B. A. N. V. D. Savithri III BSC BOT
2. N. Athitha III BSC BOT [HONS]
3. N. Meghana II BSC BOT [HONS]
4. P. Saanya Sri II BSC BOT [HONS]

2024-26.

Department Meeting - 69.

20-02-25.

Agenda:-

A General staff meeting was held in the Department of Botany on 20.02.25 and discussed the following things/ ^{parabellum} under the chairmanship of Dr. Ch. John Samuel.

Resolutions-

- = It is resolved the charges of garden in the department and college campus medicinal plant plot and Dr. B.R. Ambedkar garden were given to Dr. M. Krishnakal. The other part of the chako garden is for Research and Development maintained by in charge of the Department Dr. Ch. John Samuel also in front of the department. The newly established floral garden is to be maintained by Mrs E.L. Suranchoa guest faculty.
- = It is resolved engage two guest faculty.
- = It is resolved to cancellation of deputations of gardeners Mr. Sreenivas.
- = It is resolved to ask Honble. Principal for lab assistant in the place of Adimurthy.
- = It is resolved to conduct National Conference at and all arrangements with ^{with} ^{sup} ^{sup}

Faculty members

1. Mr. ^{20/2/25}
2. E. L. Suranchoa

Students

1. N. Abhith III BSc Botany
2. B. A. N. V. D. Savithri III BSc Botany
3. C. Siddhartha III BSc Botany

Handwritten signature/initials in green ink.

Handwritten note: "So quality of the Incharge."

2025-26

Department Meeting - 70.

Dt.: 29-08-2025

Agenda:-

A General Staff meeting was held in the Department of Botany on 29-08-2025 under the Chairmanship of Dr. Ch. John Samuel and discussed the following things and Resolved those issue along with the Staff members of Microbiology Department.

Resolution:-

- It is resolved to finalize the dates for National Seminar which is going to be conducted on 26th & 27th of September 2025.
- It is resolved to include the Department of Microbiology along with Botany Department.
- It is resolved to invite the Research Papers for Publications from various disciplines of Life Science which are related to the Sub-theme of the National Seminar.
- The works regarding the Seminar was allocated to all the Staff members of Botany and Microbiology and to the Research Scholars.

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Faculty

C. J. Samuel
Signature of Incharge

① M. N. V.

② E. L. Banandha

③ Ch. J. Samuel (Dr. Sudhakar Ch.)

④

Students and Research Scholars.

① M. Ganga Bhavani - Research Scholar.

② P. Aishwarya - Research Scholar

③ B. A. N. V. P. Swithi - III Bsc Botany

④ N. Megana - II Bsc Botany

2025-26

Department Meeting - 7~~th~~

07-10-2025

Agenda:-

A General Staff meeting was held in the Department of Botany on 07-10-2025 discussed and Resolved the following things under the Chairmanship of Head of the Department Dr. Ch. John Samuel.


Resolution:-

It is resolved -

- To Conduct the II MID Examinations for III & V Semester through offline mode as MCQ's for 25 marks and instructed the faculty members to prepare the Question Papers they dealt.
- Calculated the workload for I & IV Semesters and allocated Anatomy Paper in IV Semester to Dr. M. Krishna Rao along with Diversity of microbes for I Sem; Thallophyta ~~and~~ for I Sem and ~~Bi~~ Ecology, Plant Resource Utilization to Dr. Ch. John Samuel.
- To conduct the Practical Examinations for III & V Semester as per the schedule and Research Scholars will be drafted as Skill Assistants for Practicals.

C J S
Signature of Incharge

Faculty

1. M. 

Research Scholars

1. M. Ganga Bhavani

Students

1. P. L. Sridiyya (II B.Sc Botany)
2. K. Ramya Krishna (II B.S. c Botany)
3. M. Satya Nikhil (II B.S. c Botany)
4. Ch. Premambika (I. B. sc Botany)