

PITHAPUR RAJAH'S GOVERNMENT COLLEGE (AUTONOMOUS)
KAKINADA - 533 001, ANDHRA PRADESH

Composition of the Academic Council for the year 2019-20

1. The Principal
Dr. C. Krishna
2. All the Faculty-in-charges of Departments - Chairperson Attended
3. Four teachers of the college representing different categories of teaching staff by rotation: - Members Attended

Sri. D. Rama Rao, Convener, P.G. Courses	}	Members	Attended
Sri. P. John Kiran, Lecturer in Zoology			Attended
Sri. P.V. Krishna Rao, P.O., NSS			Attended
Sri U.V.B.B.Krishna Prasad, Convener, AVE			Attended
4. Four experts from outside the college representing different fields as members:

Education :	Dr. R. David Kumara Swamy, Principal, Govt. College (Autonomous), Rajamahendravaram	Not Attended
Medicine :	Dr. R.V. Ramana Rao, Kusuma Nursing Home, Kakinada	Attended
Law :	Sri G.Sunieel Kanth, Advocate, Kakinada	Attended
Engineering :	Prof.V.Ravindhranadh, JNTU, Kakinada—	Not attended
Industry :	Dr.P.Ramohanrao Rtd Deputy Director (Fisheirs)-	Attended
5. Nominees of the University as members :

Dr. A. Matta Reddy, Dean Examinations Adikavi Nannaya University, Rajamahendravaram	Attended
Dr. K. Ramaneswari, Department of Zoology, Adikavi Nannaya University, Rajamahendravaram	Attended
Dr. B. Kezia Rani, Assistant Professor, Dept. of C.S.E. Adikavi Nannaya University, Rajamahendravaram	Attended
6. Faculty members nominated by the Principal for Academic Council meeting to be held on 9th May, 2019.

Dr.MVK Mehar Senoir Lecturer in Physics	Not attended
Dr. N. Srinivas, Lecturer in Zoology & Controller of Examinations -	Attended
Sri. K. Jayadev, Lecturer in Physics & ANO NCC (Air Force Wing) -	Attended
7. Member Secretary – Nominated by the Principal :

Dr. P. Hari Ram Prasad - Academic Coordinator -	Attended
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Minutes of 21st Academic Council Meeting for the Academic year 2019-20
Held on 9th May, 2019

1. Approval of Academic regulations, syllabi, changes in Curriculum, pattern of question papers etc. as resolved in Boards of Studies meetings of various Departments convened in April, 2019.

Discussion : Chairperson of Academic council explained the changes proposed by the respective Departments in BOS held for the year 2019-20. Sri B.

Ahmad Ali Baba, In charge Zoology Department, Sri V. Magllikarjuna Sarma, In Charge Bio Chemistry Department & Nodal Office B.Voc Pharmaceutical Chemistry, Dr V. Anatha Lakshmi, IQAC Coordinator, Sri P V V Satyanarayana, In charge department of Political science, Smt P.Sara, Incharge Department of Botany participated in the discussion and explained the modifications made in the syllabi.

Resolution: Resolved to approve the changes made in the syllabi during BOS meetings listed in Annexure -I

2. Approval of the lists of paper setters and examiners recommended by the members of Boards of Studies in different subjects for the academic year 2019-20.

Discussion: Discussion done on the above and it is suggested that the QP setters may be selected based on the experience.

Resolution: The council approved the list of examiners submitted by the Departments in their BOS during 2019-20 .

3. Introduction of Bachelor of Vocation Programmes w.e.f. 2019-20 .

Discussion : Chairperson of Academic Council informed that College applied for Two New B.Voc. programmes i.e. (B.Voc Horticulture , B.Voc. Pharmaceutical chemistry and one Extension ie. (B.Voc. Commercial Aqua Culture) the same were sanctioned by UGC, New Delhi vide file no.5-1/2018NSQF Dt.16/08/2018.w.e.f.2018-19. Prof A Matta Reddy University Nominee, Dr P Rama Mohana Rao Expert member of the Council expressed that the skill component to be imparted in the sanctioned Vocation Courses

Resolution: Resolved to approve the introduction & extension of the above new programmes w.e.f.2018-19 A.Y.

