

## Department meeting NO:11

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05/11/2020

Department meeting NO:11 dated on 05/11/20 held under the chairmanship of department Smt. Sara Palapattiy and discussed the the following agenda.

1. Recruitment of guest faculty engagement for academic year 2020-21
2. Planning for demonstration video recording for 20 mts in the dept of Botany.
3. The committee members are H.O.D of Botany, IQAC member, Subject expert.
4. the result will be declared after the scrutiny of all committee members.
5. Existed Guest faculty also recommended for video recording and demonstration

It is resolved that the recruitment of guest faculty for the academic year 2020-21.

1. Guest faculty demonstration was successfully conducted.
2. All committee members are attended
3. Scrutiny of Guest faculty demo results

was completed.

5. Recruitment of 6 members <sup>Botany</sup> & guest faculty were appointed for the academic year 2020-21

6. One Guest faculty for horticulture was appointed for the academic year 2020-21

↳ P. Sava  
Lecturer in-charge <sup>5/11/20</sup>

### Faculty Members

↳ V. Anitha

Ch. Anji

P. Pooja

T. Niharika

V. Sai Prasad

## Department meeting

1251

19-12-2020

Department meeting no-12 dated on 19-12-2020 held under the chairmanship of department Smt. Sara Palanthy and discussed the following agenda.

1. To complete the syllabus upto 2 units for II & IV Semesters.
2. To conduct workshop on Mushroom cultivation
3. To provide material as Pdf to all students
4. To conduct virtual lab for II & IV Semesters.
5. Planning to conduct MIDI examinations in the month of January

It is resolved that the recruitment of syllabus will be completed upto 2 units before MIDI examination.

2. workshop will be conducted on 22-12-2020.

3. All materials for botany subject will be provided to all students

4. virtual labs will be conducted to II<sup>nd</sup> & IV<sup>th</sup> semesters to all students in state

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5. MIDI examination schedule and time-table will be discussed.
6. MIDI Question papers will be prepared for Sem II & Sem IV

P. Sara

Lecturer in charge.

Faculty members

- |               |   |              |
|---------------|---|--------------|
| ✓ V. Anitha   | — | V. Anitha    |
| ✓ Ch. Abhinav | — | Ch. Abhinav  |
| P. Rajesh     | — | P. Rajesh    |
| V. Sai Priya  | — | V. Sai Priya |
| T. Niharika   | — | T. Niharika  |