4. Adopting the B.Sc., Professional title to the B.Vocation programme with internship for a semester.

Discussion: The Chairperson of the council informed that, as per the new MHRDC guidelines the existing B. Vocation programmes are to be renamed as B.Sc., Professional programmes with internship of 6 months. Accordingly it is proposed to rename the B. Vocational programme as B.Sc., Professional for the 2019-20 admitted batch after the necessary approval/ratification from the UGC and affiliation from the affiliating University as detailed below:

1. B Voc. Commercial Aquaculture : as BSc Professional Commercial Aquaculture
2. B .Voc. Horticulture: as BSc Professional Horticulture
3. B.Voc. : Pharmaceutical chemistry as BSc Professional Pharmaceutical Chemistry.

Prof A Matta Reddy, Prof K Ramneswari, University nominees are suggested that the vertical mobility, employability opportunities to be considered while renaming the B Vocation Courses, necessary communication to be made to the APSCHE & APPSC for the same.

Resolution: *Resolved to approve the adoption of Change of Name of B.Voc course as B.Sc., Professional Course with the suggestion made by the University nominees subjected to the ratification from the UGC*

5. Introduction of Embedded course in aquaculture technology form the academic year 2019-20.

Discussion: In charge Department of zoology submitted that to impart employability skills to the students the existing Market oriented, course B.Sc., Aqua culture technology ,Zoology and chemistry is modified as embedded course with industrial apprenticeship in fifth semester. Department of Zoology conducted Board of Studies for the same embedded course and proposed to start from 2019-20 academic year. As per the information from the Commissioner of Collegiate Education, National Fisheries Development Board (NFDB) informal agreed for providing financial assistance of Rs. 6000/- during the apprentice period to the student.

Resolution: *Resolved to approve the introduction of Embedded courses in aquaculture technology w.e.f.2019-20 A.Y*

6. Proposal to start P.G. Courses i.e. M Sc (Botany) and MA Political Science from next academic year .

Discussion: Chairperson of the Academic Council informed that the departments of Botany and Political science came forward and got necessary resolutions in their BOS meetings to introduce PG Courses i.e. MSC Botany and MA Political Science. In charge of Departments of Political Science and Botany while participating in the discussion emphasized the need of the Post graduate course in their respective departments.

Resolution: *Resolved to offer the proposed courses after obtaining necessary approval from the CCE, AP., Vijayawada and affiliation from the Adikavi Nannaya University.*

7. To engage Guest faculty in vacant positions of different faculties of the college by utilizing available college funds.

Discussion: Chair person of the council explained the vacancy position of faculty and proposed for the appointment of Guest faculty against the sanctioned posts. Expert members Sri G Sunil Kanth and Dr R V Ramana Rao while participating in the discussion suggested that preference of Qualification like Ph.D., M.Phil., NET, may be given while engaging the guest faculty.

Resolution: *The council resolved to engage guest faculty against vacancy of the sanctioned posts.*

8. Preparation of Teaching/Learning material, e content as mandatory by each Department.

Discussion: Chair person pointed that Preparation of teaching learning material is one of the functions of faculty members in any autonomous institution. Moreover the UGC is extending financial support for this activity under Autonomous grant. As such the faculty members can develop e-content, prepare manuals, handouts, workbooks and other reading material to provide edge over knowledge to the learners.

Resolution: resolved prepare the teaching learning material by each department as a best practice with Financial assistance from the Autonomous Funds.

9. Community service- extension/ outreach programs by each Department of the College to be made compulsory.

Discussion: The Chairperson informed that the Community service is one of the activities to be performed by an Autonomous college. Both faculty and students of an autonomous college have to extend their knowledge for the benefit of the neighborhood. In this context, it is put to the notice of the august body to take up extension/ outreach programs by different faculties of the college as a part of their regular duties by utilizing the allocation made in the UGC-Autonomous grant.

Resolution: Resolved to carry out the extension activities by the college apart from the NSS and NCC activities. Also resolved to expedite the feasibility for the award of extra credits and an appreciation certificate to students involved in community service from the next academic year on wards.

10. Student / Faculty exchange programme.

Discussion: Chairperson informed that During the **2018-19** academic year student exchange and faculty exchange programmes were conducted successfully. Students from the GDC Perumallapuram utilized student exchange programme. Under the DRC Faculty exchange programme faculty deputed to GDC Perumallapuram and GDC Tuni. Proposed to exchange the students/faculty of our college with above neighboring college during the academic year 2019. University Nominee Dr Kezia Rani while participating in the discussion suggested Mutual Exchange of students from the neighboring colleges.

Resolution: Council approved the action taken by college and council appreciated programme, and resolved to expedite the

modalities for the Mutual Exchange of Students with in the City.

11. MOUs by the departments for academic excellence

Discussion: Chairperson informed to the council that during the 2018-19 academic year most of the departments signed MOUs with the reputed organizations for the skill development, the details in

Resolution: Resolved to approve the MOUs taken by college and council appreciated in the efforts of the faculty in this matter.

12. Establishment of media center with the utilization of UGC Autonomous funds.

Discussion: It is proposed to establish a media center with state of art technology for the development of e- content with UGC autonomous funds. Chairperson explained that the establishment of media center paves the way for the development of e content at the college level and the teaching learning process is more effective.

Resolution: Council approved the establishment of media centre in college with the existing funds.

13. Establishment of Central Instrumentation Laboratory for development of research temperament among the students and staff.

Discussion: It is proposed to establish a central Instrumentation laboratory with college with the available funds for the promotion of research among the students and staff. While participating in the discussion chairperson informed the resolution made during the IQAC meeting regarding the financial assistance of PRGCOSA (Pithapur Rajas College Old Students Association) for the establishment of central instrumentation laboratory, by way of funding the instruments needed for the research. Dr P Rama Mohana Rao Council Nominee opinioned that measures have to taken for the timely output from the laboratory to be monitored.

Resolution: Resolved to approve the establishment of Central Institutional laboratory by the college for the promotion of research among the students and staff.

14. Allocation of seed money for Research activities by the students and faculty.

Discussion Chairperson informed that for the promotion of research among the faculty and students of the Institute it is proposed to allocate seed money for the research activities with the existing funds. PRGCOSA also came forward for contribution to research seed money to the students and faculty.

Resolution: *Resolved to approve the allocation of seed money for research activities by the students and faculty.*

15. Approval of academic calendar for the Academic Year 2019-20

Discussion: Chairperson explained in detail academic calendar for the year 2019-20 comprising academic schedule and the list of holidays, examination schedule etc as provided in the Annexure V.

Resolution: *The Council unanimously resolved to follow the Academic calendar and appreciated the efforts of Academic Coordinator for the effective preparation of the Academic calendar.*

17. Approval of Institutional Action plan for the Academic Year 2019 - 20.

Discussion: Department Annual Action Plans proposed by various departments were discussed in the respective BOS meetings. The departmental activities, institution specific activities, activities of the supportive services, and IQAC activities are incorporated in the institutional action plan placed before the council. Medical expert Dr RV Ramanarao suggested for providing FirstAid training to students through the collaboration of Lions Club /alliance Club etc , and also advised to conduct More student centric programs like Veeksha, Harivillu, etc.

Resolution: *Resolved to approve the Institutional plan 2019-20, also approved to continue the facility of financial assistance*

from Autonomous / RUSA funds for the proposed student centric activities proposed by the Departments.

18. Review of Results of II, IV and VI & I, III, V semesters of the Academic year 2018-19

Discussion: The university representatives stressed the need for improvement in group wise pass percentage. They suggested to identify slow learners and to conduct remedial classes. Also suggested for the detailed analysis of results.

Resolution: *Resolved to conduct remedial / study hours for slow learner in the groups with low percentage of pass. The academic coordinator and the lecturer in-charges are instructed to identify the students and conduct classes out of the college hours / leisure hours.*

19 . Evaluation of Course Out Comes (Cos) and Programme Outcomes (Pos).
Procurement/hiring the of necessary software/services from the funds of examination cell.

Discussion: The Chairperson informed that All the departments in their respective Board of Studies meetings (BOS) mapped the syllabus and questions with the specific course out comes and programme out comes. It is the time for the measurement of Cos & Pos with the performance of student in the examinations. It is proposed to procure the necessary software or hire the services for the evaluation of the Cos & Pos. University Nominee Prof. A. Matta Reddy & Prof K Ramaneswari participated in the discussion and suggested that while mapping the Cos & Pos care to be taken for proper mapping of the student performance.

Resolution: *The Council unanimously resolved to procure the software from available funds of the Examination cell.*

20. **Conduct of online Mid semester examinations- procurement of software/hiring of services from the examination funds.**

Discussion: Controller of Examinations submitted that all the departments prepared Multiple Choice questions. Hence it is proposed to conduct online mid examination for 20 Marks for one the mid semester examinations. The existing pattern of CIA will be continued instead of two offline written mid semester examinations one online mid, and one offline mid semester end examination will be conducted in each subject form the academic year 2019-20.

Resolution: *The Council unanimously resolved to procure the software/services from the funds available Examination cell for conduct of online Mid semester end examinations.*

- 21 . **Action plan for the Autonomous Review in the year 2021 and NAAC peer team Visit during 2022.**

Discussion: The Chairperson informed that The College conferred with the Autonomous status for the 3 time and accredited with A grade in the 3rd Cycle. The reviews are due in the year 2021 and 2022 respectively. College IAQC prepared the action plan as per NAAC parameters.

Resolution: *The Council unanimously resolved to follow the Action plan meticulously.*

- 22 . **Certain notable events conducted by the institution during 2018-19.**

Discussion: The council discussed the various activities conducted by the various departments during 2018-19 academic years. The

council appreciated the efforts of the department in-charges and the Principal

Resolution: *Council appreciated the efforts of various departments for providing higher levels of knowledge to the students by organizing workshops, seminars, invite talks etc.*

23 . Certain notable achievements of the Staff and students during 2018-19.

Discussion: The council discussed the Notable achievements of the Institute in general, and State 5th rank in Particular conferred by APSCHE , during the year 2018-19. The council appreciated the efforts of the Principal and other stake holders of the Institute.

Resolution: *Council appreciated the combined efforts of the Principal and Staff for achieving State 5th rank. The council approved all the programs conducted by various departments for the development of students with in the campus and off the campus during 2018-19.*

24. Adoption of Research attitude by way of applying projects to DST/UGC/FIST /CSIR/ ICCR/ CIIL, Mysore, participating national/inter National seminars/Workshops and publishing Research articles in UGC Recognized journals and books.

Discussion: In order to promote research attitude and culture among faculty members the institutions is providing timely opportunities in applying for various major and minor projects. The council also suggested for encourage the faculty to attend / present papers in various National and International seminars / workshops. As per the directions of APCCE, Amravati, it is resolved to accept and recognize the research papers / articles / research contributions in UGC recognized list of journals.

Resolution: *The council resolved to encourage faculty to apply projects as individual or group in multidisciplinary areas.*

25. Proposal for Diploma/Certificate courses by each departments As mandatory

Discussion: The Chairperson informed the council that along with existing Diploma / certificate courses, each department should come forward to conduct various and relevant diploma / certificate courses. Council advised to introduce intra department courses.

Resolution: *The council Resolved to utilize the MOOCs, and Swayam platform in this process.*

26. Sri Pyda Venkateswara Rao illustrious alumnus of the PR College generously came forward to present medals to the outstanding faculty of the college every year, under the aegis of Abhayam foundation.

Resolution: *The Council unanimously appreciated the efforts of the donor for endowment prize to students .*

27. Prof.Y.Lakshmi Prasad, president Loknayak foundation Visakhapatnam generously came forward to donate endowment prize of Rs. 1,00,000 for each P.G Course i.e. M.A Telugu and M.A Hindi which will be deposited in the Bank and interest may be given to the Toppers of semester end examinations every year.

Resolution: *The Council unanimously appreciated the efforts of the donor for endowment prize to students .*

28. Implementation of GO Ms No 183 Higher Education Department dated 17.09.2010, with amendments made by the affiliating university Proceedings dated 04.01.2018 for visually challenged and hearing handicapped/impaired candidate.

Discussion: The COE informed that the Reduction of pass marks from 26 to 19 (maximum Mark 75) and 20 Marks to 15 Marks (Maximum Marks 50) (35% to 25% (10%)) on theory and 40 marks to 30 marks (Maximum marks 100) on aggregate (10%) for all subjects of each semester for the HEPSPN students. College HESPN committee convener Sri V Narasimha Swamy and Vice Pricipal Dr T K V

Srinivasa Rao Participated in the discussion and raised certain issues for the benefits to the HESPN students. Council discussed the issues in detail and resolved the following.

Resolution: The Council unanimously resolved to implement the GO Implementation of GO Ms No 183 Higher Education Department dated 17.09.2010, with amendments made by the affiliating university Proceedings dated 04.01.2018 for the welfare of the HEPSN students

29. Review on the SMP (Suspected Mal Practice) Cases of July-2018 Supplementary examinations and October 2018 Semester End Examinations.

Resolution: *The Chairperson nominated the university representatives for taking decision on quantum of punishment in respect of suspected malpractice cases. Resolved to follow the affiliating university AKNU rules for disposal of SMP cases.*

30. Proposed to approach the Affiliating University for PG Autonomy as our college having 10 PG Courses Both science and Humanities with qualified faculty / Infrastructure and also recognized as research centre by AKNU, Rajamahendravaram in 2018 with 10 research supervisors

Discussion: Chairperson informed the council that for the next cycle of Autonomy Autonomous status for the Post Graduate Courses is mandatory and submitted for applying for the autonomous status for the Post graduate Courses also.

Resolution: *The Council unanimously resolved to apply for PG Autonomy.*

31. Proposed to apply for ISO certificate as this institution deserve In all aspects.

Discussion: Chairperson informed the council that for enhancement of the Brand name of the Institute it is proposed to apply for the ISO - institution certification.

Resolution: *The Council approved the proposal of the chairperson to apply for ISO Institution certificate.*

32. Any other relevant agenda with permission of the chair.

Kakinada,
09/05/2019

Principal

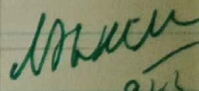
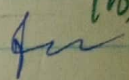
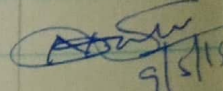
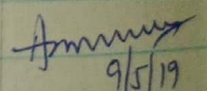
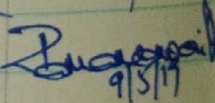
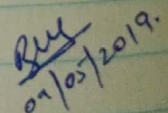
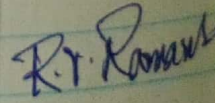

(DR. C. KRISHNA) 9/5/19

PRINCIPAL
P.R. Govt. College (A)
KAKINADA

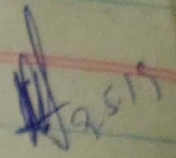
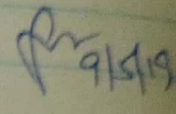
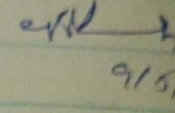
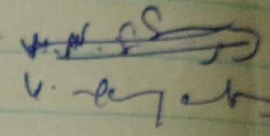
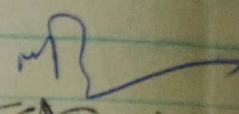
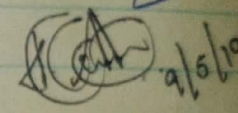
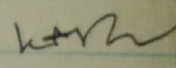
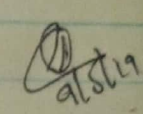
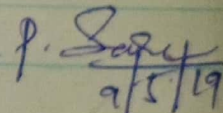
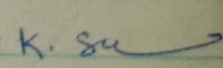
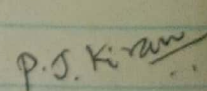
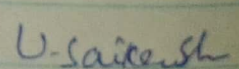
21st Academic Council Meeting

Dt. 09-05-2019

21st Academic Council meeting for the year 1920 2019-20 is held on 09-05-2019 in the Conference hall of the College. Dr. C. Krishna, principal and chairperson of the Academic Council conducted the proceedings. The following members of the Academic Council have attended the meeting and discussed the Agenda, placed before the Council and minutes of the meeting on agenda points are recorded by the Academic Co-ordinator of the College.

Sl.No	Name of the member	Designation	Signature
1	Dr. C. Krishna	principal & Chairman	 9/5/19
2	Dr. P. Hari Ram Prasad	Acad. Coordinator & Member Secretary	
3	Dr. N. Srinivas	C.O.E. & Lect. in Zoology	 9/5/19
4	Prof. A. Mutha Reddy	University Nominee & Dean Extension ANUR	 9/5/19
5	Prof. K. Ramanasubari	University Nominee & principal VCST, ANUR	 9/5/19
6	Prof. B. Keziga Ravi	University Nominee & NSS PCO, ANUR	 09/05/2019.
7	Dr. R. David Kumar Swamy	Edms. Expert & Principal GC(A)RTY	Not Attended
8	Dr. R.V. Ramana Rao	Medical Expert & MD. Kusuma Nursing Home	
9	Prof. V. Ravindhranadh	Engineering Expert & OSD, JNTU	Not Attended

0	Dr. P. Rammohan Rao	Industries Expert	<u>P. Rammohan Rao</u>
1	G. Sunil Kantu	Law Expert	<u>G. Sunil Kantu</u>
2	Dr. T. K. V. Srinivas	Vice Principal	<u>T. K. V. Srinivas</u>
3	Dr. CH. Lalitha	Incharge Dept. of physiology	<u>Ch. Lalitha</u>
4	Dr. V. Anantha Lakshmi	Incharge Dept. of Mathematics	<u>V. Anantha Lakshmi</u>
5	Dr. K. Tyotiki	Incharge Dept. of physics	<u>Tyotiki</u>
16	Dr. M. V. K. Mehar	Sr. Lecturer in physics	Not Attended
17	Sri V. Narasimha Swamy	Lecturer incharge Dept. of History	<u>V. Narasimha Swamy</u>
18	Dr. T. Varaprasad	Incharge Dept. of Chemistry	<u>T. Varaprasad</u> 9/5/19
19	Sri D. Rama Rao	Sr. Lecturer in Chemistry	<u>D. Rama Rao</u> 9/5/19
20	Sri B. Ali Baba	Incharge Dept. of Zoology	<u>B. Ali Baba</u>
21	Sri P. V. Krishna Rao	N.S.S.P.O	<u>P. V. Krishna Rao</u>
22	Sri V. Mallikartana Sarma	Incharge Dept. of F.S. & Bio-chem.	<u>V. Mallikartana Sarma</u>
23	Sri U. V. B. B. K. Prasad	A.V.E Incharge	<u>U. V. B. B. K. Prasad</u>
24	Sri K. Jai Dev	NCC officer	<u>K. Jai Dev</u> 9/5/19
25	Sri P. V. V. Satyanarayana	Incharge Dept. of Political Science	<u>P. V. V. Satyanarayana</u> 9/5/19

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| 26 | Dr. K. V. Sobha Rani | Incharge Dept. of
Comp. Applications |  9/5/19 |
| 27 | Dr. J. Pandu Ranga Rao
(for) M. SRINIVASA RAO | Incharge Dept. of
Commerce |  9/5/19 |
| 28 | Sri G. B. V. Padmanadh | Incharge Dept. of
Comp. Science |  9/5/19 |
| 29 | Dr V. Narayana Rao | Incharge Dept. of
Phys Edn & L / Che |  9/5/19 |
| 30 | Sri S. Gopalayya | Incharge Dept. of
Telugu |  9/5/19 |
| 31 | Smt K. Anusha | Incharge Dept. of
Bio-Tech. |  9/5/19 |
| 32 | Sri K. Abhok | Incharge Dept. of
Statistics & A.S. |  9/5/19 |
| 33 | Smt T. Kalpana | Incharge Dept. of
Horticulture |  9/5/19 |
| 34 | Smt P. Shara | Incharge Dept. of
Botany |  9/5/19 |
| 35 | Dr K. Subhashini | Incharge Dept. of
Economics |  9/5/19 |
| 36 | Dr. P. John Kiran | St. Lecturer in
Zoology |  9/5/19 |
| 37 | Sri U. Saikrishna | Incharge Dept. of
Analytical Chemistry
Petrochemicals |  9/5/19 |